



NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

NWABSD BOARD OF EDUCATION

Budget Committee Meeting

Conducted via Teleconference

Call 1-833-682-3239, enter code: 471-167-458#

Agenda

March 7, 2024

9:30 a.m.

- I. FY24 Financial Report as of January 31, 2024
- II. Capital Improvement Fund Balances
- III. Food Service Program Cost Review
- IV. FY24 Audit Schedule (no attachment)
 - Preliminary Audit – June 10-14, 2024
 - Final Audit – September 9-13, 2024
- V. Action Items with Budget impact:
 - 24-097 Approval of Budget, and Contract Award Deering Replacement School
 - 24-098 Award of Contract Davis-Ramoth School Fire Alarm Replacement and Delegation of Contracting Authority
 - 24-100 Approval of Kobuk Generator
 - 24-101 Approval of J&H Consulting MOA
 - 24-102 Approval of Student Services Vehicle
- VI. Future Business:
 - Adoption of FY25 Budget

Committee Members: Marie Greene (Chair), Alice Adams, Margaret Hansen, Joanne Harris
Director of administrative Service: Megan Williams

MISSION: To provide a learning environment that inspires and challenges students and employees to excel.
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future.

**Northwest Arctic Borough School District
Financial Narrative
For Month Ending January 31, 2024**

Included in the attached report are the reports for General Fund Revenue & Expenditures, Board Expenditures, and the Investment Account balance for month ending 1/31/2024.

The Board last received a report in December of 2023 with expenditures and revenue through December 31, 2023.

We are 58% through the fiscal year and have expended 48% of our general operating budget, and received 62% of our budgeted general fund revenue. 83% of our General Fund budget is expended and encumbered.

