2020-2021 ANNUAL WORK PLAN

Board Meetings
Board Workshops
Other Meetings

		Board Work					Workshop
Board Meeting or	Policy Monitoring	Decision	Required Board	Board Action on	Agenda Items	& Required	Topic(s)
Board Workshop	Ends, EL, BMD & GP	Preparation	Action	Committee	(Human Resources	Reporting	
Type, Date and	Monitoring			Reports &	& Business Services		
Time				Minutes	Reports)		

*****2020***** Brief Business Meeting Wed, Jul 8, 2020 7:30 AM			 Community Linkage Meeting Minutes Board Development Committee Minutes 		
Board Meeting Mon, Jul 27, 2020 7:30 AM	•August Meeting Discussion	 Resolution to "Call the General Election" Schedule Candidate Information Sessions 		•Monthly Reports •Student Handbooks: - High School - Middle School - Elementary Schools (Summary Detail Included)	
	Schoo	l Board "New Candidate	" Information Session		
		Monday (to be sc	heduled)		
		ASC/EDC, 6:30 – 8	3:30 p.m.		
	Schoo	l Board "New Candidate			
		Monday (to be scl			
		ASC/EDC, 6:30 – 8	3:30 p.m.		
Brief Business					
Meeting					
Wed, Aug 5, 2020 7:30 AM					
-Cancelled-					
Regular Business					
Meeting					
Mon, Aug 10, 2020					
6:00 PM					
Brief Business					
Meeting					
Thurs, Aug 13, 2020					
Time: 6:00 PM					

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Board Workshop	Ends, EL, BMD & GP	Preparation	Action	Committee	(Human Resources	Reporting	
Type, Date and	Monitoring			Reports &	& Business Services		
Time				Minutes	Reports)		

-Cancelled-				
Board Meeting Mon, Aug 24, 2020 6:00 PM	 EL 2.1 Emergency Supt. Succession EL 2.2 Treatment of Students EL 2.7 Asset Protection 	•2020-21 School Site Visits • <i>EP Online</i> •Record of Board Self- Evaluation	Monthly Reports	
Post Meeting Board Workshop Mon, Aug 24, 2020				•School Board Mtg. Self-Assessment
Brief Business Meeting Mon, Sep 14, 2020 6:00 PM -Cancelled-			•Contract Agreements	
Board Workshop Mon, Sep 14, 2020 6:00 PM				 2019-20 Budget Update Update on School Openings Morris Leatherman Survey ADMIN Proposals for FY 2020-21 Workshops NEW Policy Development Discussion (Ends & EL Policies)

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		Board Work					Workshop
Board Meeting or	Policy Monitoring	Decision	Required Board	Board Action on	Agenda Items	& Required	Topic(s)
Board Workshop	Ends, EL, BMD & GP	Preparation	Action	Committee	(Human Resources	Reporting	
Type, Date and	Monitoring			Reports &	& Business Services		
Time				Minutes	Reports)		

						 School Board Listening Session Discussion Policy Monitoring: All BMD Policies – BMD 3.0 – BMD 3.3 Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, & 4.10 Confirm agenda for next Board Workshop
Board Meeting Mon, Sep 28, 2020 6:00 PM	 EL 2.3 Treatment of Parents EL 2.6 Financial Management & Operations <i>All BMD Policies</i> BMD 3.0 Single Point of Connection BMD 3.1 Unity of Control BMD 3.2 Delegation to the Superintendent BMD 3.3 Superintendent Accountability & Performance 	•School Site Visits •New Policy Introduction for GP 4.5 – School Board Electronic Devices (1 st Reading)	 Approval of Preliminary FY 2021- 22 Levy -Tax Levy Comparison - Tax Levy Presentation Pay 21 Resolution Authorizing the Sale of Facility Maintenance Bonds Resolution Authorizing Sale of Refunding Bonds <i>Reassessment Update</i> <i>Safe Schools Plan</i> 	•Monthly Reports	Superintendent Incidentals: • FY 2019-2020 Year-end Preliminary Financial Report • FY 2020-2021 Preliminary Enrollment Report	
Cohool Decord Masting	•GP 4.4 Officer Roles		 Record of Board Self- Evaluation 		21 Approx Work Disp	

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Board Meeting or	Policy Monitoring	Decision	Required Board	Board Action on	Agenda Items	& Required	Topic(s)
Board Workshop	Ends, EL, BMD & GP	Preparation	Action	Committee	(Human Resources	Reporting	
Type, Date and	Monitoring			Reports &	& Business Services		
Time				Minutes	Reports)		

