

NORTHLAND FOUNDATION

October 18, 2012

Annette Petersmeyer, Teacher
Woodland Hills Academy - ISD #709
110 West Redwing Street
Duluth, MN 55803

Project #5348

Dear Ms. Petersmeyer:

I am pleased to inform you that the Northland Foundation has reviewed your proposal for the **Impacting the Lives of Today's Troubled Youth project** and has approved a grant of **\$1,000.00** for the period (10/1/2012 to 6/30/2013) to **Woodland Hills Academy - ISD #709**. If the timeline for your project is different than what is identified above, please notify us and your reporting date will be adjusted.

Enclosed are two copies of the Agreement of Grantee for your review. If you agree with the conditions presented, please have one copy signed by the authorized official and return it to our office by **October 31, 2012**.

The Northland Foundation has implemented an Electronic Funds Transfer process (electronic checks) for grant payments. Enclosed is an ACH Credit Authorization Agreement form to be completed with the grantee organization or fiscal agent organization bank account information. Please return a hard copy of the form immediately to the Northland Foundation via USPS or fax 218-723-4048 in order for our accounting department to release your payment from Republic Bank.

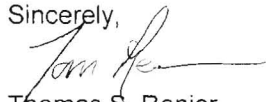
The Northland Foundation will implement a full payment schedule for this grant. If all of the grant conditions are met, this payment will be distributed in the sum of **\$1,000.00 in December 2012**.

The Northland Foundation will be making public news releases through the regional media regarding all of the grants awarded. Please utilize your community media resources to announce receipt of these funds to your project. The Northland Foundation would appreciate being acknowledged as a source of support in all news releases initiated by you. Please provide us with copies of any press coverage and photographs received by your project, as well as any media releases and program materials you produce. These will be added to your file and may be utilized by the Northland Foundation in our public information efforts.

As you will note, one of the conditions of the Agreement of Grantee is the submission of a final report on the progress, outcomes, and financial activity of your project. We will expect this report from you by **July 31, 2013**. Please provide us sufficient narrative to describe the progress and impact of your project. For your convenience, the reporting form for grants "\$5,000 and Under" is available on-line at www.northlandfdn.org/Grants/ReportingForms. The completed report can be submitted electronically to carole@northlandfdn.org. If you would like to request a paper copy of the report form, contact Carole Saylor at the Foundation.

On behalf of the Northland Foundation, I would like to extend sincere congratulations to you and your organization. Please call Carole Saylor, if you have any questions. I look forward to learning about the progress and success of your project.

Sincerely,



Thomas S. Renier
President

Enclosures

cc: Carole Saylor
Carol Chipman



Building a Strong Foundation for the Future of Our Region

AGREEMENT OF GRANTEE

As a condition of a total grant of **\$1,000.00** from the Northland Foundation to **Woodland Hills Academy - ISD #709** to support the **Impacting the Lives of Today's Troubled Youth** project, the undersigned agrees:

1. To use the funds only for the designated purpose as described in the grant notification letter dated October 18, 2012 and to notify the Northland Foundation of and obtain its consent to any substantial deviations from said grant application.
2. To maintain its books and records to show, and separately account for, the funds received under this grant, and to maintain records of expenditures adequate to identify the purposes for which grant funds have been expended.
3. To permit the Northland Foundation, at its request, to have complete access to the grantee's files and records for the purpose of making such financial audits, verifications, and investigations as it deems necessary concerning the grant, and to maintain such files and records for a period of at least four years after completion or termination of the project.
4. To repay to the Northland Foundation any portion of the grant which is not used for the purposes specified herein or in the grant application.
5. To not use the funds for any purpose prohibited by law, and to immediately notify the Northland Foundation of any lawsuit or any proceedings before any federal, state, or local administrative agency, which may be initiated against it.
6. To submit progress reports to the Northland Foundation, detailing activities and progress in accomplishing the objectives of the project, as well as all expenditures made in administration of the grant, as requested by the Northland Foundation staff.
7. Upon completion of the period for which funds were granted, to submit a detailed final report of the activities carried out under the grant, a final expenditures report, and an evaluation of what has been accomplished by the project.
8. That the total amount of this grant, or any payment thereof, may be discontinued, modified or withheld at any time when, in the judgment of the Northland Foundation, such action is necessary to comply with requirements of the law.