**Northwest Arctic Borough School District
General Fund Revenue
For Month Ending January 31, 2024**

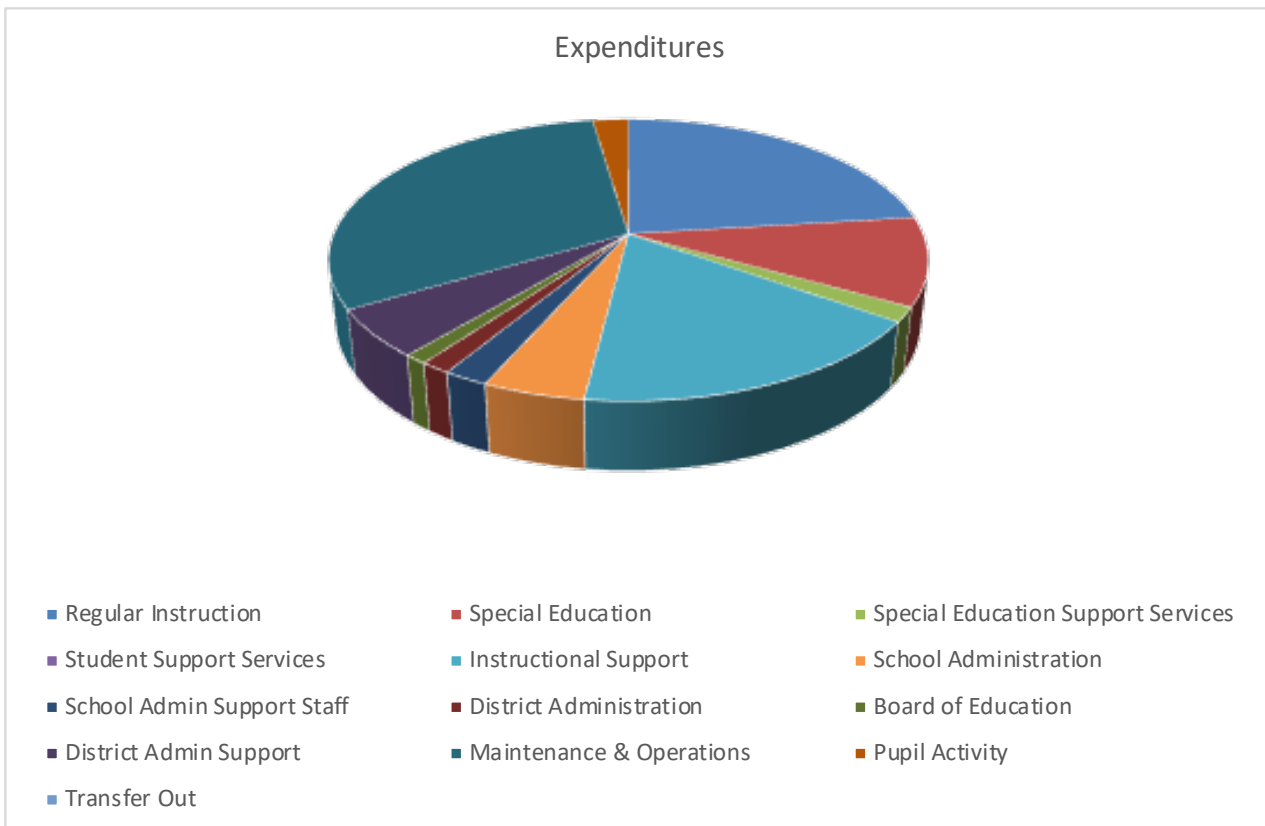
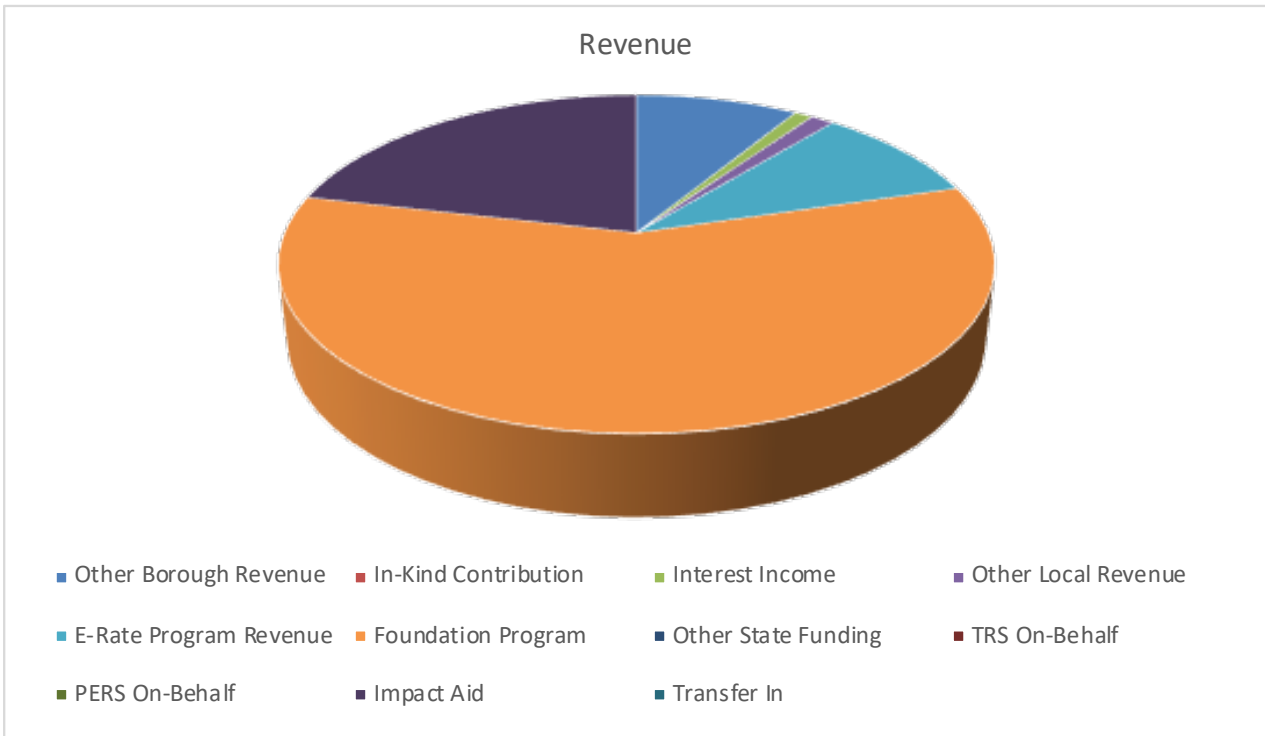
		Approved				
		<u>Budgeted</u>	<u>Year to Date Exp</u>	<u>Encumbrance</u>	<u>Variance</u>	<u>% of Budget</u>
Revenues By Object:						
011	Other Borough Revenue	6,645,111	3,322,556	-	(3,322,556)	50%
012	In-Kind Contribution	-	-	-	-	NA
030	Interest Income	600,000	364,728	-	(235,272)	61%
040	Other Local Revenue	725,000	479,640	-	(245,360)	66%
047	E-Rate Program Revenue	7,205,220	3,548,610	3,918,771	(7,575,381)	49%
051	Foundation Program	37,434,458	22,043,182	-	(15,391,276)	59%
090	Other State Funding	124,952	-	-	(124,952)	0%
056	TRS On-Behalf	1,955,492	-	-	(1,955,492)	0%
057	PERS On-Behalf	326,903	-	-	(326,903)	0%
111	Impact Aid	6,510,519	8,096,339	-	1,585,820	124%
250	Transfer In	-	-	-	-	NA
Revenue Totals		61,527,655	37,855,055	3,918,771	(23,672,600)	62%
		62% % Received to date				

