

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Tom Crowe, Superintendent of Schools
SUBJECT: REQUEST FOR APPROVAL OF MINUTES OF MEETINGS
DATE: December 13, 2016

Attached is a copy of the minutes of the meetings of the Board of Trustees for:

November 08, 2016 – Board Work Study Meeting
November 15, 2016 – Regular Board Meeting

Please examine these minutes with regard to their accuracy and clarity.

If there are no corrections to the minutes of the meeting listed above, it is recommended that the Board of Trustees approve the minutes as submitted.

Respectfully submitted,

Tom Crowe
Superintendent of Schools