Duluth Public Schools, ISD 709
Name of Organization or Fiscal Agent



Authorized by Organization
(Administrator, Officer, Board Chair, Superintendent)

10/29/12
Date

Project #5348

NORTHLAND FOUNDATION

ACH Credit Authorization Agreement for automatic deposits

GRANT # 5348

Please complete and return to the Northland Foundation

Contact Name

Contact email address

Organization Name (Grantee)

Contact Phone Number

Fiscal Agent Name/Contact Name/Phone Number (if acting as fiscal agent for Grantee)

Financial Institution

Account Name

Financial Institution - Street Address

Financial Institution - City/State/Zip

Bank Routing Number

Account Number at Financial Institution



Savings Account



Checking Account

I authorize Northland Foundation and the financial institution listed above to initiate electronic monthly payment credit entries, and if necessary, debit entries for adjustments to any credit entries in error to above named account. We will contact you before any adjusting entries are made. This authority will remain in effect until I have cancelled it in writing or for the duration of the Grant.

Wm. D. Smith SUPERINTENDENT
Authorized Signature / Title

10/29/12
Date

Please attach voided check here:

Northland Foundation
202 W. Superior St. #610
Duluth, MN 55802
(218)723-4040
Fax: (218)723-4048
1-800-433-4045
www.northlandfdn.org

NORTHLAND FOUNDATION

October 23, 2012

Wendy Teresi, Teacher
Unity High School - ISD #709
215 North 1st Avenue East
Duluth, MN 55802

Project #5332

Dear Ms. Teresi:

I am pleased to inform you that the Northland Foundation's *KIDS PLUS Youth in Philanthropy Board* has reviewed your proposal for the **School Store** and agreed to support a grant for **\$885.00** for the period (10/1/2012 to 12/31/2012) to **Unity High School – ISD #709**. If the timeline for your project is different than what is listed above, please notify us and your reporting date will be adjusted. Your grant was made with funding support from Minnesota Power. Please take a few minutes to send a special "thank-you" to Peggy Hanson, Community Relations Coordinator, Minnesota Power, 30 West Superior Street, Duluth, MN 55802.

Enclosed are two copies of the Agreement of Grantee for your review. If you agree with the conditions presented, please have one copy signed by the authorized official and return it to our office by **November 15, 2012**.

The Northland Foundation has implemented an Electronic Funds Transfer process (electronic checks) for grant payments. Enclosed is an ACH Credit Authorization Agreement form to be completed with the grantee organization or fiscal agent organization bank account information. Please return a hard copy of the form immediately to the Northland Foundation via USPS or fax 218-723-4048 in order for our accounting department to release your payment from Republic Bank.

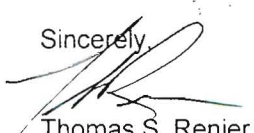
The Northland Foundation will implement a full payment schedule for this grant. If all of the grant conditions are met, this payment will be distributed in the sum of **\$885.00 in December 2012**.

The Northland Foundation will be making public news releases through the regional media regarding all of the *KIDS PLUS Youth In Philanthropy Board* grant awards. Please utilize your community media resources to announce receipt of these funds to your project. The Northland Foundation and Minnesota Power would appreciate being acknowledged as a source of support in all news releases initiated by you. Please provide us with copies of any press coverage and photographs received by your project, as well as any media releases and program materials you produce. These will be added to your file and may be utilized by the Northland Foundation in our public information efforts.

As you will note, one of the conditions of the Agreement of Grantee is the submission of a final report on the progress, outcomes, and financial activity of your project. We will expect this report from you by **January 31, 2013**. Please provide us sufficient narrative to describe the progress and impact of your project. For your convenience, the reporting forms are available on-line at www.northlandfdn.org/Grants/ReportingForms. The completed report can be submitted electronically to carole@northlandfdn.org. If you would like to request a paper copy of the report form, contact Carole Saylor at the Foundation.