Percentage of All Funds Total Budget Expended:	47.96%
Percentage of Year Passed:	58.33%
General Checking Account Ending Balance	\$9,790,665
Wells Fargo IILD Account	\$11,944,427
JNES Scholarship Account	\$4,147
Month End Cash In Bank Account	<u><u>\$21,739,239</u></u>

Northwest Arctic Borough School District
General Fund Expenditures by Object & Function
For Month Ending January 31, 2024

		<u>Approved</u>				
		<u>Budget</u>	<u>Year to Date Exp</u>	<u>Encumbrance</u>	<u>Variance</u>	<u>% of Budget</u>
Expenditures By Object:						
310	Certificated Salaries	14,843,111	6,764,411	6,502,901	1,575,799	46%
320	Non-Certificated Salaries	9,428,729	4,422,150	2,759,303	2,247,276	47%
331	Leave Pay Out	196,654	37,107	-	159,547	19%
333	Board Stipends	87,750	51,750	-	36,000	59%
360	Employee Benefits	10,395,005	5,483,543	3,539,080	1,372,382	53%
367	TRS On-behalf	1,955,492	-	-	1,955,492	0%
368	PERS On-behalf	326,903	-	-	326,903	0%
	SUBTOTAL: Personnel	37,233,644	16,758,961	12,801,284	7,673,399	45%
410	Professional & Technical Services	3,942,267	1,386,168	2,373,469	182,629	35%
420	Staff Travel	452,250	210,070	22,727	219,453	46%
420	Board Travel	108,852	41,916	19,281	47,655	39%
425	Student Travel	1,144,775	489,745	17,230	637,800	43%
430	Utility Services	8,387,769	4,268,076	4,512,978	(393,286)	51%
435	Energy-includes electricity & fuel	4,928,070	3,934,653	823,620	169,797	80%
440	Other Purchased Services	4,460,051	2,265,154	2,140,098	54,799	51%
445	Property & Liability Insurance	1,305,616	1,306,397	-	(781)	100%
450	Supplies, Materials & Media	1,479,821	633,238	130,866	715,717	43%
480	Tuition	20,000	3,675	-	16,325	18%
490	Dues & Fees	134,719	97,699	23,033	13,986	73%
510	Inventoried Equipment	25,000	7,844	-	17,156	31%
495	Indirect Cost Recovery	(315,000)	(164,673)	-	(150,327)	52%
	SUBTOTAL: Non-Personnel	26,074,189	14,479,961	10,063,304	1,530,925	56%
550	Transfer Out	1,825,000	-	-	1,825,000	0%
Expense Totals		65,132,834	31,238,922	22,864,588	11,029,323	83%
		48% Expended to date				
		<u>Budgeted</u>	<u>Year to Date Exp</u>	<u>Encumbrance</u>	<u>Variance</u>	<u>% of Budget</u>
Expenditures by Function						
100	Regular Instruction	16,585,899	7,196,786	5,905,304	3,483,809	43%
200	Special Education	6,980,017	3,160,215	2,584,733	1,235,068	45%
220	Special Education Support Services	1,491,768	518,690	355,855	617,223	35%
300	Student Support Services	4,000	1,222	-	2,778	31%
350	Instructional Support	10,515,699	5,354,585	5,024,752	136,362	51%
400	School Administration	3,379,262	1,453,208	1,334,860	591,195	43%
450	School Admin Support Staff	1,329,141	636,461	477,288	215,392	48%
510	District Administration	797,755	434,940	213,469	149,346	55%
511	Board of Education	630,427	334,599	41,661	254,167	53%
550	District Admin Support	2,668,113	1,697,949	867,875	102,290	64%
600	Maintenance & Operations	17,165,708	9,730,067	5,842,478	1,593,162	57%
700	Pupil Activity	1,760,045	720,200	216,314	823,530	41%
900	Transfer Out	1,825,000	-	-	1,825,000	0%
Total Expenditures		65,132,834	31,238,922	22,864,588	11,029,323	83%

**Northwest Arctic Borough School District
General Fund Revenue & Expenditures by Function
For Month Ending January 31, 2024**



**Northwest Arctic Borough School District
Board Expenditures
For Month Ending January 31, 2024**

		Approved <u>Budgeted</u>	<u>Year to Date Exp</u>	<u>Variance</u>	<u>% of Budget</u>
Expenditures by Object					
333	Board Stipends	87,750	51,750	36,000	59%
36?	Benefits	280,995	163,690	117,305	58%
410	Professional & Technical Services	108,150	51,801	56,349	48%
420	Travel	108,852	41,916	66,936	39%
450	Supplies	5,000	4,766	234	95%
490	Other Expenses (Dues & Fees)	39,680	20,675	19,005	52%
Total Expenditures		\$ 630,427.08	\$ 334,599.48	\$ 295,827.60	53%

