



Devine Independent School District Board of Trustees Agenda Document

Meeting Date: January 20, 2025

Agenda Item: Approve CND Cargo Van

Background Information:

The Child Nutrition department would like to purchase a cargo van for transporting food to DAEP/DLA and in bad weather, the new PreK portable. The van would also be utilized if an elementary multipurpose space was to be constructed.

Capital expenditures over \$5,000 must have TDA approval. 3 quotes from three different sources must be included. The quotes and justification have been submitted and approved.

Administrative Consideration:

Board Policy CH (Local) – Purchasing Authority – Purchases that costs or aggregates to a cost of \$ 50,000 or more shall require Board approval before a transaction may take place.

Budgetary Consideration:

For 2023-2024 there was excess fund balance in the child nutrition fund (more than three months of average operating expenses). TDA approved an excess fund balance plan that included a cargo van. The budget amendment includes moving child nutrition fund balance to the current budget.

Supporting Documents:

The quotes are attached.

Recommendation:

Approve the TDA approved quote for Child Nutrition Department cargo van.

Respectfully Submitted by:

Shannon Ramirez
Director of Finance

Approved by:

Todd Grandjean
Superintendent of Schools