

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Alicia Phillips
ADDRESS: Frisco, TX
POSITION: Assistant to the Dean
DEPARTMENT: Student Enrollment Services, Wylie Campus

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|------------------------|--------------------|-------------------------------|
| Collin College | 05/15 – 06/20 | Student Enrollment Specialist |
| Tax Ease Acquisitions | 05/13 – 04/15 | Acquisitions Coordinator |
| Collin College | 05/12 – 04/13 | Clerk/Typist |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|----------------------|--------------------|--|
| Collin College | 2010 | A.S., E-Business Media |
| Collin College | 2008 | Marketable Skills Award Interactive Web Programming Certificate |