Board Stipends

<u>Stipend</u>		<u>Members</u>	<u># of times</u>	<u># of Days</u>	<u>FY24 TOTAL</u>
\$ 250.00	Regular In Person Meetings	11	5	2	\$ 27,500.00
\$ 250.00	Regular Teams Meetings	11	3	2	\$ 16,500.00
\$ 250.00	Kivalina open house/ regular meeting	11	1	1	\$ 2,750.00
\$ 250.00	Board Retreat combined with October mtg	10	1	3	\$ 7,500.00
\$ 250.00	AASB Annual Conference November 4-7	7	1	4	\$ 7,000.00
\$ 250.00	Policy committee all day meeting	5	1	1	\$ 1,250.00
\$ 250.00	4 special meetings (Incl other board misc)	11	4	1	\$ 11,000.00
\$ 250.00	Lobby at DC and Juneau	5	1	6	\$ 7,500.00
\$ 250.00	AASB 2 member regular mtgs	2	4	1	\$ 2,000.00
\$ 250.00	President-NWALT, CWT, ATC Qtrly	3	4	1	\$ 3,000.00
\$ 250.00	NWALT Summit	3	1	1	\$ 750.00
\$ 250.00	Lobbying w NWALT Juneau and DC	1	2	2	\$ 1,000.00
TOTAL					\$ 87,750.00

Benefits

\$ 27,000.00	Health Insurance	10			\$ 270,000.00
\$ 87,750.00	Other Benefits	13%			\$ 10,995.08
TOTAL					\$ 280,995.08

Professional & Technical Services

\$ 25,000.00	Misc. Serv and training, AASB Inservice				\$ 25,000.00
\$ 80,000.00	Lobbyists				\$ 80,000.00
\$ -	Strategic Planning				\$ -
\$ 450.00	AASB Registration	7	1	4	\$ 3,150.00
TOTAL					\$ 108,150.00

Travel & Perdiem

\$ 2,475.00	Regular meeting Airfare - 5 members	6	5	1	\$ 12,375.00
\$ 1,434.00	Regular meeting Hotel - \$239.00 a night	6	5	3	\$ 21,510.00
\$ 360.00	Regular meeting Perdiem-\$60.00	6	5	3	\$ 5,400.00
TOTAL					\$ 39,285.00

\$ 305.00	Annual AASB Airfare \$300.00	7	1	1	\$ 2,135.00
\$ 744.00	Annual AASB Village to OTZ	3	1	1	\$ 2,232.00
\$ 225.00	Annual AASB Hotel \$225.00	7	1	4	\$ 6,300.00
\$ 650.00	Annual AASB Car-actual costs				\$ 650.00
\$ 80.00	AASB Perdiem	7	1	4	\$ 2,240.00
					\$ 13,557.00

AASB Quarterly Trainings

\$ 330.00	AASB travel - Anchorage	11	2	1	\$ 7,260.00
\$ 2,740.00	Village to OTZ	5	2	1	\$ 5,480.00
\$ 250.00	AASB hotel @250.00	11	2	3	\$ 16,500.00
\$ 80.00	AASB Perdiem	11	2	3	\$ 5,280.00
\$ 337.00	ASSB Car rental			4	\$ 1,348.00
					\$ 35,868.00

\$ 750.00	1 National Conference-Travel	9			\$ 6,750.00
\$ 378.00	Village to OTZ	4			\$ 1,512.00
\$ 250.00	Hotel @250.00	9	1	4	\$ 9,000.00
\$ 80.00	Perdiem	9	1	4	\$ 2,880.00
					\$ 20,142.00

