

**Hillsdale County Intermediate School District
Board of Education Meeting
October 16, 2018 ~ 6:00 P.M.
DRAFT MINUTES**

Board Members Present: Brandes, Leininger, Nye, White (excused at 7:58) **Absent:** Gutowski
HCISD Staff: Steel, Svacha, Shaffer, Quigley, Ellison, Ballee-Stone, Anspaugh, Tobar, Lawless, Slamka, Carpenter, Boardman, Rubin, Lawless, Slamka, Carpenter, Maxfield, Conyne, Estel, Rathburn, Ansel, Wise, Schlickemeyer, Gleit-Deitz, Patterson, Hayne, Wilson

Guests: Troy Beasley, MEA

CALL TO ORDER

President Leininger called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

APPROVAL OF CONSENT AGENDA

- A. Minutes, Meeting on September 13, 2018, Regular Meeting
- B. Minutes, Special Meeting, October 8, 2018, Special Meeting
- C. Report on Investments
- D. Bills Payable
- E. Resignations (Elizabeth Schug)

Brandes/White to approve the consent agenda as presented.

Ayes: All Nays: None ***Carried***

COMMENTS FROM GUESTS

President Leininger informed that the Board would accept comments from guests that pertained to the agenda as well as general comments as the board would go into closed session and it could be lengthy.

Handout: HISD Health Care Sample

Troy Beasley, MEA Uniserv. Mr. Beasley commented that he works for the union groups. Mr. Beasley spoke of the opportunity the staff has in joining the Lenawee County Consortium for medical benefits. The packages through the consortium present cost savings to the staff members. Mr. Beasley asked that the Board consider giving the staff the opportunity to join the consortium.

OTHER BUSINESS ACTION ITEMS

- A. New Hire: Jennifer Tharp
- B. Great Start Collaborative Contract – Integro, LLC
- C. Special Education Cash Flow Borrowing
- D. Greenfield Handbook
- E. HACC Handbook
- F. Review Professional Learning Contract from Bayridge Consortium, Inc. (This item moved "Business Items for Future Consideration")

Item A

Hire of Jennifer Tharp

Brandes/White to approve the hire of Jennifer Tharp as the Health Instructor for the HACC.

Ayes: All Nays: None ***Carried***

Item B

Great Start Collaborative Contract – Integro, LLC

White/Nye to approve the contract for Parents as Teachers with Integro.

Item C

Special Education Cash Flow Borrowing

Brandes/White to approve cash flow borrowing up to \$170K for special education.

Ayes: All Nays: None ***Carried***

Item D

Greenfield Handbook

Brandes/Nye to approve the Greenfield handbook as presented.

Ayes: All Nays: None ***Carried***

Item E

HACC Handbook

Brandes/White to approve the HACC handbook as presented.

Ayes: All Nays: None ***Carried***

Item F (This item moved from Business Items for Future Consideration)

Review Professional Learning Contract from Bayridge Consortium, Inc.

White/Nye to move *Business Items for Future Consideration* item H to other *Business Action Items* F.

Ayes: All Nays: None ***Carried***

White/Nye to approve the hiring of the consultant, Dr. Villa, for professional development for 3 dates in 2019 as discussed.

Ayes: All Nays: None ***Carried***

BUSINESS ITEMS FOR FUTURE CONSIDERATION

- A. Three Meadows Property
A new appraisal has been requested for the property; an answer has not been received at this time.
- B. Student Lane Property Sale
There is a glitch in the paperwork that is holding up the sale of the property. Resolution is expected soon.
- C. Phone System Purchase
- D. Great Start Readiness program (GSRP) Contracts (2018/2019)
- E. GSRP Policy and Procedure Handbook
- F. Potential New Hires (special/general education)
- G. Review Construction Trades House Bids for Insulation and Kitchen
- H. *This item moved to Business Action Items*
- I. Staff Handbook
- J. Dean Jennings Facility Rental
- K. EBLI Training
- L. Ratification of Employee Contracts (potential item)
- M. Policy, First Reading
- N. Annual Summer Tax Resolution
- O. 2017/2018 Financial Audit – (Auditor Presentation and Board Approval)
- P. Special Education School Bus Purchase
Chuck Sigler is currently “building” the specs for the new bus

CLOSED SESSION FOR ATTORNEY-CLIENT PRIVILEGE

Nye/White to convene to closed session for the purpose of attorney-client communication at 6:35 PM. Roll Call:
Leininger, Nye, White, Brandes

Ayes: All Nays: None ***Carried***

Present: Leininger, Nye, White, Brandes, Steel, Svacha, Shaffer, Masters, Attorney Vickie Coe

Nye/White to reconvene to open session at 7:54.

Ayes: All Nays: None ***Carried***

BUSINESS SERVICES REPORT

Director Shaffer provided a report in the board book. In regard to WCA, it was reported that Superintendent Steel received an official letter to reauthorize the charter. Vice President Nye and Superintendent Steel swore in 2 of the 3 of WCA's new board members.

SUPERINTENDENT'S REPORT

Superintendent Steel provided a report in the board book.

Handout: Strategic Plan

Superintendent Steel plans to do a formal presentation in the near future. Brandes suggested that it might be appropriate for a work session after the holidays.

GENERAL EDUCATION

Jonathan Tobar provided a report in the board book. Superintendent Steel reported that the Marshall Plan was approved to go to the next round. The MDE would like to see more business people associated with our plan to bring about a more employer-focused plan.

SPECIAL EDUCATION

Susanne Masters provided a report in the board book.

HILLSDALE AREA CAREER CENTER

Jonathan Tobar provided a report in the board book.

OTHER MATTERS

There were no other matters.

GENERAL COMMENTS FROM GUESTS

Guests were welcomed to give general comments in the earlier item of "comments from guests".

ADJOURNMENT

Brandes/Nye to adjourn at 8:08 PM

Ayes: All

Nays: None

Carried

Respectfully Submitted,
Kim Svacha