	 GP 4.5 School Board Members Code of Conduct GP 4.6 Process for Addressing School Board Member Violations GP 4.7 School Board Committee Principles GP 4.8 School Board Committee Structure GP 4.10 Operation of the School Board Governing Rules 			
Post Meeting Board Workshop Mon, Sep 28, 2020				School Board Mtg. Self-Assessment
Board Workshop Mon, Oct 12, 2020 6:00 PM				 Administration: Setting Stage for FY 2021-22 Budget Guidelines Policy Monitoring Discussion: GP 4.4 & GP 4.4.1.4 Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9 Time Frame: Joint Workshop

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		Board Work					Workshop
Board Meeting or	Policy Monitoring	Decision	Required Board	Board Action on	Agenda Items	& Required	Topic(s)
Board Workshop	Ends, EL, BMD & GP	Preparation	Action	Committee	(Human Resources	Reporting	
Type, Date and	Monitoring			Reports &	& Business Services		
Time				Minutes	Reports)		

						between School Board Members & ADMIN to discuss Enrollment School Start Times Site Visit Discussion - ADMIN Confirm agenda for next Board Workshop
Board Meeting Mon, Oct 26, 2020 6:00 PM	 Ends 1.1, 1.2, 1.3 Evidence (FY 2018-19) EL 2.4 Treatment of Staff EL 2.8 Compensation and Benefits GP 4.0 Global Governance Commitment GP 4.1 Governing Style GP 4.2 School Board Job Products GP 4.3 Annual Work Plan GP 4.9 Governance Investment 2nd Reading – New Policy for GP 4.5 (GP 4.5.6.1) – School Board Electronic Devices • 	COVID-19 Re-monitor	•Future Board Workshop Topics •Record of Board Self- Evaluation	• Monthly Reports	Superintendent Incidentals: • Enrollment Report as of Oct. 1, 2020 -Exec. Summary -Capture Rate -History & Projection Totals -Official October 1 Enrollment Count • World's Best Workforce Report • FY 2019-2020 Achievement Integration Progress Report	
Post Meeting Board Workshop						 School Board Mtg. Self-Assessment

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		Board Work					Workshop
Board Meeting or	Policy Monitoring	Decision	Required Board	Board Action on	Agenda Items	& Required	Topic(s)
Board Workshop	Ends, EL, BMD & GP	Preparation	Action	Committee	(Human Resources	Reporting	
Type, Date and	Monitoring			Reports &	& Business Services		
Time				Minutes	Reports)		

Mon, Oct 26, 2020				
Brief Business Meeting Mon, Nov 9, 2020 6:00 PM Rescheduled on Nov 13, 2020		•Resolution Approving Canvassing of Elections •Resolution Authorizing Issuance of Certificates of Election		
Board Workshop <u>Mon, Nov 9, 2020</u> 6:15 PM 6:00 PM				 Policy Monitoring Discussion: BMD's: 3.0 & 3.2.3 GP's: 4.5, 4.5.1, 4.5.3 (& Child Policies), 4.5.4, 4.5.6, 4.5.7 & 4.6, 4.6.4.2 & 4.10 "New Policy Introductions" Review of Treasurer's Annual Report Student Enrollment Discussion: Board Monitoring Process and Communication Confirm agenda for next Board Workshop

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		Board Work					Workshop
Board Meeting or	Policy Monitoring	Decision	Required Board	Board Action on	Agenda Items	& Required	Topic(s)
Board Workshop	Ends, EL, BMD & GP	Preparation	Action	Committee	(Human Resources	Reporting	
Type, Date and	Monitoring			Reports &	& Business Services		
Time				Minutes	Reports)		

Brief Business Meeting Friday, Nov 13, 2020 2:00PM Zoom Conferencing Board Meeting Mon, Nov 23, 2020 6:00 PM	 EL 2.9 Communication and Support to the School Board Vote on Policies from the Nov 9, 2020 Workshop – Discussed and Re-monitored 	Review of FY 2019- 20 Superintendent	 Resolution Approving Canvassing of Elections Resolution Authorizing Issuance of Certificates of Election Resolution Awarding the Sale of Facility Maintenance Bonds Resolution Authorizing Sale of Refunding Bonds Record of Board Self-Evaluation 		•Monthly Reports	 FY 2019-20 Audited Financial Presentation World's Best Workforce Report (WBWR) Fiscal Year Achievement Integration Progress Report 	
Post Meeting Board Workshop Mon, Nov 23, 2020							 School Board Mtg. Self-Assessment
Board Meeting Mon, Dec 14, 2020 6:00 PM	 EL 2.5 Financial Planning and Budgeting EL 2.0 Global Executive Constraint 		 Approval of Final FY 2021-22 Levy Record of Board Self- Evaluation 	 Community Linkage Senior Citizen Listening Presentation for Discussion at the January 2021 Workshop School Board Treasurer's Report 	Monthly Reports	•Truth in Taxation Hearing	
Post Meeting Board Workshop Mon, Dec 14, 2020							 School Board Mtg. Self-Assessment

