



To: Oak Park Elementary School District 97 Board of Education
 Via: Dr. Ushma Shah, Superintendent
 From: Dr. Christine Zelaya, Interim Senior Director of Human Resources
 Date: December 12, 2023
 Re: Proposed Personnel Actions

I. Recommended for Employment - New Hires

Administrator				
Name	Position	Location	FTE	Effective Date
Certified Staff				
Name	Position	Location	FTE	Effective Date
Classified Staff				
Name	Position	Location	FTE	Effective Date
Megan Rische	Teacher Assistant	Whittier	1.0	11/13/2023
Kimberly Green	Lunchroom Server	Julian	.5	11/8/2023
Jasmine Holmes	Teacher Assistant	Whittier	1.0	11/15/2023
Claudia Ortega	Administrative Assistant to Senior Leadership	District Office	1.0	12/6/2023
Jacqueline Edwards	Lunchroom Server	Irving	.5	11/27/2023

Derica Bowman	Lunchroom Server	Longfellow	.5	11/16/2023
Jacqueline Theus	Lunchroom Server	Whittier	.5	11/20/2023
Shurea Clark	Lunchroom Server	Brooks	.5	11/20/2023
Devin Hutcherson	Teacher Assistant	Hatch	1.0	11/20/2023
Tanisha Cross	Teacher Assistant	Longfellow	1.0	12/4/2023
Zachary Schorsch	Teacher Assistant	Brooks	1.0	11/27/2023
June Vaughn	Teacher Assistant	Hatch	1.0	11/29/2023
MaryKate Jacobs	Teacher Assistant	Beye	1.0	12/4/2023

II. Resignation

Certified Staff				
Name	Position	Location	FTE	Effective Date
Megan Wilson	Gr 8 Special Education	Brooks	1.0	12/21/2023
Coletta James	Special Education	Brooks	1.0	01/05/2024
Classified Staff				
Name	Position	Location	FTE	Effective Date

III. Leave of Absence

Certified Staff				
Name	Position	Location	FTE	Effective Date
Classified Staff				
Name	Position	Location	FTE	Effective Date
Desiree Bailey	Teacher Assistant	Irving	1.0	1/11/2024 - 5/1/2024

IV. Retirement

Certified Staff				
Name	Position	Location	FTE	Effective Date
Classified Staff				
Name	Position	Location	FTE	Effective Date

V. Position Change

Certified Staff				
Name	Position	Location	FTE	Effective Date
Classified Staff				
Name	Position	Location	FTE	Effective Date
Imani Lewis	Hallway Monitor to Teacher	Julian	1.0	11/13/2023

	Assistant			