

CONSENT CALENDAR

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
Regular Session – June 29, 2021
Special Session – July 13, 2021
- B) **Jail Adhoc Committee** – July 7, 2021
- C) **Housing & Public Conservator Committee** – July 8, 2021
- D) **Airport Committee** – July 8, 2021

ACTION ITEM #AC-1: The Committee recommends The Committee recommends the transfer of \$39,705.40 from line 295-595-625 PFC Equity Fund to 295-595-977 High Speed Broom to pay the balance of the High-Speed Broom grant, with the amount being reimbursed at grant close out.

E-1) **Personnel Committee** – July 13, 2021

ACTION ITEM #PM-1: The Committee recommends to pay Liz Skiba \$59.00 per day, retroactive to July 1, 2021, until such time as the new Magistrate completes pre-employment processing and commences employment with County of Alpena, as presented. Monies are in the District Court budget.

ACTION ITEM #PM-2: The Committee recommends the Emergency Services Coordinator create an eligibility list for full- and part- time positions for the next two years, as outlined in the labor contract, as presented.

ACTION ITEM #PM-3: The Committee recommends to allow the Sheriff's Office to offer lateral transfers for the purpose of pay for the budget years 2021-22, as presented (including three current employees and lateral transfers from Montmorency County).

ACTION ITEM #PM-4: The Committee recommends to approve the purchase of MERS Service Credit for Michael Lash, as presented.

ACTION ITEM #PM-5: The Committee recommends to approve providing employees up to two (2) paid hours off work, upon approval of their schedule with their Department Head, for a COVID vaccination appointment, as presented. Verification via a vaccination card is required.

ACTION ITEM #PM-6: The Committee recommends to make an exception to Board policy and reclassify Kim Elkie to Board Assistant 2, effective August 1, 2021, as presented.

E-2) **Personnel Committee** – July 23, 2021

ACTION ITEM #PM-1: The Committee recommends to approve the contract with Russ Rhynard for part-time legal counsel to the County, as presented.

F) **Finance Committee – July 21, 2021**

ACTION ITEM #FM-1: The Committee recommends to make an exception to the Board Policy and approve an increase in the wage line item of approximately \$1,064.00 plus FICA and associated costs for the remainder of the year due to reclassification change from Administrative Assistant to Board Assistant for Kim Elkie, as presented.

ACTION ITEM #FM-2: The Committee recommends to approve the sealed bid selection of Restrooms Direct in the amount of \$5,694.00 (with no freight charge) with additional cost for installation and monies to come from the Building and Grounds Fund with line item to be created in the 631 Fund, as presented.

ACTION ITEM #FM-3: The Committee recommends to authorize the Maintenance Superintendent to obtain quotes and replace the air conditioning unit at District Health Department #4 including electrical costs, as presented.

ACTION ITEM #FM-4: The Committee recommends we approve the split Year 5 (2020-2021) expense in the amount of \$3,750.00 from Intrado Life & Safety Solutions Corporation with monies coming from line item #261-325-820.007.

ACTION ITEM #FM-5: On Full Board Agenda

ACTION ITEM #FM-6: The Committee recommends we approve the FY22 Veterans Affairs Fund Grant in the amount of \$28,398.00 with no County match, as presented, and authorize the Chairman of the Board to sign all pertinent documents. This has Grant Review Committee approval.

ACTION ITEM #FM-7: The Committee recommends we approve the Michigan Drug Court Grant in the amount of \$35,083.80 with an Organization Match of \$10,000.00 of In-Kind Services, no County cash match, for the 88th District Adult Drug & Alcohol Treatment Court, as presented, and authorize the Chairman of the Board to sign all pertinent documents. This has Grant Review Committee approval.

ACTION ITEM #FM-8: The Committee recommends to increase line item #295-595-801 to \$382,060.00 for the \$10,000 quarterly increase (\$20,000 total for 2021) from Alpena Ground Services due to additional services being provided, as presented.

ACTION ITEM #FM-9: The Committee recommends we approve the 2021 Second Quarter Budget Adjustments as presented.