

Crosslake Community School Board of Education  
January 8, 2024  
5:30 PM  
Crosslake Community School  
35808 Co Rd 66  
Crosslake, MN 56442

## Minutes

Board Director Emily Stull Richardson will be attending the meeting remotely:  
Caribou Coffee - Dick's Fresh Market  
1050 River Place Mall Amery, WI 54001

### 1. Call Meeting to Order

Meeting called to order at 5:39 p.m.

### 2. Pledge of Allegiance

Please stand for the Pledge of Allegiance.

### 3. Roll Call and Establish a Quorum

Josef Garcia, Mindy Glazier, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick

### 4. Additional Items

Any additional items?

### 5. Public Comment

No public comment.

May I have a motion to approve the January 8, 2024 Board of Education Agenda?

Motioned: William

Seconded: Glazier

Roll Call: Josef Garcia, Mindy Glazier, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick

Motion passes:

### 6. Agenda

#### 6.A. Consent Agenda

All items listed below are considered to be routine by the Crosslake Community Schools Board of Education and will be acted upon by one motion; however, any Board Director may request that items on the Consent Agenda be removed from it for independent consideration. Any items so identified will be moved to the Action Item portion of the Agenda.

1. Board of Education Minutes - December 18, 2023
2. Personnel Matters
3. Food Service Reports

May I have a motion to approve the Consent Agenda?

Motioned: Williams

Seconded: Yurick

Yeas: 7 (Josef Garcia, Mindy Glazier, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)  
Nays: 0  
Motion passes: 7-0

6.B. **Academic, Environmental Education, and Performance Improvement Plan Updates**

Environmental Education

Becky Gilbertson presenting on updating last year's goals for 22-23 school year. What is working and what changes we need to make.

6.C. **Action Items**

1. Approve Policies

103 Complaints - Students, Employees, Parents/Guardians, Other Persons

203.10 Open Meeting Law Requirements for School Board Meetings and Board-Appointed Committees

504 Student Dress and Appearance

608 Instructional Services - Special Education

May I have a motion to approve Policies 103, 203.10, 504, and 608?

Motioned: Williams

Seconded: Yurick

Yeas: 7 (Josef Garcia, Mindy Glazier, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion passes: 7-0

2. Approve Intent to Enroll Deadline for 2024-2025 School Year

Recommend March 23, 2024

May I have a motion to approve the Intent to Enroll Deadline for the 2024-2025 school year as March 23, 2024?

Motioned: Williams

Seconded: Glazier

Yeas: 7 (Josef Garcia, Mindy Glazier, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion passes: 7-0

3. Approve Enrollment Notification for 2024-2025 for Parents/Guardians

Recommend April 16, 2024

May I have a motion to approve the Enrollment Notification for 2024-2025 for Parents/Guardians as April 16, 2024?

Motioned: Glazier

Seconded: Yurick

Yeas: 7 (Josef Garcia, Mindy Glazier, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion passes: 7-0

4. Approve 2024-2025 Lottery

Recommend April 16, 2024

May I have a motion to approve the 2024-2025 Lottery as April 16, 2024?

Motioned: Williams

Seconded: Thompson

Yeas: 7 (Josef Garcia, Mindy Glazier, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion passes: 7-0

5. Approve Class and or Grade Limits for 2024-2025 for K-8 Seat-Based Program

May I have a motion to set class and/or grade limits for 2024-2025 school year for K-8 seat-based program at 19 but provide flexibility for the Seat-Based Director to consider "unique and compelling" circumstances to exceed the Board of Education approved class and/or grade size limits without the need for approval from the Board of Education?

Motioned: Williams

Seconded: Glazier

Yeas: 7 (Josef Garcia, Mindy Glazier, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

6. Approve Class Limits for 2024-2025 Pre-Kindergarten Seat-Based Program

May I have a motion to set class limit for 2024-2025 school year for Pre-Kindergarten seat-based program at 15 but provide flexibility for the Seat-Based Director to consider "unique and compelling" circumstances to exceed the Board of Education approved grade and/or class size limit without the need for approval from the Board of Education

Motioned: Williams

Seconded: Glazier

Yeas: 7 (Josef Garcia, Mindy Glazier, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion passes: 7-0

6.D. **Information/Discussion Items**

1. District Personnel

Two paras resigned; one position is filled and making arrangements for the other position.  
Online - no update.

2. Professional Development - Board of Education Trainings

Nothing available at this time.

3. Strategic Planning Matters

Another meeting next week; narrowing down and working forward. Last meeting with the strategic planning team next week.

4. Director Evaluations

Evaluations have been completed with each Director.

5. Executive Director Exploratory Committee

Finance committee didn't meet this month, meeting on January 12. The Finance Committee reached out to Dieci, work is being done on the budget.  
Mindy Glazier will join Garcia on the committee.

6. Facilities Planning Committee  
Cabinets are in. Roundabout situation with the school.
7. Recruitment of Future Board Directors  
We need to work towards updating board election documents for teachers and parents/guardians.  
Suggestion is to make the board more visible on the website, record videos.
8. Restructuring of Board Elections  
Work towards rewriting the criteria for elections regarding teacher directors and parent/guardian directors.
9. Fill Board of Education Vacancy (parent/guardian)  
Received responses but applications do not fit the criteria.
10. Bylaws
  1. Identify the Bylaws to look towards developing a strong election pool.
  2. Identify other Bylaws updates.
 Thoughts are to change Directors from 8 to 7; rewrite the election wording.
11. Surveys  
HRS Level staff only (periodically)  
Director Evaluations Overall Satisfaction of CCS  
Overall Satisfaction of CCS
12. Substitute Pay for Seat-Based Director's Long-Term Absence  
Klang has provided proposed wording for a long-term absence.  
Bring back to the February Board meeting.

## 6.E. **Reports**

- 6.E.1. CCS's Directors  
Klang - been super great working with the LAKE Foundation. Undertaking with heating and cooling, still working on issues; Technology working on new cameras around the building; large donation being looked at for sound system in the gym.  
  
Amaya - still full. Looking for increased enrollment after the semester end. Possibility of closing enrollment and using a wait list. Organizing an overnight field trip to Osprey Wilds.
- 6.E.2. Finance Committee  
No update.
- 6.E.3. Academic Performance/Achievement, Curriculum and World's Best Workforce  
No update
- 6.E.4. EE Seat-Based Committee  
Meeting tomorrow.
- 6.E.5. EE Online Committee  
No update except for the field trip; reviewing curriculum due to ELP indicators.
- 6.E.6. Directors' Evaluations  
No update.

**7. Authorizer Update**

No updates.

**8. January 8, 2024 Regular Meeting Preparation**

8.A. Suggestion for Discussion Topics for Next Meeting

Learning coaches to do a presentation at the beginning.

**9. Board Meeting Evaluation**

Williams great first night.

**10. Adjourn the Regular Board of Education Meeting**

May I have a motion to adjourn the Regular Meeting of the Board of Education at 5:32 pm?

Motioned: Williams

Seconded: Thompson

Yeas: 7 (Josef Garcia, Mindy Glazier, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays: 0

Motion passes: 7-0

Schedule of upcoming Board of Education Meetings for 2023-2024:

February 12, 2024 (Second Monday due to President's Day - no school)

March 18, 2024

April 15, 2024

May 20, 2024

June 17, 2024