

NEAH-KAH-NIE SCHOOL DISTRICT NO. 56

Regular Board Meeting 6:30 PM

December 12, 2022

Neah-Kah-Nie District Office Board Room

504 N. Third Ave.

Rockaway Beach, OR 97136

Present

Present

Board Members

Sandy Tyrer, Chairman
Kari Fleisher, Vice Chair (absent)
Carol Mahoney
Michele Aeder
Landon Myers
Renaë Scalabrin
Mike Wantland

District Office Staff

Paul Erlebach, Superintendent
Mark Sybouts, Business Manager
Kathie Sellars, Administrative Assistant
Student Representative
Jack Stanfield

OFFICIAL MINUTES

CALL TO ORDER

Call to Order

Ms. Tyrer called to order the regular meeting of the Board of Directors for the Neah-Kah-Nie School District at 6:30 p.m. Ms. Tyrer welcomed staff and patrons of the district. All present stood for the flag salute.

Ms. Tyrer read the District mission statement.

APPROVE AGENDA

Approve Agenda

Ms. Tyrer added the declaration of open budget committee positions to the agenda under the Fiscal portion of the agenda regarding the open budget committee positions. Ms. Tyrer call for a motion to approve the amended agenda.

M-Scalabrin /Mahoney to approve the agenda as amended. Motion carried unanimously.

Motion to Approve

CONSENT AGENDA

Consent Agenda

Approve the Minutes from the November 14, 2022, Regular Board Meeting
Approve the Minutes from the November 21, 2022, Special Board Meeting

PERSONNEL

Hiring – Coach
Brandon Lewis as Neah-Kah-Nie High School Assistant Basketball Coach
Kim Gores as Neah-Kah-Nie High School Honor Society Advisor

Hiring – Tutors
Stacey Dills as Neah-Kah-Nie Middle School After School Tutor

NON LICENSED PERSONNEL INFORMATION - Informational Only

Hiring
Keshia Miller as Neah-Kah-Nie High School Special Ed. Instructional Assistant
Larisa Keller as Nehalem Elementary School Special Ed Instructional Assistant

M-Aeder/2nd Myers to approve the consent agenda as presented. Motion carried unanimously.

Motion to Approve

VOLUNTEER OF THE MONTH

Kim Miller as Nehalem Elementary Volunteer of the Month
Ms. Tyrer read the letter of nomination written by Kathy Kammerer recommending Kim for the Volunteer of the Month. Ms. Miller was not present at the meeting.

COMMUNICATIONS

Oral Communication

Public Input

None at this time.

Student Input

Student Input

Nehalem Elementary School, Kristi Mills

Ms. Mills highlighted two programs, the Nehalem Elementary Preschool and the PE program. Ms. Mills introduced Ali Duer, new PE teacher. Ms. Duer stated that PE is offered to K-5 students, 30 minutes a day, five days a week. Preschool students receive PE three times per week. The focus of the program is aligned with Oregon PE standards. She and Ms. Baertlein at Garibaldi Grade School work closely together to align their programs. She has also had the opportunity to teach some health, they are using The Great Body Shop curriculum. She thanked Mr. Erlebach and the Board for supporting full-time PE.

Oliver Arnold shared with the Board how much he likes having PE every day.

Katie Calhoun reported on the preschool program, three different circle times a day, meetings, math and literacy. The focus is on building the social/emotional skills of the students. The big differences, from what the program was when it was at the district office is that it is full-time, and located in the elementary schools. Ms. Calhoun stated that she likes being part of a building and having the ability to work with other staff. She has a mentor teacher, it is great for the students to be able to interact and grow up within a school building and with other students.

Mr. Erlebach thanked Katie and Ali for being such great professionals.

Staff Input

Staff Input

Licensed Staff Report, Will Crook

Mr. Crook presented the licensed staff update. The report is attached to these minutes. Ms. Mahoney wanted to know who would be going on the Washington DC trip. Mr. Crook stated that he and Katie Green are leading this endeavor. Students are busy putting together projects, which are due January 11. Students will need to apply to go on the trip, 20 students will be selected. Ms. Scalabrin thanked Mr. Crook for his enthusiasm for this trip. She is excited for the kids who will be going. She is involved from the Mudd Nick Foundation.

