

NEW FACILITIES

CW
(LOCAL)

GENERAL
CONSIDERATIONS

This policy applies when the Board, which shall retain sole responsibility for the final selection of a name for a school facility, opens and publicizes a nomination period for naming or renaming new, existing, or proposed District facilities twice a year (September and January). Written nominations following the guidelines outlined below are invited from citizens. A period of 45 days shall be given for nominations. Written nominations shall be submitted to the office of the Superintendent, who shall designate an ad hoc committee representative of the District and community to review and make a recommendation about the nominations submitted to the Board.

The definition of facilities shall include but not be limited to buildings, schools, other structures, or parts of a building or complex including grounds, libraries, auditoriums, or athletic fields. These facilities can be new, existing, or proposed.

NAMING OR
RENAMING OF
FACILITIES

The following guidelines shall govern the naming or renaming of new, existing, or proposed school facilities.

1. Facilities shall generally be named for streets or geographic areas within the District, historical sites, or deceased persons who have made a significant contribution to society as may be deemed appropriate by the Board. District facilities shall generally not be named after an individual who was a student at the time of his or her death unless approved by the Board.
2. A nomination shall be presented on the form provided by the District [see CW(EXHIBIT)] and shall include the following:
 - a. Comprehensive biographical or informational report for nomination of a person.
 - b. Detailed information on the historical or geographical significance of the name for nomination other than a person.
 - c. Rationale supporting the nomination.
 - d. The name(s) of the person(s) or supporting group(s) responsible for the nomination.

NAMING OF
FACILITIES BY BOARD
DISCRETION

The Board may use its discretion, at any time, to name or rename District facilities.