

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Jerri Kerns

SCHOOL Sutro Elementary School

NAME OF CONFERENCE: National ESEA Conference
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver, Colorado

DATE OF DEPARTURE: February 9, 2026 DATE OF RETURN: February 13, 2026

Training/Travel/Conference is (check all that apply): Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The National Association of ESEA State Program Administrators (formerly the National Title I Association) is dedicated to building the capacity of education professionals to provide disadvantaged children with a high quality education.

TRAVEL APPROVED: _____ Date



Site administrator or supervisor signature

TRAVEL APPROVED: _____ Date

Superintendent or designee signature

District Office Use Only

Received by District Office Date: _____

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Title 1

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# 280.633.0000.000.2213.330.10210.26.000 Registration Fees: <u>Attendees 1</u> x <u>649.00</u> Reg. fee \$	649.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.633.0000.000.2213.580.10210.26.000 Travel By: <u>Southwest Air</u> \$	368.96	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Air, district car, private car for personal convenience, etc.)</i>					
BUDGET# 280.633.0000.000.2213.580.10210.26.000 Lodging: Room rate \$ <u>4</u> x <u>269.00</u> nights \$	1076.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u></i>					
Meals: Breakfast \$ <u>4</u> x <u>23</u> days \$	92	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch \$ <u>5</u> x <u>26</u> days \$	130	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dinner \$ <u>4</u> x <u>38</u> days \$	152	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incidental \$ <u>5</u> x <u>5</u> days \$	25	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days X \$ /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES	2492.96	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: February 10-12, 2026

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Colorado Convention Center

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: February 9, 2026 @ 12:40

Date & Time you wish to RETURN: February 13, 2026 @ 8:35

List any special notes here:

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate): 165.00

All travelers agree to share lodging as appropriate?

Yes No

Register under what name(s)?

Jerri Kerns

Name, Address, Phone number of
lodging establishment:

Embassy Suites 1420 Stout St, Denver, CO 80202 (303) 592-1000

DEADLINE DATE :

Code Information:

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.

NATIONAL ESEA CONFERENCE

[EXHIBIT](#)
[PRESENT](#)
[ATTEND](#)

[SCHEDULE](#)
[HOTELS & TRAVEL](#)
[REGISTER NOW](#)

February 10-12, 2026
Denver, CO & Online



National ESEA Conference

Join us in 2026!
Denver, CO & Online | February 10-12, 2026

[REGISTER NOW](#)

The National ESEA Conference is intentionally aimed at coordination among federal education programs under the Elementary and Secondary Education Act (ESEA) and other federal programs.

Join us at the Colorado Convention Center or virtually as we unite to address a shared goal – how to best meet the needs of disadvantaged students.

Integrate with nationally recognized education leaders and experts; presentations offer content you can't find anywhere else

Network with colleagues from across the nation; new connections can turbocharge your career

Discover relevant educational products and hear from [amazing keynotes](#)

Celebrate [exceptional schools](#) from across the country

"The ESEA conference was an enriching and inspiring experience. Every session offered insightful perspectives and practical strategies that I can apply in my work and personal growth. The diversity of topics, along with the passion and expertise of all the presenters, made it a well-rounded and impactful event. From motivational sessions to hands-on learning, the conference provided an excellent opportunity to reflect, grow, and connect with like-minded professionals. I left feeling energized, more knowledgeable, and excited to implement what I've learned. It was a truly valuable experience, and I appreciate the effort that went into making it such a success."

- 2025 National ESEA Conference Attendee

EXHIBIT

Booth sales open now!

Join dozens of other companies making an impact on this community.

LEARN MORE PRESENT

Proposal Submissions are now closed. Thank you for your submissions!

LEARN MORE ATTEND

Registration & Hotel Reservations
are open now!

We hope to see you in Denver!

[LEARN MORE](#)

This Year's Theme:

CULTIVATING COMMUNITIES

for Student Success

A supportive community is a place where individuals feel valued, heard, and empowered to thrive, fostering connection and acceptance regardless of background or identity. This community effort, aimed at student success, is exemplified in both rural and urban schools, where school leaders cultivate a community within the school that extends into the larger town or regional community. These communities work together to overcome barriers to student success. Drawing from my personal experience as a high school dropout, it was this sense of community in a Print Shop class, led by a supportive teacher and aided by community-based organizations, that facilitated my graduation and college attendance. In these communities the students feel seen, heard, and valued by the teachers, parents, counselors, administrators, and others, who collectively work to address barriers. Federal programs, such as the ESEA programs are the bridges that connect people to resources that overcome gaps or barriers preventing student success. They are crucial for cultivating communities for student success.