Staff & Student Wellness Report, Denise Weiss

Ms. Weiss stated that the last couple of months have been quite busy with the respiratory illnesses, it is taking kids a little longer to bounce back from these illnesses. We are monitoring the attendance rates from each building, this helps to determine if the illness is a district wide problem or isolated to one building. This is a rebound year as we see families come back together. In January, she will present the Betty Ford Foundation survey information. Vision screening will also take place in January. Ms. Mahoney asked if they were going to screen preschoolers. Ms. Weiss stated that the Lions Club would not be screening them because it is a machine screening and that does not work for students that young. Ms. Weiss stated that she has been trained to provide screening for preschool students. Preschool students will be screened later in the spring.

Written Communications

Ms. Tyrer reviewed the following written communications.

Board and Administrator

November Enrollment Report

The Howler

The Nehalem Nugget

The Pirate Newsletter

Written Communication

REPORTS

None at this time

Unfinished Business

UNFINISHED BUSINESS

Neah-Kah-Nie High School HVAC Project, Mark Sybouts

Mr. Sybouts stated that they have met once, the contractor has come up with some proposals for cost savings which they have submitted to the engineer. They hope to bring a guaranteed maximum price in January.

Naming Facilities, Policy FF, Paul Erlebach

Mr. Erlebach reviewed the Naming New Facilities, policy FF, adopted in 2015. Mr. Erlebach stated that there is a general procedure for naming a facility. It is as follows:

1. The Board shall appoint a committee of two citizens from the immediate community served by the particular school; one representative from the teachers' group, one representative from the classified employees' group, one Board member and one student; Mr. Wantland agreed to be the Board member on the committee.
2. The appointed committee will seek community input for name proposals and present a list of three to five names to the superintendent, who will forward them to the Board;
3. The Board shall then make the final name selection from the list the committee submitted.

Mr. Erlebach stated that there is no AR for this policy, he recommended that school administrators also be included on the committee.

Closed Campus Work Session Update, Sandy Tyrer

Ms. Tyrer shared that there will be a closed campus work session before the January 9 board meeting. The Board is reviewing policies JH, Student Welfare and JF, Student Safety. The board along with the superintendent and the administrators will be developing a focus framework to guide them through the work session. After the work session the board will report their findings. The students present did not have any questions.

Superintendent Search, Sandy Tyrer

Ms. Tyrer shared an update on the superintendent search. The board reviewed the Qualities and Qualifications (Q & Q) survey data. She and Ms. Mahoney met with staff in all the buildings. The Q & Q's and the salary range were adopted at the November 21, special board meeting. The screening committee, Kathie Sellars and seven board members, along with the following screening committee members: Carol Richmond, Cynthia Grelck, Jamie Nugent, Margaret Whiting, Lori Dilbeck, Kathy Kammerer, Meagan Mower, Pat Ryan, Kristen Coyle, Amanda Cavitt will be meeting for a training on January 23.

Inclusion Alliance, Michele Aeder

Ms. Aeder stated that the bias incident report form has been completed. They would like to see it be used between now and the January meeting. They are developing a checklist for administrators to use. Their next meeting will be on December 13 at 5:30 p.m.

NEW BUSINESS

New Business

Elementary Social Studies Curriculum Adoption, Kristi Mills

Ms. Mills stated that they have looked at two different curriculums and have chosen Houghton Mifflin Harcourt's, Into Social Studies, this is a small adoption to get them through. Next year they will adopt ELA, then Math, then Science and last will be Social Studies. Ms. Mahoney asked if the textbooks are available in all the buildings. A link went out in the school newsletters that allows for parents and board members to review the curriculum. Mr. Myers asked if the board was going to approve the curriculum before they have had a chance to review it. Mr. Erlebach stated that we could make the hard copies available to board

members. This item was tabled until the January board meeting to give time for board members to review the materials.

