



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
 227 NORTH FOURTH STREET, GENEVA, ILLINOIS
 RECORD OF PROCEEDINGS OF A REGULAR SESSION
 OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, December 11, 2017, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Taylor Egan, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, President Mark Grosso. Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Laura Sprague, Communications Coordinator; Todd Latham, Director Business Services; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others: Scott Duenser, Jade Cromer, Jessica Breugelmanns.

2. APPROVAL OF MINUTES (Bylaw 0168.1)

- 2.1 Regular Session, November 27, 2017

Motion by Nowak, second by Juby, to approve the above-listed minutes, item 2.1. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 3.1 FY 2017 Annual Audit, Scott Duenser (Klein, Hall & Associates, LLC)
- 3.2 FY 2017 Comprehensive Annual Financial Report (CAFR), Scott Duenser (Klein, Hall & Associates, LLC)

Scott Duenser of Klein, Hall & Associates gave a brief overview of the annual audit, CAFR and AFR. There were no significant audit accounting changes this year. We did again this year issue an unmodified opinion on the financial statement, which means we believe these financial statements are fairly stated. The CAFR has been prepared and submitted to the Illinois State Board of Education. For more detailed information on these documents, you can visit the district website.

Board comments, questions, concerns: There are many disclaimers and it's an unmodified opinion, so are you comfortable with the results? (Yes. It's a clean audit opinion.)

4. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent thanked Board members who were able to meet with new staff before tonight's meetings. Hiring in Geneva is a collaborative process. One comment that is often made by new staff is that the days go by slowly but the year goes by quickly. December 22nd is the last day of school before winter break with staff and students returning on January 8th. It's hard to believe the year is half over already.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Bus Bid

The administration sought and received bids for the 2017-2018 and 2018-2019 School Bus Purchase and Sell Back. The bus fleet consists of forty-nine, 72 passenger buses. It is being recommended that the Board approve the bid submitted by Midwest Transit Equipment as the provider of school buses for 2017-2018 and 2018-2019 school year in accordance with their bid submittal. The gross amount for the bid award is \$4,109,728, and once the buy-back funding is factored, the net amount of the bid award is \$575,361.92.

Board comments, questions, concerns: It's nice to see that when you compare this bid to the 2015 bid, there was not much of an increase in cost. This is great for the district. With the bus buy-back program, the net cost is lower and it's a very cost effective program.

Motion by Juby, second by Stith, to approve the above-listed bus bid, item 6.1 as presented. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.2 FY 2017 Annual Audit

Motion by Nowak, second by Egan, to approve the above-listed annual audit, item 6.2 as presented. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.3 FY 2017 Comprehensive Annual Financial Report (CAFR)

Motion by Nowak, second by Lamb, to approve the above-listed CAFR, item 6.3 as presented. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.4 FY 2017 Annual Financial Report (AFR)

Motion by Juby, second by Lamb, to approve the above-listed AFR, item 6.4 as presented. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 Board Meeting/Presentation Schedule

There has been a change to the schedule. We have added a Board workshop on January 12th. Topics can change, so please continue to check this schedule for upcoming presentations.

8. INFORMATION

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

Long-Term Substitutes Certified Staff

Martin, Sandy (Lisa Murphy), WES, Kindergarten, 1.0 FTE, effective 4/9/18-5/31/18

Family and Medical Leave Certified Staff

Murphy, Lisa, WES, Kindergarten, 1.0 FTE, effective 4/9/18-5/31/18

Francis, Caty, MCS, Grade 1, 1.0 FTE, effective 4/25/18-5/31/18
Santo, Jason, GHS, TV Production, 1.0 FTE, effective 5/3/18-5/31/18
Falkos, Ashley, GMSN, Reading Specialist, 1.0 FTE, effective 5/7/18-5/31/18
Galeski, Katie, MCS, Grade 2, 1.0 FTE, effective 5/7/18-5/31/18

New Hires Support Staff

Sweeney, Lindsay, MCS, Classroom Assistant, 9 month, effective 12/8/17

Resignations Support Staff

Walden-Mather, Jamie, GHS, Special Education Assistant, 9 month, effective 12/13/17

Family and Medical Leave

Segebrecht, Erica, FES, Special Education Assistant, 9 month, effective 10/26/17 – intermittent

Waller, Jan, CO, Administrative Assistant, 12 month, 12/5/17 - intermittent

9.2 2018-2019 Course Changes for GHS

9.3 Gifts, Grants, Bequests: \$500, Parent Petroleum Company, for A/E Program

9.4 2017-2018 Board Calendar – Revised

9.5 2018-2019 School Calendar

Motion by Stith, second by Juby, to approve the above-listed items 9.1-9.5. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

The Communications Task Force met today to work on modification of the school logo and on outreach to the community. The Discipline Committee met last week and feel they have a great template for discipline. The Facilities Task Force met today and discussed unfunded mandates that are being addressed. The district is doing a great job of keeping up with the maintenance of our buildings. It was encouraging to hear feedback from staff at the new teachers meeting today. The staff shared experiences of support, success stories and challenges. The girl's basketball team took on St. Charles North on Friday and won. They will be heading to Batavia this week. Come share your support.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]. (Bylaw 0167.2)

At 7:32 p.m., motion by McCormick second by Juby, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, and Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

At 8:08 p.m., the Board returned to open session.

14. ADJOURNMENT

At 8:09 p.m., motion by McCormick, second by Nowak, and with unanimous consent, the meeting was adjourned.

APPROVED _____

_____ PRESIDENT

(Date)

SECRETARY _____

_____ RECORDING
SECRETARY