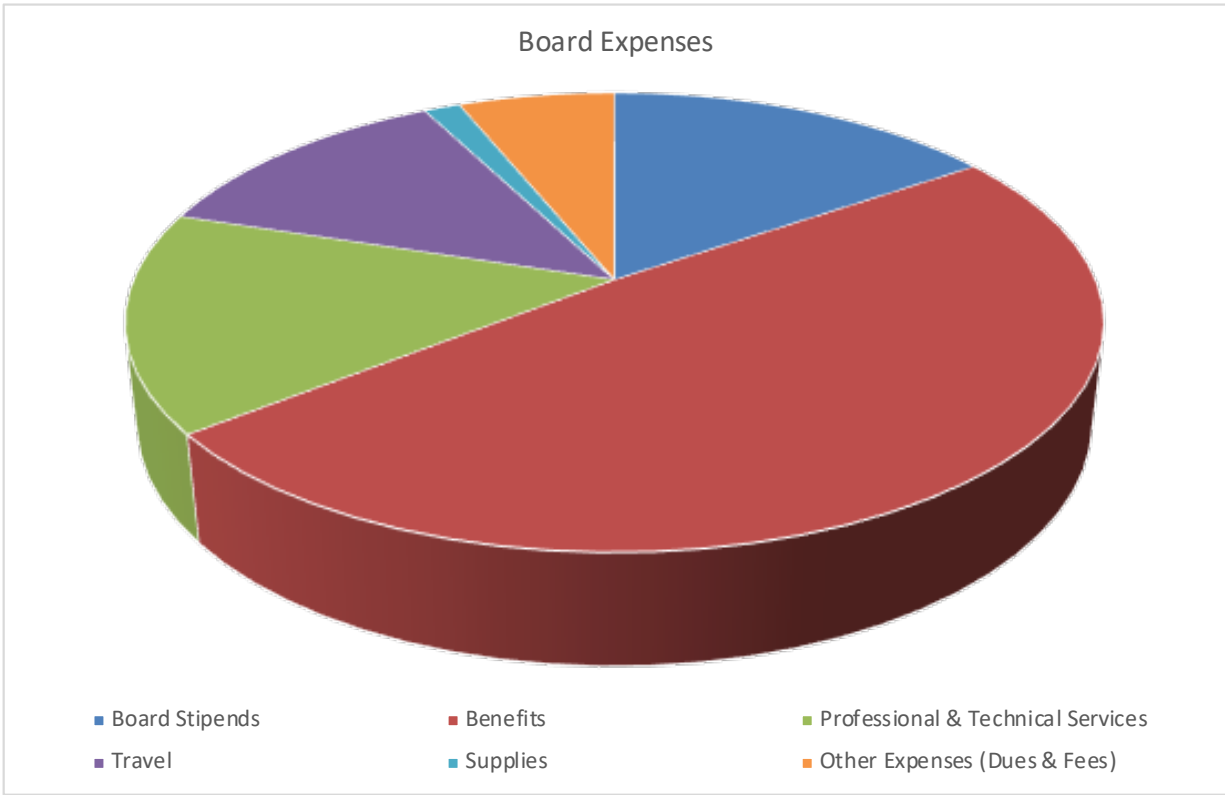
TOTAL \$ 108,852.00

Miscellaneous Exp

\$ 5,000.00	Supplies, media and freight for Board & Board meetings				\$ 5,000.00
\$ 39,680.00	CEE membership and AASB fees				\$ 39,680.00
\$ -	Joint ASC meeting supplies (Teams meeting)				\$ -
					TOTAL \$ 44,680.00

Grand Total \$ 630,427.08

**Northwest Arctic Borough School District
Board Expenditures
For Month Ending January 31, 2024**



**Northwest Arctic Borough School District
Investment Account Earnings
For Month Ending January 31, 2024**

	Fiscal Year	IILD GF Earnings	IILD CIP Earnings	Total Earnings	
1	FY19	\$ 112,675.74	\$ -	\$ 112,675.74	
2	FY20	\$ 134,699.78	\$ -	\$ 134,699.78	
3	FY21	\$ 1,694.94	\$ 2,564.11	\$ 4,259.05	
4	FY22	\$ 13,734.29	\$ 12,012.88	\$ 25,747.17	
5	FY23	\$ 316,919.38	\$ 17,754.50	\$ 334,673.88	
6	FY24	\$ 364,728.12	\$ -	\$ 364,728.12	Year to date
		\$ 944,452.25	\$ 32,331.49	\$ 976,783.74	

Deposit Activities

INST INSURED LIQ DEPOSIT SAVINGS A000MK6
 *As of January 31, 2024

Interest earned
 this period
 53,641.30

Transaction Date	Activity	Principal	Market Value (\$)	Interest Amount	Principal Balance
01/31/24	Interest Rate 5.2998000%			53,641.30	11,944,426.96
	Beginning Balance				11,890,785.66
	Ending Balance				11,944,426.96

