

**SUBJECT:** Consideration and approval of board resolution for designation/implementation of nonbusiness days for purposes of the Texas Public Information Act for the 2025 calendar year.

**BACKGROUND:** House Bill 3033 adopted during the 88th Texas Legislative session impacts governmental entities' response to public information requests. Complying with the Texas Public Information Act requires adherence to timelines that reference "business day" but no formal meaning had ever been established. House Bill 3033 now limits the number of "nonbusiness days" by which a school district or governmental entity may assert closure for purposes of complying with deadlines under the public information act. The new standard allows a district to designate up to 10 nonbusiness days per calendar year on which administrative offices are closed or operating with minimum staffing. The designation of nonbusiness days for a school district must be made by the board of trustees.

**FINANCIAL IMPLICATIONS:** None

**RECOMMENDATION:** We recommend approval of board resolution for designation/implementation of nonbusiness days for purposes of the Texas Public Information Act for the 2025 calendar year.

**CABINET MEMBER:** Sandra Garcia Huhn

**CONTACT PERSON:** DeeAnn Powell  
Sandra Garcia Huhn

**BOARD MEETING DATE:** December 17, 2024