- Jason Miller, NAESPA President-Elect



Explore Denver with us

The Mile High City awaits! In Denver, Colorado, nature and city blend seamlessly. Boasting 300 days of sunshine a year, a thriving cultural scene and iconic natural beauty, Denver offers something for everyone. Come experience the perfect blend of outdoor adventure and urban sophistication.

Join thought leaders, educators, and innovators from around the US as we converge in the dynamic heart of the Rockies. Explore cutting-edge pedagogies, exchange groundbreaking ideas, and

collaborate to shape the next generation of learning. From inspiring keynotes to interactive workshops, this conference promises to ignite your passion for education and empower you with actionable insights. Don't miss this opportunity to be part of the action in Denver!

About Us

The National Association of ESEA State Program Administrators (formerly the National Title I Association) is dedicated to building the capacity of education professionals to provide disadvantaged children with a high quality education. Their ESEA Network website provides a host of resources to educators at all levels.

About Us

Help and Support

Connect with Us



Conference

EXHIBIT

PRESENT

ATTEND

On Demand

VOD 2025

Newsworthy

News



admin@eseanetwork.org | 800-256-6452
532 North Franklin Street | Fort Bragg, CA 95437

NATIONAL ESEA CONFERENCE

[EXHIBIT
PRESENT
ATTEND](#)

[SCHEDULE
HOTELS & TRAVEL
REGISTER NOW](#)

February 10-12, 2026
Denver, CO & Online

HOTELS & TRAVEL

[HOTEL POLICIES](#)



Conference Location: Colorado Convention Center
700 14th St, Denver, CO 80202

[Nine hotels](#) are offered at special conference pricing for attendees and exhibitors.

Hyatt Regency

\$341 per night

[VIEW DETAILS](#)

Le Meridian

\$349 per night

[VIEW DETAILS](#)

AC Hotel

\$299 per night

[VIEW DETAILS](#)

Home2 Suites

\$263 per night

[VIEW DETAILS](#)

Tru by Hilton

\$230 per night

[VIEW DETAILS](#)

Hilton Garden Inn

\$274 per night

[VIEW DETAILS](#)

Hampton Inn

\$245 per night

[VIEW DETAILS](#)

Homewood Suites

\$249 per night

[VIEW DETAILS](#)

Embassy Suites

\$269 per night

[VIEW DETAILS](#)

Join Us in Denver!

The Mile High City

With a vibrant arts scene, booming craft beer culture, and easy access to the great outdoors, Denver offers something for everyone. The modern downtown area is extremely walkable, inviting you to engage with quirky landmarks like the Big Blue Bear or stroll through the historic Union Station, all just blocks from our conference hotels.

Denver is a city inviting you to breathe in the possibility, even if you're only visiting for a short time. To plan a more tailored agenda, check out Denver's Visitor Guide below. We can't wait to see you there!

[Denver Visitor Guide](#)



Flight [Modify](#)

Fri 1/9 **RNO** **DEN** 2 hr 10 min Nonstop [Choice](#)
1390
12:40 PM 3:50 PM

1 Passenger | [Open Seating](#)

Tue 1/13 **DEN** **RNO** 2 hr 30 min Nonstop [Choice](#)
4291
8:35 AM 10:05 AM

1 Passenger | [Open Seating](#)

Base fare 1 Passenger(s) **\$314.75**

Taxes and fees **\$54.21**

Flight total **\$368.96**

or from \$37/mo*
with  flexpay [Learn more](#)

Helpful information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- For more information regarding Cash + Points, visit [Southwest.com/r/terms](https://southwest.com/r/terms)

Upgrade Flight

Upgrade to Choice Preferred



All the benefits of Choice and:
Refundable⁵
Early Bird⁶ Check-in¹⁰
Priority Lane and Express Lane¹²
10x Rapid Rewards[®] points per dollar³
Checked bag fees may apply²

*Please read the [fare rules](#) associated with this purchase.

Upgrade departing trip for \$61

Prices shown per passenger per one-way

Upgrade returning trip for \$60

Upgrade both for \$121

SUBTOTAL \$314.75
TAXES & FEES \$54.21
TRIP TOTAL \$368.96

[Hide price breakdown](#)

Flight

Passenger Base Fare	\$314.75
U.S. 9/11 Security Fee	\$11.20
U.S. Transportation Tax	\$23.61
U.S. Flight Segment Tax	\$10.40
U.S. Passenger Facility Chg	\$9.00

Total per Passenger \$368.96
x1 Passenger

Flight total \$368.96

FY 2026 per diem rates for Denver, Colorado

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Boulder / Broomfield	Boulder / Broomfield	\$80	\$20	\$22	\$33	\$5	\$60.00
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$92	\$23	\$26	\$38	\$5	\$69.00

