

## **REGULAR BOARD MEETING MINUTES**

**May 26, 2021**

**8:30 A.M. NPT Office**

### **CALL REGULAR BOARD MEETING TO ORDER AND ROLL CALL at 8:30 am**

Mr. Bauer asked if Mrs. Suey heard from Dr. Dougherty on if she was attending and Mrs. Suey said she had not heard from her. He then asked attendees from Taylorville and they did not know where she was, but believed she was not attending. Mr. Bauer asked if she could join by phone and Fraizer Satterley (Taylorville's attorney) did not believe so. Mr. Bauer as the vice chairperson proceeded by calling the regular board meeting to order and roll call was taken with two board members present. Board members present were Jason Bauer and Scott Doerr. Dr. Chris Dougherty was absent. Also present was NPT Director, Kelly Suey, NPT Program Coordinator/Transition Specialist, Sabrina Jones, and NPT Business Manager, Deanna Tarter.

Others in attendance include: Michael Edwards, Anita Brown, Frazier Satterley, Casey Matheson, Ashley Yockey, Bri Bullard, Lauren Assalley, Lori Wemple, Carla Mickey, Liz Patrick, Kyle Anderson, Gretchen Bland, and Cayla Beyers.

### **RECOGNITION OF VISITORS, PUBLIC COMMENT, AND CORRESPONDENCE**

Frazier Satterley, an attorney for the board of education of Taylorville School District #3, introduced herself. Mr. Bauer then asked Mrs. Suey if there was any correspondence to report and Mrs. Suey responded there was none.

### **MOVE TO APPROVE THE May 26, 2021 CONSENT AGENDA AS PRESENTED.**

Mrs. Kelly Suey mentioned that each Speech Language Pathologist wrote really nice letters thanking us for their time spent with NPT and for the opportunity that we provided. Dr. Doerr stated that Mrs. Tarter will need to work with the Taylorville Finance office to make sure paperwork and sick time are turned into TRS.

Motion by Doerr, seconded by Bauer to approve the May 26, 2021 consent agenda as presented. Bauer - YEA, Doerr - YEA, Dougherty- Absent. Motion passed.

The consent agenda included Minutes from April 28, 2021 regular board meeting, Bills/Treasurer's Report for April, and resignations of Speech Language Pathologists Jamie Garrett, Hilary Morelock, and Emily Repscher.

### **NEW BUSINESS**

**Discuss and Act of FY22 Salaries**

Mrs. Suey stated to the board that in their packets is a salary and benefits projection for NPT employees for next year. The number of employees and their FTEs are listed along with the increases at 2%, 2.5% and 3%. Mr. Bauer commented that he would like this to be discussed in executive session.

The salary and benefits for FY22 were tabled until executive session.

After executive session was held, Dr. Doerr gave a motion to approve FY22 salary increases for all NPT employees at 3%, seconded by Bauer. Doerr - YEA, Bauer - YEA, Dougherty- Absent. Motion passed.

### **Discuss Tentative FY22 Budget**

Mrs. Suey commented we will have a budget hearing for FY22 at our next meeting in June. We are moving this up so we can get some revenue flowing for payroll purposes. The budget is fairly tentative because there are a lot of things up in the air such as insurance costs so we are doing our best to make it comparable with last years, but we may have to amend the budget more than once. It will be presented on June 30, 2021 at 8:20am.

### **Open Discussion**

Dr. Doerr asked if we have the date for the first governing board meeting in August. Mrs. Suey commented that we have not established those yet. Dr. Doerr wanted to remind us that the governing board will have to adopt the budget. Mrs. Suey said in June we will work on next fiscal year meeting dates. Mr. Bauer asked if we are still looking at the last Wednesday of the month and in the morning. Mrs. Suey said she was going to leave them the same unless there was opposition and someone wanted them changed, but will do what is most convenient for everyone. Mr. Bauer asked if Mrs. Suey would contact Dr. Dougherty and ask if the day and time still works for her schedule next year.

### **OLD BUSINESS**

#### **Discuss the Transfer of location of the FACeS/CBI program from Taylorville CUSD #3 to a different location starting July 1, 2021**

Mr. Bauer commented that this has been a topic of discussion for several months and asked if we had additional discussion. Dr. Doerr asked Mrs. Suey if she has heard anything from Dr. Dougherty on the revised FACeS/CBI expectations. Mrs. Suey commented she has not. Mr. Bauer commented that at the last meeting we discussed the expectations for the 2021-2022 school year and at that time Dr. Dougherty noted that those expectations Taylorville could not agree to and he asked if we made any changes to those expectations since the last meeting. Dr. Doerr said there were a few changes that were made. Dr. Dougherty had mentioned that Taylorville school district was in charge of evaluating faculty and staff which we acknowledged at the meeting, so that has been clearly stated in #3. Some wording was changed for more clarification especially in #2 and the last bullet point was one that Mr. Bauer wanted added about better communication with parents. Mr. Bauer asked if there has been any emails or



telephone calls about this from Dr. Dougherty. Mrs. Suey stated she sent the board packet out on Friday and there was no response from Dr. Dougherty.

