

Agreement between

COOR ISD

and

Vision Consulting, LLC

August 15, 2024 - June 30, 2025

This agreement is made by and between COOR ISD (Hereinafter called the Contractor) and Vision Consulting, LLC (Hereinafter called the Subcontractor) and supersedes any previous agreements between the parties hereto.

The Contractor having a physical address of 11051 N Cut Road, Roscommon, MI 49653 and Subcontractor of 8961 River Road, Manistee, MI 49660.

The Contractor and Subcontractor agree to create a formal cooperative working relationship in order to deliver Teacher Consultant for the Visually Impaired services for the 2024 - 2025 school year.

Subcontractor agrees to provide the following as an independent contractor:

Provide vision services to students, teachers and parents and/or guardians. These services may include individual, individual therapeutic or consultations as per the IEP/IFSP.

CONTRACTOR TO PROVIDE:

1. Access for each student's IEP/IFSP through EdPlan.
2. Access to EdPlan Wizard application for MedBill notations and Progress Reports.
3. Access to school buildings for designated students.
4. Designated contact staff information for services.
5. COOR ISD email address.
6. Contact regarding snow days, half days due to incremental weather no later than 6:00 a.m. of such days.

SUBCONTRACTOR ESSENTIAL JOB FUNCTIONS:

1. Direct/consultative services will be provided during designated days/hours of 8:00 am to 3:30 pm.
2. Maintain MedBill, non-billable summary.
3. Ability to work remotely including online meetings (ZOOM/Google Meet enabled).
4. Follow established policies, practices and procedures in terms of duty and responsibilities of the position by the Assistant Superintendent and/or administrators.
5. Provide direct and/or consultative instruction to students, teachers and/or EO staff based upon the student's IEP/IFSP.
6. Maintain open communication with administrators, staff and parents/guardians.
7. Maintain accurate records in a manner consistent with State and Federal Law as required by the Contractor.

8. Maintain a cooperative, harmonious relationship with professionals and others within the school and home setting which fosters recognition and respect for every individual.
9. Follow school building rules, policies and procedures outlined by the building principal.
10. Follow all health and safety rules, policies and procedures.
11. The position is considered at risk for exposure to Hepatitis B and may come in contact with hazardous chemicals.
12. Perform duties according to the Contractor's safety rules, policies and procedures.
13. Knowledge of common safety hazards and necessary safety precautions for self and others in order to sufficiently establish a safe work environment, and to use principles of safety and to perform skills protecting the health and safety of self, students, and others.
14. Ability to use principles controlling exposure to blood borne pathogens.

SUBCONTRACTOR CRITICAL SKILLS/EXPERTISE/QUALIFICATIONS:

1. Certified by the State of Michigan Department of Education Office of Preparation and Certification Services as a Teacher Consultant for the Visually Impaired.
2. Maintains a current LLC license through the State of Michigan
3. Maintains a current liability policy.

REPORTS TO: Director of Special Education

CONTRACT PAY:

The Contractor agrees to contract with Subcontractor for a maximum of 20 days or 150 hours at an hourly billable rate of \$80.00 during the 2024 - 2025 school year. The total amount of the contract is not to exceed \$12,000. This rate is inclusive of driving time from point A (home) to schools and driving back to point A.

Students who are absent or otherwise unavailable with the exception of snow days are payable at the regular hourly rate plus mileage.

Mileage will be paid at the rate approved by the Internal Revenue Service for mileage incurred starting at point A to schools with returning to point A. Current IRS approved rate is .67 (01/01/2024) per mile. Mileage shall be submitted to the Director of Special Education.

Subcontractor is responsible for all taxes, retirement, insurance, etc. Contractor will mail a 1099 to Subcontractor no later than January of each representative year for IRS purposes.

Any payments for fees or costs not received by Subcontractor within 30 calendar days of the postmarked date will be deemed late and shall be subject to a 1.5% per month (18% annual) late charge, beginning on the due date. Contractor agrees to be responsible for Subcontractor's costs in collecting late payments, including reasonable attorney's fees.

Cancellation:

Either party may terminate this agreement by submitting a written notice of 30 days.

Assignment

This contract may not be assigned or transferred by either party without the prior written consent of the other party.

Governing Law:

This Agreement shall be governed by the laws of the State of Michigan.

By Melisa Akers
COOR ISD (Contractor)

Title Director of Special Education
DISTRICT Representative

Date:

AND

By Rebecca Wright
Rebecca Wright/Teacher Consultant for the Visually Impaired

Subcontractor: Vision Consulting, LLC

Date: 04.22.2024