On behalf of the Northland Foundation, I would like to extend sincere congratulations to you and your organization. Please call Carole Saylor, if you have any questions. I look forward to learning about the progress and success of your project.

Sincerely,



Thomas S. Renier
President

Enclosures



cc: Carole Saylor
Carol Chipman

Building a Strong Foundation for the Future of Our Region

610 Sellwood Building ▪ 202 West Superior St., Duluth, MN 55802 ▪ p. 218.723.4040 ▪ 800.433.4045 ▪ f. 218.723.4048 ▪ www.northlandfdn.org

AGREEMENT OF GRANTEE

As a condition of a total grant of **\$885.00** from the Northland Foundation's *KIDS PLUS Youth in Philanthropy Board* to **Unity High School - ISD #709** to support the **School Store project**, the undersigned agrees:

1. To use the funds only for the designated purpose as described in the grant notification letter dated October 23, 2012 and to notify the Northland Foundation of and obtain its consent to any substantial deviations from said grant application.
2. To maintain its books and records to show, and separately account for, the funds received under this grant, and to maintain records of expenditures adequate to identify the purposes for which grant funds have been expended.
3. To permit the Northland Foundation, at its request, to have complete access to the grantee's files and records for the purpose of making such financial audits, verifications, and investigations as it deems necessary concerning the grant, and to maintain such files and records for a period of at least four years after completion or termination of the project.
4. To repay to the Northland Foundation any portion of the grant which is not used for the purposes specified herein or in the grant application.
5. To not use the funds for any purpose prohibited by law, and to immediately notify the Northland Foundation of any lawsuit or any proceedings before any federal, state, or local administrative agency, which may be initiated against it.
6. Upon completion of the period for which funds were granted, to submit a detailed final report of the activities carried out under the grant, a final expenditures report, and an evaluation of what has been accomplished by the project.
7. That the total amount of this grant, or any payment thereof, may be discontinued, modified or withheld at any time when, in the judgment of the Northland Foundation, such action is necessary to comply with requirements of the law.

Duluth Public Schools
Unity High School, ISD
Name of Organization or Fiscal Agent 709



Authorized by Organization
(Administrator, Officer, Board Chair, Superintendent)

10/30/12

Date

Project #5332

NORTHLAND FOUNDATION

ACH Credit Authorization Agreement for automatic deposits

GRANT # 5332

Please complete and return to the Northland Foundation

Wendy Teresi
Contact Name

wendy.teresi@duluth.k12.mn.us
Contact email address

Unity High School
Organization Name (Grantee)
ISD 709

218-336-8700 x 1289
Contact Phone Number

Brenda VanDell 336-8700 x 1162
Fiscal Agent Name/Contact Name/Phone Number (if acting as fiscal agent for Grantee)

Duluth Teachers Credit Union
Financial Institution

Unity High School
Account Name

11 W 2nd St.
Financial Institution - Street Address

Duluth, MN 55802
Financial Institution - City/State/Zip

291973687
Bank Routing Number

0000 55104-4
Account Number at Financial Institution

<input checked="" type="checkbox"/> Savings Account	<input type="checkbox"/> Checking Account
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I authorize Northland Foundation and the financial institution listed above to initiate electronic monthly payment credit entries, and if necessary, debit entries for adjustments to any credit entries in error to above named account. We will contact you before any adjusting entries are made. This authority will remain in effect until I have cancelled it in writing or for the duration of the Grant.

Aileen Power, Principal
Brenda M. Vandell, office support
Authorized Signature / Title

10/29/12
Date


UNITY SCHOOL
215 N. 1ST AVE E
DULUTH, MN. 55802
218 336 8756

TO Northland Foundation

2584
75-7368/2919

Pay to the Order of _____ \$ _____

Dollars  Security Features Details on Back

 Duluth Teachers Credit Union
11 W. 2nd Street
Duluth, MN 55802
(218) 722-9242

For _____ 

⑆ 291973687⑆ 0000551044⑆ 2584

nd Foundation
Superior St. #610
MN 55802
i-4040
8)723-4048
3-4045
rthlandfdn.org