

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: LeAnne Person
ADDRESS: Frisco, TX
POSITION: Secretary I
DEPARTMENT: Recruitment & New Student Programs, PRC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	04/14 - 01/15	Clerk-Typist, Part-time
Kidz World	03/04 - 03/07	Administrative Assistant
JCPenney	11/89 - 05/00 05/88 - 10/89	Assistant Buyer Merchandise Support Assistant
University of Texas at Dallas	04/81 - 04/88	Clerk-Typist/Receptionist

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Texas at Dallas	1987	B.A., Human Resources Administration