FY24 SUMMARY OF FUND BALANCES IN SPECIAL REVENUE FUNDS

	FY23 Fund Balance	NOTES	Expenditures & Transfers-Out FY24	Revenue FY24	Transfers-In FY24	Designated or Non-Spendable or Inventory FY24	Remaining Available Balance for FY24 or FY25	Note
500 District Technology	1,134,480.84	Balance is from General Fund transfers and is allowed to be transfer back	-	-	-	52,000.00	\$ 1,082,480.84	Balance that can be used
501 Impact Aid Capital	53,384.72	Restricted; can support CIP project (not AHFC)	-	-	-	-	\$ 53,384.72	Balance that can be used
502 Local Funded Maintenance	704,577.83	Balance is from General Fund transfers and is allowed to be transferred back; desire is to leave, but may not be able to	397,317.47	-	-	205,153.71	\$ 102,106.65	Balance that can be used
503 Teacher Housing Cap project	-	Balance is from CIP local share transfer and is allowed to be transfer back	-	-	-	-	\$ -	
510 CIP Reserved Local Share	227,678.72	Reserved for future CIP Local Share	-	-	-	227,678.72	\$ -	
512 BKC Teacher Housing #1	-	AHFC BKC Teacher Housing Project- reserved for project	2,386.25	-	250,297.00	-	\$ 247,910.75	
513 BKC Teacher Housing #2	-	AHFC BKC Teacher Housing Project- reserved for project	345.00	-	125,148.50	-	\$ 124,803.50	
514 WLK Teacher Housing FY22	-	AHFC WLK Teacher Housing Project- reserved for project	117,857.18	120,512.21	-	-	\$ 2,655.03	
517 KVL Teacher Housing FY20	-	AHFC KVL Teacher Housing Project- reserved for project	-	-	-	-	\$ -	
518 KVL Teacher Housing FY21	-	AHFC KVL Teacher Housing Project- reserved for project	-	-	-	-	\$ -	
522 KVL Bus Barn	-	Restricted for Kivalina Bus Barn	33,000.00	-	-	-	\$ (33,000.00)	ASRC Change Order, over budget
531 Deering Exterior	-	Restricted for DRG Exterior Project	25,679.08	-	49,500.00	-	\$ 23,820.92	
544 Deering K-12 Project	30,158.88	Board Approved allocation of \$125,000 in FY21	30,388.03	-	-	-	\$ (229.15)	Over budget
546 Shungnak Phase II	234,033.24	Restricted for equipment in Shungnak, technically deferred revenue	-	-	-	234,033.24	\$ -	
548 Kivalina School Project	2,348,009.43	Restricted for Kivalina School Project, technically deferred revenue	148,249.53	-	-	2,199,759.90	\$ -	
549 Buckland HVAC	-	Restricted for Buckland HVAC - Revenue from NWAB	761,798.25	761,798.25	-	-	\$ -	reimbursed by Borough
550 KVL Teacher Housing Project	-	KVL Teacher Housing Project- reserved for project	117,798.00	-	-	-	\$ (117,798.00)	ASRC Change Order
551 ATC Family Housing	17,451.75	ATC Family Housing Project- reserved for project	-	-	-	17,451.75	\$ -	
552 NW Magnet School (expansio	673,518.35	Balance is from General Fund; use part to cover any expenses over revenue in the Magnet School Fund 225; rest to transfer to GF	-	-	-	-	\$ 673,518.35	Balance that can be used
553 Magnet School Dormitory	-	Balance is from General Fund and can be transferred back to General Fund	-	-	-	-	\$ -	
555 CIP Management Services	-	Fund for CIP Management - Will transfer in to at FY End	7,886.93	-	7,886.93	-	\$ -	
556 Selawik Renovation	(29,681.33)	Will transfer funds in to cover expenditures until funding source found	34,698.60	-	-	-	\$ (64,379.93)	Leave Negative Balance
557 JNES Gym Roof Replacement	(637,799.13)		176.81	-	-	-	\$ (637,975.94)	Billed to Borough
	4,755,813.30		1,677,581.13	882,310.46	432,832.43	2,936,077.32	\$ 1,457,297.74	

NMS & NWABSD Food Service cost out

	NMS Cost	Estimated NWABSD Cost	Notes
Food	\$ 696,549.00	\$2,448,872.63	Vendors quoted food and supplies combined. Some items were quoted with bypass freight, but freight for freeze and fresh fruit/vegetables were not quoted with freight, so not included in amount.
Supplies	\$ 79,907.00		
Postage & Freight	\$ 459,064.00	\$ 505,000.00	VERY Rough estimate
Salaries & Benefits	\$ 782,207.00	\$ 1,748,782.00	Same # of staff as NMS @ District's pay & benefit rates
Facility Rent/Utilities	\$ 151,043.00	\$ -	NMS rents a warehouse and housing for their management staff. Not sure where District would keep inventory in Kotz.
Equipment Depreciation	\$ 22,726.00	\$ -	N/A
Travel	\$ 28,229.00	\$ 80,000.00	Estimate with site visits for manager(s) to review and train staff
Vehicle Costs	\$ 14,306.00	\$ -	N/A
Other	\$ 15,969.00	\$ -	N/A
TOTAL	\$ 2,250,000.00	\$ 4,782,654.63	

Projected NWABSD cost over NMS \$ 2,532,654.63

NWABSD Contract \$\$: \$ 3,600,000.00
FY23 Payment to NMS \$ 2,286,324.43

NWABSD requested a quote for food and supplies to be shipped to sites from US Foods. The company sent a quote and included freight for the dry goods and supplies, however, would not quote with shipping of perishable items. It would cost the District an additional \$2.5 million to run the food service program themselves with the same types of meals served and the same number of staffing

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 26, 2024

NUMBER: 24-097

FR: Office of the Superintendent

SUBJECT: Approval of Budget and
Contract Award Deering
Replacement School

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve a contract for site development and Schematic Design to Burkhart Croft Architects in an amount not to exceed \$175,000.