New Business
Continued

FISCAL

Fiscal

Payment of Bills

Payment of Bills

November Check Register

Ms. Mahoney asked about Water Proofing Technologies, Mr. Sybouts stated that the check was for the various roofing projects around the district.

Fiscal Summary Sheet

Fiscal Summary

November Fiscal Summary, Mark Sybouts

Ms. Scalabrin stated that she is always comparing our expenses from one year to another. She was wondering about the reason for the increase. Mr. Sybouts stated there can be a number of reasons, negotiations with both bargaining groups and the associated payroll costs. Mr. Erlebach stated that he and Mr. Sybouts feel good about this year and the year after, it will be the years after that when the district will not be receiving the \$3.5 million to \$5 million dollars in timber revenue. We still need to maintain our fiscal responsibility

2021-22 Annual Audit Report, Mark Sybouts

2021-22 Annual Audit
Report

Mr. Sybouts stated that we received the report in time to send it out to the board. This covers all our funds; SIA, M-98, Title 1 & 2, IDEA. We use a modified cash basis which is easier to understand than full accrual. We have a clean report. There was an additional report that the auditors prepared which is the financial report.

2021-22 Annual Financial Report, Mark Sybouts

2021-22 Annual
Financial Report

There were some recommendations, such as having student body account bank statements reviewed on a regular basis and reported to the board on a monthly or quarterly basis. Ms. Mahoney stated that quarterly seems sufficient. The board members agreed that quarterly reports on student body funds would be sufficient.

Declare Budget Committee Positions Open – **added at the meeting**

Budget Committee
Positions Declared
Open

Ms. Tyrer declared that the budget committee has open positions as of June 30, 2022. The open positions are in Zones, 1, 2, 3, & 4 which are combined zones. Anyone interested in serving on the budget committee and who live in one of these zones are welcome to apply by December 31. Applications may be obtained from Mr. Sybouts or Ms. Sellars.

SUGGESTIONS AND COMMENTS

Suggestions &
Comments
Superintendent

- Superintendent
Mr. Erlebach stated that Ms. Aeder will be meeting with the administrators to work on the focus framework for the open/closed campus tomorrow at 9:30-10:30. The Focus Framework is available on Google Docs
- He thanked Mr. Simpson and the middle and high school choirs for their participation with the River Bend Players production of It's a Wonderful Life at NCRD
- He, Ms. Keefauver, Ms. Buckmaster attended the Oregon Law Conference in Eugene this month
- We will be having a facility walk-through in all the buildings to identify areas of concern prior to the budget process
- Mr. Erlebach will meet with Jack Stanfield at the high school tomorrow
- Congratulations to Ali Duer and Steve Albrechtsen to being selected as 1st Trimester Treasure Award recipients
- Middle and high school representatives will meet tomorrow to discuss the Gear-up Federal grant that assists low-income students drive for a post-secondary education or experience. It is a seven-year grant. Only 60 middle and high schools were selected to apply in Oregon

- Ms. Mills & Ms. Nugent will be meeting with the Preschool Promise representatives to discuss Preschool Promise for next year
- Mr. Erlebach, Ms. Tyrer and other board members will be judging the Haiku Death March tomorrow
- Four students have applied to participate in the Partners of America Costa Rica exchange program, summer of 2023. Interviews will be this week. Two Costa Rica students have already arrived at Neah-Kah-Nie High School for a six-week stay. This is funded through the Mudd Nick Foundation
- He wished all staff, students, parents and Board members a very happy holiday season
- Tracy Bennett, Elementary Literacy Coach, Angie Douma, Secondary Literacy Coach, administrators and Mr. Erlebach met with NWRESD staff to discuss the Districts Response to Intervention (RTI) model.
- The District will send each board member a packet of the social studies curriculum on Friday.

Ms. Sellars informed the audience that the open budget committee vacancies are in zones 1, 2, and 3 and 4, which is a combined zone. Applications are available from either Mark Sybouts or Ms. Sellars. The application deadline is December 31.

