

Three Rivers School Board of Directors met in Regular Session, Monday, July 21, 2008 at the Administrative Office, 8550 New Hope Road, Josephine County, Oregon at 7:00 p.m.

PRESENT: Dave Strahan, Chairperson of the Board, Zone IV
Robert Litak, Member of the Board, Zone I
Jim Weaver, Member of the Board, Zone II
Phil Stephens, Member of the Board, Zone V
Dan Huber-Kantola, Superintendent-Clerk

ABSENT: Leslie Meier, Vice-Chairperson of the Board, Zone III
Debbie Breckner, Director – Human Resources
Peter Maluk, Director – Elementary Education
John George, Director – Secondary Education
Douglas Ely, Director – Student Services

Also Present: Lloyd Russell/Maintenance director, Chuck Robertson, Representative
Ron Maurer and Shelly Berry/Recording Secretary.

Chairperson Strahan called the meeting to order at 7:10 p.m. and led the audience in the pledge of allegiance.

Superintendent Dan Huber-Kantola presented the draft *Directory of Responsibilities* which outlines the director that is responsible for designated responsibilities in the district.

He also stated that all Principal positions have been filled, and there is one Vice-Principal spot yet to be filled. All teacher spots have been filled except for one and we still need one speech therapist.

Superintendent Huber-Kantola stated that the ending fund balance will be as projected – \$3 million (plus/minus).

Director Weaver inquired as to the readiness for the new trimester schedule. Superintendent Huber-Kantola informed him that North Valley was 70% scheduled and Illinois Valley was only 20% scheduled. This is not a trimester issue, but an eSIS issue.

Director Litak asked with the change to two curriculum directors, how this has effected the job responsibilities. Superintendent Huber-Kantola gave examples of changes: directors assisting with evaluations and observations; Director John George now handles athletics and transfers; Director Peter Maluk now handles transportation and field trips. There is also a plan for each of the directors to gain expertise on a specific area of eSIS (i.e.; attendance and report cards) in an effort to better assist the schools.

Chairperson Strahan stated that the Board provides about twenty minutes at each board meeting to give patrons an opportunity to address items not on the agenda. (There were none).

Superintendent Huber-Kantola stated that this was the second reading for Policy DG: Depositories for Funds-Authorized Signatures/Payment Authorization. Member Weaver moved to approve policy. Member Litak seconded and the motion carried unanimously.

Member Litak moved to nominate Dave Strahan for Chairperson of the Board of Education for the fiscal year commencing July 1, 2008. Member Stephens seconded.

Member Litak moved to nominate Leslie Meier for Vice-Chairperson of the Board of Education for the fiscal year commencing July 1, 2008. Member Stephens seconded.

Member Stephens moved that the third Monday of the month at 7:00 PM be designated as the regular monthly meeting unless otherwise notified. Member Litak seconded. All three motions carried unanimously.

