OPERATIONS REPORT

EZ - Summer Fleet:
Bus 43 oil & filter change, grease etc
Bus 42 replace 4 rear tires, oil filter change, grease, etc
Bus 41 oil & filter change, grease, etc
Bus 34 oil & filter change, grease, bus will go to the shop to get ac and heater worked on. etc
New activity bus big oil & filter change, grease, take bus to San Antonio for leaking AC etc
New small oil filter change, grease, etc
Sub # 11 oil & filter change, grease, check tires if need replacing, wipers, etc
Sub # 10 oil & filter change, grease, replace all 4 tires, wipers, etc
Sub # 9 oil & filter change, grease, replace all 4 tires, wipers, etc
Sub # 8 oil & filter change, grease, replace all 4 tires, wipers, etc
Sub # 7 oil & filter change, grease, replace all 4 tires, wipers, etc
Gray Sub oil & filter change, grease, wipers, etc
Black sub oil & filter change, grease, wipers, etc
Ag truck due a check list on what needs to be done. tires, oil change etc etc
Bus # 40 oil & filter change, grease, check tires, etc
Bus # 39 oil & filter change, grease, check tires, etc
Bus # 38 oil & filter change, grease, check tires, etc
Bus # 37 oil & filter change, grease, check tires, etc
Doing paperwork for bus routes (mileage, head count). Fleet mileage report for extracurricular activities & work shop.
Help ground crew when they need help on grounds or fields.

Transportation Director
Isauro Rivas

Summer Grounds
Mow / Trim Trees - DAEP / Adjacent lot
Remove dirt / debris from the ditch on Fulton St
Trim trees / Mow / Weed Trip - Campus Buildings
Prep Football field - upcoming season

Custodians
Strip / Wax Floors - Culinary / Annex Classrooms / Koch Classrooms / High School classrooms
Shampoo Carpets - Band Hall / Library
Move / relocate furniture - As approved by Principles / Diaz
Daily tasks to support Summer School / ACE Program

Maintenance

Fire Marshal Audit
All Campus HVACs - proactive maintenance (clean / wash coils / replace filters)
Door Check - daily maintenance as required
Address Daily WO Tickets
NOTE:
classroom paint - currently on HOLD per Diaz (costs savings) will notify on approvals to proceed