

# Board Information Item

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	<div>Information Packet <input type="checkbox"/></div> <div>Board Agenda Information <input type="checkbox"/></div> <div>Board Agenda Action <input type="checkbox"/></div> <div>Board Agenda Consent <input checked="" type="checkbox"/></div> <div>12/15/2025</div>
<b>Subject:</b>	Approve the Statement of Proposed Services with Moak Casey for Phase II analysis of the district staffing efficiency study
<b>Contact Person:</b>	Kelly Mires, Chief Human Resources Officer David Johnson, Chief Financial Officer
<b>Policy/Code:</b>	
<b>Priority and Performance Objective:</b>	Priority 4: Strong Financial Stewardship and Internal System Efficiency
<b>Summary:</b>	To ensure the district remains well positioned to support student success while maintaining long-term financial sustainability, it is recommended that the district contract with Moak Casey to conduct phase II of the comprehensive staffing efficiency study.
<b>Attachments:</b>	Moak Casey Statement of Work
<b>Recommendation:</b>	The recommendation is for the Board of Trustees to approve the Statement of Proposed Services with Moak Casey for Phase II analysis of the District Staffing Efficiency Study.

December 8, 2025

MoakCasey, LLC shall:

- 1.1 Provide MoakCasey Phase II analysis of District Staffing Study completed March 2025 updated to include GCISD Fall 2025 PEIMS Snapshot Submission.
- 1.2 Provide benchmarked PEIMS “Role Code” analysis for Fall 2026 Texas Education Agency Snapshot data and a prior year-end PEIMS submission to be selected by the district.
- 1.3 Detailed Instructional Campus Schedule Usage Analysis for Grapevine High School, Colleyville Heritage High School, University Prep, and Grapevine-Colleyville Collegiate Academy.
- 1.4 Detailed Instructional Campus Schedule Usage Analysis for Grapevine Middle, Colleyville Middle, Heritage Middle, and Cross Timbers Middle schools.
- 1.5 No more than two in-district or virtual presentations to CISD senior leadership, board of trustees, or other designated parties with one MoakCasey consultant.
- 1.6 If requested by District, provide other services, as agreed upon by both parties.
- 1.7 The basic fee for Services, including expenses

Commissioned individually to include expenses:

Updated MC Staffing with Analysis:	\$ 16,500
High School Instructional Schedule Analysis (4):	\$ 30,000
Middle School or Junior High Schedule Analysis (4):	\$ 22,000
Sub-total:	<u>\$ 68,500</u>
Less 10% discount if all commissioned:	<u>&lt;\$ 6,850&gt;</u>
<b>Discounted total:</b>	<b>\$ 61,650</b>

- 1.8 Fees for additional presentations are \$2,500 in district \$1,500 virtual. Additional services, if requested under Part 1.5, are to be billed at MoakCasey book rates monthly as services occur and may be amended annually to reflect current pricing.
- 1.9 Expenses are included in the proposal

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