

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: June 6, 2023



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**Recognition:**     Students                       Staff                       Parents  
**Information:**    Building Report             Old Business             Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State             Travel In State             Approvals  
                     Termination                       Legal Matters             Other:  
                    This action request pertains to  Elementary (only)     High School/District Wide

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**Date:**        00/02/2023

**To:**            Corrina Hall Guardipee  
                    Superintendent

**From:**        Tony Wagner  
                    Title:        Athletic Director

**Subject:** |**BPS Summer Camp Program: Student Camp Assistants 2022-2023**

**Description:** Recommending to hire the following Student Camp Assistants for the Browning Athletic Department Summer Camp Program for the Month of June 2023

- Susan Connelly                      \$1,194.00
- Maurice Redhorn III                \$1,194.00

**Financial Impact:** \$2,388.00 plus payroll taxes & fringe

**Funding Source (Budget/grant, etc.):** Athletics-226 60 720 3500 120

**Attachment(s):** CSA

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

**Date:** June 2, 2023

**Board Approval:** 6/6/23 Sp. Mtg

**Contractor:** Susan Connelly \_\_\_\_\_

**Phone:** 406 845 2768

**Address:** Box 197 Browning, MT 59417  
P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): Athletic Summer Camp Program contractor will provide services for summer camp program. The Contractor's time will run June 12, 2023 – June 30, 2023. Contractor will be responsible for engaging and supervising children ranging from 7-17 years old. Create a welcoming and safe environment for campers to grow and learn. Contractor will co-lead a variety of fun and exciting value-based camp activities for campers. Sports include football, golf, volleyball, cross country, soccer, basketball, wrestling, speech, debate & drama, softball, track, tennis, baseball and rodeo. Register children to the sports camps scheduled throughout the summer, Breakfast and lunch facilitators. Athletic inventory of all equipment including concessions. Assist in the use, care, operation, maintenance and record keeping of all summer camp activities.

**Contracted Dates:** June 12, 2023 to June 30, 2023

Rate per hour/per day: \$9.95 per hour x 8 hours per day x 15 = \$1,194.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = N/A

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

**Total Project Cost = \$1,194.00**

**Contract to be paid from:**

[226 60 720 3500 120](tel:226607203500120)

**Independent Contractor:**

Submit invoice on completion

Other \_\_\_\_\_

**Employee:**

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

\_\_\_\_\_  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
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**Date:** June 2, 2023

**Board Approval:** 6/6/23 Sp. Mtg

**Contractor:** Maurice Redhorn III

**Phone:** 406 845 8570

**Address:** Box 291 Browning, MT 59417  
P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): Athletic Summer Camp Program contractor will provide services for summer camp program. The Contractor's time will run June 12, 2023 – June 30, 2023. Contractor will be responsible for engaging and supervising children ranging from 7-17 years old. Create a welcoming and safe environment for campers to grow and learn. Contractor will co-lead a variety of fun and exciting value-based camp activities for campers. Sports include football, golf, volleyball, cross country, soccer, basketball, wrestling, speech, debate & drama, softball, track, tennis, baseball and rodeo. Register children to the sports camps scheduled throughout the summer, Breakfast and lunch facilitators. Athletic inventory of all equipment including concessions. Assist in the use, care, operation, maintenance and record keeping of all summer camp activities.

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