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		Board V	Supt Consent	Board Education	Workshop		
Board Meeting or	Policy Monitoring	Decision	Required Board	Board Action on	Agenda Items	& Required	Topic(s)
Board Workshop	Ends, EL, BMD & GP	Preparation	Action	Committee	(Human Resources	Reporting	
Type, Date and	Monitoring			Reports &	& Business Services		
Time				Minutes	Reports)		

*****2021***** Annual Organizational Meeting Mon, Jan 4, 2021 6:00 PM	 2021 Annual Organizational Mtg. Election of Officers School Board Compensation School Board Calendar Resolution for Combined Polling Places for the General Elections School Board Meeting Calendar: Jan 1, 2021 through Jun 30, 2021 Appointment of Intermediate District 287 Representative 	 2021 Annual School District Organizational Items: School District Newspaper School District Depository/Financial Institutions Money Wire Transfers Early Claims Payment School District Legal Counsel School District Responsible Authority Deputy Clerk & Deputy Treasurer Facsimile Signature Authorization Authorization to Sign Contracts Local Education Agency (LEA) Representative MDE Designation of Identified Official with Authority (IoWA) Seek Bids 	
Board Workshop Mon, Jan 4, 2021 6:15 PM Convene following the Annual			 2021 Committees & Outside Organization Discussion CLC: Senior Center Talking Points,

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			Board Work					Workshop
Bo	oard Meeting or	Policy Monitoring	Decision	Required Board	Board Action on	Agenda Items	& Required	Topic(s)
Bo	oard Workshop	Ends, EL, BMD & GP	Preparation	Action	Committee	(Human Resources	Reporting	
Т	ype, Date and	Monitoring			Reports &	& Business Services		
	Time				Minutes	Reports)		

Organizational Meeting							Agenda & Attendance Discussion Budget: 5-Year Financial Forecast Levy's & Schedule School Wide Enrichment Model (SEM) –1-(<i>Move</i> <i>from the February</i> 2021 Workshop) Engagement Strategies Confirm agenda for next Board Workshop
Board Meeting Mon, Jan 25, 2021 6:00 PM		 FY 2021-22 Final School Calendar (Draft) FY 2022-23 Preliminary School Calendar (Draft) FY 2021-22 Budget Timelines – First Reading FY 2021-22 Budget Assumptions – First Reading 	FY 2020-21 Mid-Year Budget Approval Record of Board Self- Evaluation	•2021 School Board Committee & Outside Organization Assignments	Monthly Reports FY 2021-22 Bus Purchase		
Post Meeting Board Workshop Mon, Jan 25, 2021							School Board Meeting Self- Assessment
Board Workshop	244 4 4 2 2 2020				2022.222	21 Appual Work Plan	•Finance 101

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		Board V	Vork		Supt Consent	Board Education	Workshop
Board Meeting or	Policy Monitoring	Decision	Required Board	Board Action on	Agenda Items	& Required	Topic(s)
Board Workshop	Ends, EL, BMD & GP	Preparation	Action	Committee	(Human Resources	Reporting	
Type, Date and	Monitoring			Reports &	& Business Services		
Time				Minutes	Reports)		

Mon, Feb 8, 2021 6:00 PM				 Transportation: Funding & Options School Wide Enrichment Model (SEM) - 1 (Move to January 2021 Workshop) Walk through School Board Agenda Confirm agenda for next Board Workshop
Board Meeting Mon, Feb 22, 2021 6:00 PM		•Record of Board Self- Evaluation	 Monthly Reports Approval of FY 2021-22 School Calendar Approval of Preliminary FY 2022-23 School Calendar 	
Post Meeting Board Workshop Mon, Feb 22, 2021				School Board Meeting Self- Assessment
Board Workshop Mon, Mar 8, 2021 6:00 PM				 Communications Define Policy under Policy Governance: Ends, EL's, GP's and BMD's Policy Workshop: Discus Potential Policy Changes

