

## ***Memorandum***

To: Art Rubio, AICP, CNU-A  
Chief Planner  
Town of Horizon City, TX

From: Floyd Johnson, PE  
Huitt-Zollars, Inc.

Subject: Request for Additional Services for “N. Darrington Reconstruction-Engineering and Review Services” project

Date: July 8, 2025

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Huitt-Zollars is submitting Amendment 1 to extend Engineering Review services for the N. Darrington Rd Reconstruction project, from Eastlake Boulevard to Oxbow Drive.

### ***Scope of Services***

The original scope of services included:

- Coordination with the engineering consultant to provide project information
- Coordination with TxDOT
- Review and comment on submittals at the 30%, 60%, 90%, and 100% design stages
- Attendance at bi-weekly meetings with the consultant, the Town, and TxDOT
- Attendance at the Design Development Review (DDR) and Safety Review meetings
- Coordination with stakeholders
- Participation in review meetings during the design phase with the consultant and TxDOT

*This amendment includes the extension of services to cover the following:*

- *Attendance at bi-weekly progress meetings*
- *Coordination with stakeholders*
- *Assist the Town with construction-related issues*

### ***Deliverables***

Written responses and resolutions of comments, meeting minutes, and coordination documentation.

### ***Schedule***

Upon the Town’s authorization to proceed, Huitt-Zollars will perform the tasks outlined in the Scope of Services through December 2025.

***Compensation***

The original fee for this task was \$44,855.50. Services provided between August 2024 and March 2025 exceeded the original contract amount by \$9,501.30, a portion of which remains outstanding on invoices. Additional services anticipated through May 2027 are estimated at \$35,100.60. Therefore, the total amount covered under this amendment is \$44,601.90.

Huitt-Zollars' fee of \$44,601.90 is for Engineering Review Services on an hourly basis. A detailed fee breakdown is enclosed for your review.

Thank you for the opportunity to continue supporting this project. Please don't hesitate to reach out if you have any questions.