ABSTRACT:

Board approval is required to expend \$50,000.00 and higher.

ISSUE:

At issue is board approval increase the budget for the planning and design of the Deering Replacement School and approval the award a contract to Burkhart Croft Architects in an amount not to exceed \$175,000.

BACKGROUND AND/OR PERTINENT INFORMATION:

Deering K-12 Replacement School is ranked #5 on DEED's School Construction list. The project total is \$46,255,576 with \$9,251,115 as local share. This project is not included in the Governor's budget, and it is not expected to be funded in FY 25. However, it is important that this project improve its rating for FY 26 consideration.

There are two significant infrastructure projects in planning and design for the community of Deering. Alaska Department of Transportation (DOT) is seeking FY25 funding to build a new road between the airport and the community. Alaska Native Tribal Health Consortium is in the design phase for replacement and extension of the water and sewer systems within Deering.

Both of these projects impact the school project both physically as well as in timing of their construction. The selected site of the new school is off the yet to be built DOT road. The new school site will need utility services extended to it in order to serve the school. District Capital Projects Managers have been coordinating with these two projects for the last two years. We are now to the point that we need to confirm the selected site is a good site to build the 50-year school upon. The community approved this site last April. School site utilities, driveway access and overall site planning and design need to be completed to continue coordination with the DOT and ANTHC projects.

In addition, DEED does not pay for work off the school site such as utility extensions. Therefore, we need to design these extensions, in coordination with the ANTHC project, and then seek funding other than DEED funding to get them constructed.

Close coordination is required with both projects as the school requires road access and utilities. DOT's road project is planned to get FY25 funding, start construction in Fall 2025 and be completed in Fall 2027. The earliest ANTHC's water and sewer project would be under construction is 2025, but it will likely be 2026.

ALTERNATIVES:

1. Approve the allocation of \$175,000 to the Deering Replacement School Project and the delegation of authority to the Superintendent to contact with Burkhart Croft Architects, as presented.
2. Disapprove the allocation of \$175,000 to the Deering Replacement School Project and the delegation of authority to the Superintendent to contact with Burkhart Croft Architects, as presented.
3. Take no final action.

RECOMMENDATION:

The administration recommends the Board approve the allocation of \$175,000 to the Deering Replacement School Project and the delegation of authority to the Superintendent to contact with Burkhart Croft Architects, as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: March 8, 2024

NUMBER: 24-098

FROM: Office of the Superintendent

SUBJECT: Award of Contract Davis-
Ramoith School Fire Alarm
Replacement and
Delegation of Contracting
Authority

ABSTRACT

Award of contract for emergency replacement of Davis-Ramoith fire alarm system.

ISSUE

At issue is approval of contract for the emergency replacement of the fire alarm system and any associated work as required by the State Fire Marshal at Selawik School and delegation of contracting authority to the Superintendent for this work.

BACKGROUND AND/OR PERTINENT INFORMATION

At the January meeting Board Memorandum 24-085 approved emergency procurement procedures for the replacement of the failed Selawik fire alarm system and delegation of contracting authority to the Superintendent. The District coordinated with the Department of Education and Early Development (DEED) and achieved approval for a shortened bid period.

RSA Engineering, Inc. prepared the technical specifications for the work. The District advertised the project for 14 days. The bid opening will occur March 8 at 11:00. The lowest responsive and responsible bidder will be announced following the bid opening. This information will be provided to the Board prior to the Board meeting. Although the Board has already approved the delegation of contracting authority to the Superintendent at the January meeting, because this is an unusual and unexpected situation the Superintendent wants to keep the Board fully informed and provide the opportunity for Board input regarding the award of contract.

The cost of panel replacement is anticipated to be between \$650,000 to \$700,000. The actual cost of the work will be determined at bid opening. The District does not have the funding available. However, the District is following all DEED procedures so that the costs will be eligible for reimbursement at some point in the future under a DEED major maintenance grant. District is actively seeking funding from the Borough and the contract will not be awarded until funding is secured.

An update of this memorandum, recommending the award to the lowest responsible, responsive bidder, will be provided prior to the March 8 Board meeting.

It is critical that the District be able to quickly procure, award and perform this fire alarm system replacement to remedy this safety issue at the school. To do so, the Superintendent requires a delegation of contracting authority to award the contract and approve changes to the contract once funding is identified.

ALTERNATIVES

1. Approve the award of contract to the lowest responsible, responsive bidder as identified

following bid opening and funding is secured, and approve delegation of authority to the Superintendent to award the contract for construction as presented;

2. Do not approve the award of contract to the lowest responsible, responsive bidder as identified following bid opening, and do not approve delegation of authority to the Superintendent to award the contract for construction, as presented;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION

The administration recommends that the Board approve the award of contract to replace the Selawik fire alarm system to the lowest responsible, responsive bidder as identified following bid opening and funding availability; and to approve a delegation of contracting authority to the Superintendent, as presented.

MEMORANDUM

TO: NWABSD Board of Education

DATE: February 19th, 2024

NUMBER: 24-100

FR: Office of the Superintendent

SUBJECT: Kobuk Generator

Funding: Capital improvements

ABSTRACT:

Board approval is required for expenditures that exceed \$50,000.

ISSUE:

At issue is board approval to award the Northwest Arctic Borough School District's purchase of a back up generator for the school and housing in Kobuk to NC Power Systems

BACKGROUND AND/OR PERTINENT INFORMATION:

Kobuk school has not had a back up generator since the new school was built and remodeled. This would give the school and part of the housing back up power during the power outages.

ALTERNATIVES:

1. Approve the administration's request to award the Back up generator for the school to NC Power Systems in the amount of \$53,330.00, With final shipping costs not to exceed \$10,000.00, (Final installation costs to be determined)
2. Disapprove the administration's request to award the Back up generator for the school to NC Power Systems in the amount of \$53,330.00, with final shipping costs not to exceed \$10,000.00, (Final installation costs to be determined)
3. Take no action

ADMINISTRATION'S RECOMMENDATION:

Administration recommends approval of the administration's request to award the Back up generator for the Kobuk school to NC Power Systems in the amount of \$53,330.00, with final shipping costs not to exceed \$10,000.00, (final installation costs to be determined)

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: February 29, 2024

NUMBER: 24-101

FM: Office of the Superintendent

SUBJECT: Approval of FY-24
Contract; J & H Consulting

STRATEGIC PLAN/BOARD GOAL:

Support student-centered learning environments.

ABSTRACT:

Contracts exceeding \$50,000 requires Board approval.

ISSUE:

At issue is the approval of the FY-24 lobbyist contract with J & H Consulting in the amount not to exceed \$75,000.

BACKGROUND AND/OR PERTINENT INFORMATION:

The NWABSD has contracted with J & H Consulting, Reggie Joule and Christine Hess, to assist administration with NWABSD lobbying and legislative priorities during the legislative session. Critical issues to be addressed include adequate funding for possible construction, coordination of the legislative fly-ins and the legislative priorities of the NWABSD. Administration believes it is crucial that the school district maintain a presence with Juneau year-round to assist our representatives and lobbyists with district issues.

The contracted amount for services and related expenses is a total not to exceed \$75,000. Contract to begin January 1, 2024 – December 31, 2024.

ALTERNATIVES:

1. Approve the FY-24 lobbyist contract J & H Consulting in the amount not to exceed \$75,000.00 as presented;
2. Disapprove the FY-24 lobbyist contract with J & H Consulting as presented;
3. Take no action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the FY-24 lobbyist contact with J & H Consulting in the amount not to exceed \$75,000.00 as presented.

MEMORANDUM

TO: NWABSD Board of Education Members

DATE: March 8, 2024

NUMBER: 24-102

FR: Office of the Superintendent

SUBJECT: Approval of Purchase
Cargo Vehicle

STRATEGIC PLAN/BOARD Strategy:

Instructional Support

ABSTRACT:

Board approval is required for purchases that exceed \$50,000.

ISSUE:

At issue is the Board's approval of the purchase of a District Office Cargo Vehicle for an amount not to exceed \$80,000

BACKGROUND AND/OR PERTINENT INFORMATION:

The administration is requesting the purchase of a new cargo vehicle for use at the district office in Kotzebue.

It will be used to transport materials and supplies to and from the airport for delivery to the villages.

Awaiting quotes for actual costs. The estimated amount will be similar to other vehicles recently purchased, not to exceed \$80,000 (includes freight costs)

Funding: ESSER III Fund 252

ALTERNATIVES:

1. Approval of purchase of District Office Cargo Vehicle for an amount of \$80,000 as presented.
2. Disapproval of purchase of District Office Cargo Vehicle for an amount of \$80,000 as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends board approval of the purchase of a District Office Cargo Vehicle purchase for an amount of \$80,000 as presented.