

**2025-2026 Work Agreement  
Special Education Assessment Specialist Agreement**

This agreement is made and entered into by and between **Independent School District No. 595 – East Grand Forks Public Schools** and **Lynne Deitz** who agrees to provide Special Education Assessment Services for the District

The following provisions apply:

1. Said employee shall faithfully perform services in the role of **Special Education Assessment Specialist** during the 2025–2026 school year. Said employee agrees to perform such services as assigned by the District and in accordance with applicable laws, regulations and district procedures.
2. It is understood that the total number of hours will vary from week to week and is estimated at **250 hours for the 2025–2026 school year**, subject to adjustment based on District needs. Any hours exceeding 250 must be approved by the District.
3. Said employee is expected to maintain availability throughout the school year to respond to assessment needs as they arise and must be able to **schedule and complete assessments in a timely manner** upon request and in coordination with District staff. Services may include but are not limited to conducting evaluations, preparing reports, participating in team meetings, and consulting with school staff regarding student supports.
4. Compensation for these services will be at a rate of **\$45.00 per hour**. Said employee will submit timesheets or other documentation as required by the District to verify hours worked. Payment will be issued in accordance with District payroll procedures upon receipt and approval of documentation.
5. Said employee acknowledges that all work performed is subject to applicable federal and state requirements, including those related to student privacy and professional conduct. Said employee will comply with all District policies and procedures and is subject to successful completion of any background checks required by the school District.
6. This agreement may be terminated by either party with thirty (30) days' written notice. In such event, the District shall compensate the Provider for all authorized services completed up to the effective date of termination.

This agreement constitutes the full understanding between the parties and shall be governed by the laws of the State of Minnesota.

Executed this 16<sup>th</sup> day of June, 2025.

**Lynne Deitz**

Signature: \_\_\_\_\_

Date: 6/11/2025

**ISD #595 School Board Chair**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_