Board

Board

Ms. Mahoney stated that she went to the middle/high school winter concert. It was excellent! We are very fortunate to have our music teachers working with our students and the results they are able to achieve.

Ms. Scalabrin, thanked Ms. Weiss for providing the Board with the update on how sick we are. She just hopes that we can get over the hump and get our natural immunities back. She was able to attend the Nehalem Elementary concert; it was so fun to see all the students. She also recognized Ms. Harmon for the Robotics competition; it is phenomenal how they do all this. She was impressed with the level of competition and professionalism. She was also pleased to see all that the Future Natural Resource Leaders (FNRL) club has done, and was blown away to see all that they have done. For 2023, we have a lot of hard and good work to do.

Ms. Aeder stated that she really enjoys the time she gets to spend doing board work. She wished everyone a happy holiday season.

Mr. Myers mentioned the FNRL club and their most recent event. He was able to volunteer, and was very impressed with what they have been able to do. In talking with the other schools, they were also impressed. They have been able to take nothing and make it into something.

Mr. Wantland stated that we are so much better off than we were a year ago. He is so proud to represent the staff and the great things they do. We have great people working for us, he thanked the staff for all they do. He wished everyone a great holiday season.

Mr. Stanfield shared that he likes all the positivity going on right now and would like to keep it going. He was really sick about a month ago and he was able to go into the Health and Wellness Center, the process was really great and they helped to diagnose and help him recover.

Ms. Tyrer, thanked Mr. Stanfield for his presence on the board, she also thanked the students for showing up tonight and for their follow-through. She too, wished everyone happy holidays.

ADJOURN

Adjourn

Hearing nothing more to come before the board, the meeting adjourned at 7:49 p.m.

NEXT MEETING

Next Meeting

January 9, 2023

December 12, 2022
Certified Union School Board Report Information

	Professional Development	Collaboration	Family Engagement	Other
Garibaldi Grade School		Library staff district wide will be meeting in January on the 9th to work on best practices in materials adoption.		
Nehalem Elementary	Think Tank continues to pilot new reading & writing curriculum.	Think Tank continues to meet to support each other in the new reading and writing pilot.	Pre-k through 5 winter concert	Spirit Week/Holiday Drive to donate food, toiletries, clothing and toys to families in need.
NKN Middle School		Ryan Ware and Salena Clifton make sure that their students get to our school library for dedicated library time each week, and this has resulted in a resurgence in reading at the middle school. Both LA teachers prioritizing reading means that we have students really excelling in this area. We had three students who earned over 200 points for Fall trimester in AR which amounts to reading about 20 full length novels over the course of the three months.		The middle school and the Mudd Nick Foundation are teaming up to bring back the Washington DC trip. 5 days 4 nights in the DC and Virginia Peninsula areas. 20 students will be selected to make the journey.
NKN High School	The 9GS team is working to develop strategies to	National Ocean Sciences Bowl team and coach Mr.	Parents really showed up for	The LEOs club did a gift wrapping fundraiser at

	<p>Professional Development</p> <p>help students begin their highschool careers on track towards graduation. We have been joined by two student leaders who have been developing ways to offer incentives for staying on track.</p>	<p>Collaboration</p> <p>McLaughlin will be trained in mid December by Jesse Jones with CoastWatch and Denise Harrington with NOAA to begin monthly marine debris, beach monitoring, and beach grass surveys to be completed by students along Manhattan Beach Wayside</p>	<p>Family Engagement</p> <p>Robotics this Season. They helped with concessions, brought foodstuffs for snackbreak, coordinated rides for riderless participants, and offered help in a myriad of ways. Thank you parents!</p>	<p>Other</p> <p>The Roostery Sunday evening. Student Council is selling shirts as a fundraiser. FRNL also has some stellar shirts for purchase that would make great gifts. The Anatomy and Physiology class recently went to WOU to learn more about gross anatomy by attending a tour in their cadaver lab. We spent almost 2 hours being able to see and ask questions regarding the human cadaver.</p>
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Other Comments: