

## Position Description: Teacher - Gifted and Talented Program.

Full-time

Shared Position: Elementary and Middle schools

### **Essential Duties**

- Assists building principals in identifying gifted and talented students.
- In cooperation with regular classroom teachers, provides direct instruction to Grade 2-8 students identified as gifted.
- Develops and implements a flexible, curriculum-based, enrichment program designed to meet the gifted pupils' academic needs while nurturing collaboration through group interaction.
- Serves as a resource person for classroom teachers, providing materials, ideas, and differentiated instructional methods, to ensure appropriate educational experiences for gifted students in the regular classroom.
- Collaborates with the Director of Curriculum, Instruction and Assessment to develop in-service training for colleagues, designed to foster the use of differentiated instructional strategies in order to meet the needs of gifted learners in the regular classroom, as well as parent information sessions.
- Creates an environment in which the gifted can use their strengths, safely explore new areas of thought and action, and feel intellectually challenged while developing personal and interpersonal skills.
- Interprets identified student's needs and progress to the classroom teacher and the parent.
- Confers with parents concerning individual students.
- Develops and maintains records and reports as are necessary to assess the effectiveness of the Gifted Cluster Program.
- Assists in developing recommendations for the adoption and use of varied instructional materials, including textbooks, reference works, kits, trade books, audiovisual/technological aids.
- Consults with members of the Child Study Team as needed.
- Assumes other appropriate professional responsibilities as delegated by the principal or the Director of Curriculum and Instruction.

### **Additional Duties**

Performs other related tasks as assigned by the Principal and other central office administrators as designated by the Superintendent. **Note:** The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

### **Equipment**

Uses standard office equipment such as personal computers, printer, copy and fax machines, and telephone.

## **Travel Requirements**

Travels to school district buildings and professional meetings as required.

## **Knowledge, Skills and Abilities**

- Knowledge of current teaching methods and educational pedagogy, as well as differentiated instruction based upon student learning styles.
- Knowledge of middle school curriculum and concepts, including all subject matters taught.
- Knowledge of data information systems, data analysis and the formulation of action plans.
- Knowledge of applicable federal and state laws regarding education and students.
- Ability to use computer network system and software applications as needed.
- Ability to organize and coordinate work.
- Ability to communicate effectively with students and parents.
- Ability to engage in self-evaluation with regard to performance and professional growth.
- Ability to establish and maintain cooperative working relationships with others contacted in the course of work.

## **Physical and Mental Demands, Work Hazards**

Works in standard office and school building environments. **Note:** Also see the Summary of Physical, Sensory and Environmental Requirements Needed to Perform Essential Job Duties for this position.

## **Qualifications Profile**

- Connecticut State Certification: Endorsement Code 165 Comprehensive Special Education Grades 1-12
- Motor Vehicle Operator's License or ability to provide own transportation.
- Certificate - DCF Mandated Reporter Training

## **Education**

- Bachelors from an accredited college or university in education discipline applicable to teaching assignment.
- Masters Degree preferred.

## **Experience**

Successful prior teaching experience for the appropriate grade level preferred.

**FLSA Status:** Exempt

**Fully Grant Funded**