- 5.2.1 Designate Executive Officer: *Superintendent Dan Huber-Kantola is the Board's Executive Officer.* Oregon statute specifies that the Board shall designate the chief administrative officer of the district as district clerk. Our policy states that the Superintendent shall act as executive officer of the Board. These designations authorize the superintendent to employ personnel, to sign checks and make salary payments, and to act as custodian of funds. In addition, all contracts must be approved by the school board before an order can be drawn for payment. Therefore, the superintendent and/or deputy clerk needs to be authorized to make payments in a timely manner of all obligations entered into by the district in accordance with the budget as adopted and appropriated by the Board of Directors. Moved by Member Weaver, seconded by Member Stephens.
- 5.2.2 Designate Budget Officer and Deputy Clerk: *Superintendent Dan Huber-Kantola is the designated Budget Officer and Deputy Clerk.* Moved by Member Litak, seconded by Member Stephens.
- 5.2.3 Designate Board's Official Agent: *Superintendent Dan Huber-Kantola will be the official agent for all matters dealing with federal, state and local government agencies and other education agencies.* Policy and practice designates this authority to the superintendent. Moved by Member Litak, seconded by Member Stephens.
- 5.2.4 Designate Depositories for School Funds: Local Government Investment Pool, U.S. Bank, Key Bank, Home Valley Bank, Bank of America, Washington Mutual, Umpqua Bank, Sterling Bank, SOFCU, Premier West Bank, Wells Fargo, Liberty Bank, Josephine County Treasurer, and Jackson County Treasurer and all other local financial institutions, which meet Oregon collateral requirements, are the designated depositories. These are the existing depositories and have been carried over to the new fiscal year. Moved by Member Litak, seconded by Member Weaver.
- 5.2.5 Authorize Facsimile Signature of Custodian of Funds: Superintendent Huber-Kantola's facsimile signature be authorized. Moved by Member Litak, seconded by Member Stephens.
- 5.2.6 Designate Official Newspapers: Grants Pass Daily Courier and Illinois Valley News will be designated as official newspapers. To conform with budget laws, we must designate those newspapers used for official publications. Moved by Member Litak, seconded by Chairperson Strahan.
- 5.2.7 Determine Amounts of Fidelity Bonds of Persons Who Shall Be Bonded: Superintendent Huber-Kantola will be bonded for \$100,000 under current District *Property and Casualty Coverage Criminal Policy*. Moved by Member Weaver, seconded by Member Litak.
- 5.2.8 Designate Auditors: Pauly, Rogers, and Co., PC is designated as our financial auditors for the 2008-09 school year. Moved by Member Litak, seconded by Member Stephens.
- 5.2.9 Designate Legal Counsel: Hungerford Law Firm, L.L.P. is designated as our legal counsel for the 2008-09 school year. Moved by Member Weaver seconded by Member Stephens.

5.2.10 Review status of Local Public Contract Review Board and Rules: The Three Rivers Board of Directors will act as our review board for the 2008-09 school year. Moved by Member Weaver, seconded by Member Litak.

Motions passed unanimously.

Superintendent Huber-Kantola stated that this was the first reading for revised Policy *DA: Fiscal Management Goals*. There is a meeting of the Fiscal Services department next Tuesday to make sure that we are in compliance with the duties assigned.

Superintendent Huber-Kantola reported that we have requested an exemption from OEGB. When the comparability was looked at the response from OEGB was that the district as a whole was comparable. Our letter from OEGB was reviewed by our attorney, Nancy Hungerford. Her position is that while the district as a whole may be comparable, the group mandated to go in would realize a drastic rate increase, which was a legally defensible reason not to join OEGB. She advised to submit a response that we will not be joining OEGB this year due to the fact the group does not meet comparability. We will stay with PacificSource for 15 months at a guaranteed rate. This alleviates the need for gap coverage which can be very expensive.

Member Litak moved to continue classified, certified and administrators in the same insurance plan and opt out of OEGB for the next fifteen months. Member Stephens seconded and the motion carried unanimously.

Chairperson Strahan thanked Representative Mauer for attending. Representative Mauer expressed his concern with the way the OEGB transitions is being handled. Districts that are going in next year are seriously concerned and skeptical. He stated the damage is way beyond what he expected. It doesn't harm the school district, it harms employees. He thanked the school district for pushing.

Superintendent Huber-Kantola stated projecting an ending fund balance of approximately \$3 million this year.

Maintenance Director Lloyd Russell stated that everything was in his written report. There was a lot going on, but everything was on or ahead of schedule as well as on or below budget.

There was no report from Michael Morris, Food Service Manager.

Member Stephens moved to approve the consent agenda. Member Litak seconded and the motion carried unanimously.

Chairperson Strahan adjourned the meeting at 8:15 p.m.

Dave Strahan, Chairperson of the Board
THREE RIVERS SCHOOL DISTRICT

Dan Huber-Kantola, Superintendent-Clerk
THREE RIVERS SCHOOL DISTRICT