

Board of Education Administrative Report

Title of Report: 2026-2027 Budget Approval Process

Board Meeting Date: 10/27/2025

☒ Action ☐ Report ☐ Information ☐ Discussion

Submitted by: Sam Galloway

Executive Summary

The Board of Education must approve the budget process and calendar (BOE Policy 3112). Also included in the calendar are proposed dates for the Planning/Finance Committee to discuss the budget.

Budget Process and Timeline

December 1, 2025:

- Planning/Finance Subcommittee Meeting

January 8, 2026:

- Planning/Finance Subcommittee Meeting

January 12, 2026

- The Superintendent submits the proposed budget to the Board of Education for consideration.

January 26, 2026

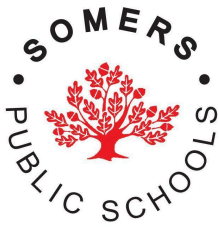
- Board of Education continues to review and discuss the budget. Superintendent answers questions and/or provides additional information.

February 2, 2026

- Planning/Finance Subcommittee Meeting

February 9, 2026

- The Board approves a budget for presentation at the public hearing. The Superintendent will prepare an informational flyer for use at the public hearing.



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March 9, 2026:

- A public hearing is held prior to the regularly scheduled Board of Education Meeting.
- The Board holds its regularly scheduled meeting after the public hearing to review public comments and make adjustments to the budget, if necessary.
- A final budget is adopted for presentation to the Board of Finance.

March-April 2026 (dates to be determined):

- The Board of Education approved school budget is presented to the Board of Finance by the Superintendent at a date set by the Board of Finance.
- Any adjustments will be voted upon by the Board of Education and will be available at the Town hearing.

April 2026 (dates to be determined):

- Board of Finance Public Hearing
- Board of Finance approves a budget to send to the Annual Town Meeting

May 2026 (dates to be determined):

- Annual Town Meeting
- Budget Referendum