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		Board Work					Workshop
Board Meeting or	Policy Monitoring	Decision	Required Board	Board Action on	Agenda Items	& Required	Topic(s)
Board Workshop	Ends, EL, BMD & GP	Preparation	Action	Committee	(Human Resources	Reporting	
Type, Date and	Monitoring			Reports &	& Business Services		
Time				Minutes	Reports)		

				•Confirm agenda for next Board Workshop
Board Meeting Mon, Mar 22, 2021 6:00 PM	 FY 2021-22 Capital Budget – First Reading FY 2021-22 Capital Outlay 	 Resolution to Release Probationary Teachers Final FY 2021-22 Budget Assumptions Record of Board Self- Evaluation 	Monthly Reports Achievement & Integration Budget	
Post Meeting Board Workshop Mon, Mar 22, 2021				 School Board Meeting Self- Assessment
Board Workshop Mon, Apr 12, 2021 6:00 PM				 Agenda Items: Sample Agenda & Discussion of Agenda Elements Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline FY 2021-2022 Annual Work Plan Calendar Discussion FY 2021-2022 School Board

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		Board W	Supt Consent	Board Education	Workshop		
Board Meeting or	Policy Monitoring	Decision	Required Board	Board Action on	Agenda Items	& Required	Topic(s)
Board Workshop	Ends, EL, BMD & GP	Preparation	Action	Committee	(Human Resources	Reporting	
Type, Date and	Monitoring			Reports &	& Business Services		
Time				Minutes	Reports)		

				Meeting Calendar Discussion •FY 2021-2022 School Board Budget Discussion •Mechanics of Monitoring •Choice for Each: School Wide Enrichment Model (SEM) •Confirm agenda for next Board Workshop
Board Meeting Mon, Apr 26, 2021 6:00 PM	 FY 2021-22 School Board Work Plan – First Reading Closed Session: Negotiation Strategy FY 2021-22 School Board Budget – First Reading 	 Approval of FY 2021-22 Capital Budget Approval of FY 2021-22 School Board Meeting Calendar Record of Board Self- Evaluation 	Monthly Reports ALC Fiscal Agent Agreement with District 287	
Post Meeting Board Workshop Mon, Apr 26, 2021				 School Board Meeting Self- Assessment
Board Workshop Mon, May 10, 2021 6:00 PM				Strategic Plan Community Ed Y-T-D Update and Plan Update

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	Board Work				Supt Consent	Board Education	Workshop
Board Meeting or	Policy Monitoring	Decision	Required Board	Board Action on	Agenda Items	& Required	Topic(s)
Board Workshop	Ends, EL, BMD & GP	Preparation	Action	Committee	(Human Resources	Reporting	
Type, Date and	Monitoring			Reports &	& Business Services		
Time				Minutes	Reports)		

					•Confirm agenda for next Board Workshop
Board Meeting Mon, May 24, 2021 6:00 PM		• FY 2021-22 Budget – First Reading	 Approval of FY 2021- 22 School Board Work Plan Approval of FY 2021- 22 School Board Budget Record of Board Self- Evaluation 	 Monthly Reports MSHSL Resolution for Membership Approval of FY 2021-22 School Meal Prices 	
Post Meeting Board Workshop Mon, May 24, 2021					 School Board Meeting Self- Assessment
Board Workshop Mon, June 14, 2021 6:00 PM					 General Fund Budget Q&A Confirm agenda for next Board Workshop
Board Meeting Mon, June 28, 2021 6:00 PM	•Ends 1.1, 1.2, 1.3 OI		•Approval of FY 2021- 22 Adopted Budget •ISD 287 10-Year Facilities Maintenance Resolution •Record of Board Self- Evaluation	 Monthly Reports EPS 10-Year Facilities Maintenance Plan Q-Comp Annual Report Annual Review of District Mandated Policies Approval of Updated District Policies 	

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	Board Work				Supt Consent	Board Education	Workshop
Board Meeting or	Policy Monitoring	Decision	Required Board	Board Action on	Agenda Items	& Required	Topic(s)
Board Workshop	Ends, EL, BMD & GP	Preparation	Action	Committee	(Human Resources	Reporting	
Type, Date and	Monitoring			Reports &	& Business Services		
Time				Minutes	Reports)		

	Post Meeting				 School Board
В	Board Workshop				Meeting Self-
M	lon, Jun 28, 2021				Assessment