Mr. Bauer proceeded with this being said and not having an opportunity getting feedback and not having heard from Dr. Dougherty or knowing where she is today, he thinks it will be best to schedule a special meeting to have additional discussion and conversation so all of us can be at the table to see where we are with this. This is something we need to get moving on pretty quickly because the summer months move very fast and the new school year will be here before we know it. Mr. Bauer's recommendation is to call a special board meeting and would like for this to happen as soon as possible before our next executive board meeting. Dr. Doerr agrees because we need to know how to move forward, especially if we have to hire staff and to find space and locations. Dr. Doerr hopes that the document provided can be approved first before we even have to look into that scenario. He agrees with Mr. Bauer that he would like to have a special board meeting within the next couple weeks and is necessary for us to move forward. Mr. Bauer asked Mrs. Suey to look at some dates and send an email out to the board members to see when we can get a special board meeting scheduled.

### **Director's Report**

Mrs. Suey has sent each superintendent MOE documentation regarding their district. There are some things we need to complete, but this has already been communicated. ESY is set up and ready to start on June 7. Parents are very excited about their students having the opportunity to participate in ESY this summer. All but one student recommended for ESY is participating, which is very exciting and is a 95% acceptance rate. We have 7 students from Nokomis, 5 from Pana and 1 from Taylorville. Our WorkForce Program is also ready to go. All students recommended will be participating in the WorkForce Program, 100% acceptance rate. Her staff for WorkForce lined up an open house on Monday and once again, parents and the students attending are very excited to participate in this program which will involve a lot of community experiences. We have 1 student from Nokomis, 3 from Pana, and 3 from Taylorville. Mrs. Suey is very proud of our staff's willingness to work together to ensure that the students in our districts get the services they deserve this summer.

Mrs. Suey reported that all DLM testing was completed on time. She thanked the staff for working hard to ensure that it got completed. She also reported that all of the NPT staff that had office space in Taylorville that will not be needed in Taylorville next year, as indicated in an email she received in late March, have been relocated. She wanted to give a huge thank-you to Nokomis and Pana for working with us and moving some things around to ensure that NPT staff has the appropriate and adequate space to successfully do their job. Mrs. Jones and Mrs. Suey also visited the FACeS Classrooms last week and took inventory. The inventory list for the FACeS Classroom is attached to this report.

### **Program Coordinator/Transition Report**

Mrs. Sabrina Jones reported for DHS, we have 16 out of 25 outcomes, but will have all 25 outcomes by the end of this fiscal year. We currently have 29 students who have filled out their

packets and are 'eligible". 15 of those students are current outcomes and 8 of those students are working and will be additional outcomes. We currently have 31 students who have filled out their packets and are in the "Referral Process". 7 of those students are working and would be additional potential outcomes. Mrs. Jones continued by giving an update that \$64,200 has been received from the STEP grant. She also provided updates regarding the DHS Covid-19 program for over the summer. We have been approved for those as well.

As the Program Coordinator, Mrs. Jones is wrapping up the school year with IEP meetings, making amendments to make sure schedules are matching up, and everything is looking good.

### **Business Manager Report**

Dee Tarter went over the NPT and Taylorville CUSD #3 Payroll and Insurance Schedule. She put a chart together with Wendy and Iliana from Taylorville. They are collaborating together to make sure they have everything lined up for the upcoming months when NPT starts taking over payroll and to have a smooth transition. July 2nd will be NPT's first payroll paying Kelly Suey. The next payroll on July 16th, NPT will be paying Kelly Suey and Dee Tarter. Then on July 30th, NPT will pay Kelly, Dee, and Sabrina Jones. August 27th is when NPT takes over payroll for all NPT employees. The schedule has it lined out when we are paying Taylorville for insurance deductions and benefits and when we reimburse them for salary and benefits paid until the end of the current contract on August 13th.

### **CLOSED SESSION**

Motion by Bauer, seconded by Doerr to move into closed session for the purpose of employment, evaluation, compensation, appointment, and discipline of personnel. Dougherty- Absent, Bauer- YEA, Doerr- YEA. Motion passed.

Entered into closed session at 8:44 am

Closed session concluded at 9:00 am

A motion was made by Dr. Doerr and seconded by Bauer to re-enter regular session with no action taken from closed session. Bauer- YEA, Doerr- YEA, Dougherty-Absent. Motion passed.

### **MOVE TO ADJOURN AT 9:02 am.**

Motion by Doerr, and seconded by Bauer to adjourn the meeting. Motion passed by voice vote.

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Mr. Jason Bauer, Vice-President

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Dr. Scott Doerr, Secretary

Dr. Dougherty was absent from this meeting and Mr. Jason Bauer acted as the president.