



ALPENA COUNTY SHERIFF'S OFFICE

Sheriff Steven J. Kleliszewski · 320 Johnson Street · Alpena, Michigan 49707
Phone (989) 354-9830 · Fax (989) 354-9868 · www.alpenasheriff.com

July 30, 2021

To: Alpena County Finance Committee

From: Erik Smith, Undersheriff

Ref: TBJHS Liaison Contract

Alpena Public Schools has agreed to share 1/3 the financial cost of the TBJHS Liaison position. This will reduce the Charter Twp. of Alpena and Alpena County's share down to 1/3 from currently 1/2. Each entity will be responsible for \$26,493.33 annually. Please review the attached Agreement Regarding School Liaison Officer and exhibit A (Alpena County liaison Budget). I am requesting authorization for the Sheriff's to enter into this agreement with Alpena Public Schools and the Charter Twp. Of Alpena.

Respectfully,

A handwritten signature in black ink, appearing to read "Erik Smith".

Erik Smith, Undersheriff

AGREEMENT REGARDING SCHOOL LIAISON OFFICER

This agreement is entered into effective as of the 1st day of July 2021, by and between **Charter Township of Alpena**, a Michigan Municipal Corporation of 4385 US 23 North, Alpena, Michigan, 49707 hereinafter referred to as "Township", **Alpena County Sheriff's Office** a division of Alpena County a Michigan Municipal Corporation of 4900 M-32 W., Alpena, Michigan hereinafter referred to as "Sheriff", and the **Alpena Public Schools** of 2373 Gordon Rd., Alpena, Michigan, 49707, hereinafter referred to as "School System".

Whereas, the Township, the Sheriff, and the School system recognize the need and benefit of having a school liaison officer assigned to Thunder Bay Junior High and

Whereas, in recognition of the need and benefit of having a school liaison officer, the Township the Sheriff, and the School System mutually agree as follows:

1. The Township, the Sheriff and School System agree to share and pay for the cost of a Thunder Bay Junior High School liaison officer said costs being described in attached Exhibit A.
2. The Thunder Bay Junior High Liaison Officer shall work a minimum of forty hours per week, when school is in session, during the school year, except in instances of Police Department approved training, vacation or sick leave.
3. In consideration for the Sheriff providing a school liaison officer to the School System, the School System shall pay 1/3 of the of the annual budgeted costs of said officer and budgeted vehicle costs listed in Exhibit A. The School System shall pay ~~\$26,433.33~~ for the 2021-2022 school year. **26,443.33**
4. The costs will be billed by the Sheriff on a quarterly basis, as follows:
 - \$6610.83 by August 1, 2021 (July, August, September)
 - \$6610.83 by October 1, 2021 (October, November, December)
 - \$6610.83 by January 1, 2022 (January, February, March)
 - \$6610.84 by April 1, 2022 (April, May, June)
5. Upon receipt of the invoice from the Sheriff, the School System shall remit full payment to the Alpena County Treasurer with thirty days.
6. In consideration for the Sheriff providing a school liaison officer to the School System, the Township shall pay 1/3 of the of the annual budgeted costs of said officer and

budgeted vehicle costs listed in Exhibit A. The Township shall pay ~~\$26,433.33~~ for the 2021-2022 school year. 26,443.33

7. The costs will be billed by the Sheriff on a quarterly basis, as follows:

\$9916.25 by August 1, 2021 (July, August, September)

\$3305.41 by October 1, 2021 (October, November, December)

\$6610.83 by January 1, 2022 (January, February, March)

\$6610.84 by April 1, 2022 (April, May, June)

8. Upon receipt of the invoice from the Sheriff, the Township shall remit full payment to the Alpena County Treasurer Office with thirty days.

9. Moreover, the Township, the Sheriff or the School System may terminate this agreement at any time with sixty days' written notice to all parties.

10. The initial term of this agreement shall be one year from July 1, 2021 to June 30, 2022. This agreement may be renewed on an annual basis upon mutual consent and agreement of the Township, the Sheriff and School System.

11. The Township, the Sheriff and School System agree that pursuant to the appropriate statutes regarding the conduct and activities of Police Officers, all privileges and immunities from liability, exemptions from laws, ordinances, and rules and regulations, when performing their respective functions for their respective agencies or employers shall apply to the same degree and extent to the performance of such functions and duties of such Police Officers under the provisions of this agreement.

In witness whereof the parties hereto by their respective representatives have executed the Contract on this _____ day of _____, 2021.

Dated: _____

Alpena Public School System

By: David Rabbideau

Its: Superintendent of Schools

Dated: _____

Charter Township of Alpena
A Michigan Municipal Corporation

By: Nathan Skibbe
Its: Supervisor

Dated: _____

Alpena County Sheriff's Department
A Division of Alpena County

By: Steven Kieliszewski
Its: Sheriff

01/05/2021 11:59 AM
 User: TOMASZEWSKIK
 DB: Alpena County

REVENUE AND EXPENDITURE REPORT FOR ALPENA COUNTY
 PERIOD ENDING 01/31/2021
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2021	YTD BALANCE 01/31/2021	2021 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL OPERATING FUND						
Dept 307 - SCHOOL LIAISON PROGRAM						
Revenues						
101-307-553.000	SCHOOL LIAISON-TOWNSHIP OF ALPENA	0.00	0.00	35,184.00	35,184.00	0.00
TOTAL REVENUES		0.00	0.00	35,184.00	35,184.00	0.00
Expenditures						
101-307-701.000	SCHOOL LIAISON OFFICER	1,750.80	1,750.80	48,600.00	46,849.20	3.60
101-307-706.000	SCHOOL LIAISON OFFICER OVERTIME	33.76	33.76	3,000.00	2,966.24	1.13
101-307-725.000	SCHOOL LIAISON OFFICER LONGEVITY	0.00	0.00	600.00	600.00	0.00
101-307-725.001	SOCIAL SECURITY AND MEDICARE	130.79	130.79	3,994.00	3,863.21	3.27
101-307-725.002	RETIREMENT	389.74	389.74	10,888.00	10,498.26	3.58
101-307-725.003	HOSPITALIZATION	0.00	0.00	4,000.00	4,000.00	0.00
101-307-725.005	SICK AND ACCIDENT	38.87	38.87	588.00	549.13	6.61
101-307-725.009	WORKERS COMPENSATION	42.27	42.27	1,360.00	1,317.73	3.11
101-307-725.200	HSA	819.95	819.95	1,800.00	980.05	45.55
101-307-744.000	GASOLINE	0.00	0.00	2,000.00	2,000.00	0.00
101-307-934.000	VEHICLE MAINTENANCE	0.00	0.00	2,500.00	2,500.00	0.00
TOTAL EXPENDITURES		3,206.18	3,206.18	79,330.00	76,123.82	4.04
Net - Dept 307 - SCHOOL LIAISON PROGRAM		(3,206.18)	(3,206.18)	(44,146.00)	(40,939.82)	

79,330 = 3 = 26,443.33