



SOUTHWEST
TEXAS ★ COLLEGE

swtxc.edu

MEMORANDUM

TO: Southwest Texas College Board of Trustees

FROM: Dr. Hector Gonzales, SWTX President

SUBJECT: Sick Leave Bank Enrollment Form

DATE: 08/21/2025

Administration recommends to consider and act on college policy DEC (Exhibit) allowing an employee to elect to contribute the unused balance of sick leave to the Sick Leave Bank Pool at Retirement. 1