

Minutes - Wednesday, December 19, 2018

The Board of Trustees Education Service Center, Region 20

The Board of Trustees of Education Service Center, Region 20 convened in a Regular Board meeting at 1:05 PM on Wednesday, December 19, 2018, in the 1314 Hines Avenue, Conference Center, Redbud Room. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Mr. Tom Winn, Vice-Chairman
Ms. Kay Franklin, Secretary
Ms. Eunice Sosa, Member
Mr. Thomas Smith, Member
Ms. Leticia Bresnahan, Member
Ms. Naida Soliz, Member

Also present were:

Dr. Jeff Goldhorn, Executive Director
Dr. Carolyn Castillo, Deputy Director, Administrative & Instructional Services
Mr. Jeff Stone, Deputy Director, Business & Technology Services
Ms. Jennifer Carver, Associate Director, Texas Computer Cooperative
Mr. Paul Patillo, Chief Technology Officer, Technology Services
Ms. Mayra De Hoyos, Coordinator III, Communications
Ms. Briana Garcia, Interim Component Director, Human Resources Services
Ms. Yvette Gomez, Component Director, School Support Services
Ms. Lynn Heatherly, Component Director, TCC Software Development
Ms. Harriett Jackson, Component Director, Infrastructure & Network Services
Ms. Carol Morgan, Component Director, Head Start Services
Mr. Paul Neuhoff, Component Director, Financial Services
Mr. Mike Peterson, Component Director, Purchasing & Operation Services
Ms. Janna Poth, Component Director, Instructional Services
Ms. Nicole Smith, Component Director, Postsecondary and Student Services
Ms. Jamie Dunevant, Executive Assistant

1. **AUDIT PRESENTATION**
(INFORMATION ONLY)

Ms. Kim Roach with Armstrong, Vaughan & Associates, P.C. provided an overview of the 2017-2018 audit. (Information Only)

2. **PROGRAM HIGHLIGHT - SCHOOL**
SAFETY

Mr. Larry Rodriguez provided an overview and information regarding the school safety cooperative.

3. **MINUTES OF THE OCTOBER 24, 2018**
MEETING

Mr. Smith made a motion that the following resolution be adopted. Ms. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the minutes of the October 24, 2018 Board of Directors meeting.

4. **COMMITMENT OF FUND
BALANCE**

Mr. Winn made a motion that the following resolution be adopted. Ms. Bresnahan seconded the motion and it carried unanimously.

BE IT RESOLVED that the Board of Directors hereby establishes \$135,663 of non-spendable fund balance and \$18,309,144 in commitments of its General Fund Balance.

5. **2017-2018 AUDIT REPORT**

Mr. Winn made a motion that the following resolution be adopted. Ms. Sosa seconded the motion and it carried unanimously.

BE IT RESOLVED, That the audit report submitted by Armstrong, Vaughan & Associates, P. C., independent auditors for the Board of Directors for the fiscal year ended August 31, 2018, be and is hereby approved and accepted.

6. **AMENDMENTS TO THE 2018-2019
OFFICIAL BUDGET**

Ms. Bresnahan made a motion that the following resolution be adopted. Ms. Soliz seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the amendments as presented.

7. **CONTRACTS OVER \$25,000**

Ms. Franklin made a motion that the following resolution be adopted. Ms. Sosa seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

8. **PERSONNEL - NEW EMPLOYEES
(PROFESSIONAL STAFF)**

Mr. Winn made a motion that the following resolution be adopted. Ms. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors confirms the appointment of the new professional staff hired by ESC-20.

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PREVIOUS EMPLOYMENT</u>
Girard, Amy	Data Conversion Analyst, Business	29-Oct-2018	Supply Chain Analyst II, City Public Service
Lomas-Sandoval, Aurora	Product Support Specialist, Business	29-Oct-2018	Account Specialist, Fort Sam Houston ISD
Perez-Sanchez, Corina (Cora)	Regional PEIMS Coordinator	15-Oct-2018	PEIMS Coordinator, Fort Sam Houston ISD
Sanchez, Elisa	Product Support Specialist, Student	26-Nov-2018	PEIMS Data Quality Analyst, San Antonio ISD
Trevino, Luis	Software Build and Release Engineer	05-Nov-2018	Technical Support Specialist, Becton-Dickinson

9. PROPOSALS

Mr. Sosa made a motion that the following resolution be adopted. Ms. Bresnahan seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the proposals listed:

- Proposal for 508 Compliance
- Proposal for Evaluation Capacity Assistance (see below for tabulation presented at meeting)
- Proposal for PACE Purchasing Cooperative for Audio, Video & Lighting Supplies & Equipment
- Proposal for PACE Purchasing Cooperative for Printing Services Supplies & Equipment
- Proposal for PACE Purchasing Cooperative for Musical Instruments Supplies & Accessories
- Proposal for PACE Purchasing Cooperative for Outdoor Recreation Equipment
- Renewal Proposal for Specialty Printing
- Renewal Proposal for Lawn Maintenance

PROPOSAL FOR EVALUATION CAPACITY ASSISTANCE, Proposal #1809

**Awarded vendors are highlighted in grey*

Vendor Name	Final Award Points
A.I.M.	49
Abilities Therapy and Consulting, LLC	45.66666667
Barranco Educational Assessment Services, PLLC.	46.66666667
Behavioral Health & Family Services	50.33333333
Bivens Educational Services, LLC	42.66666667
Braswell Educational Services, LLC	49
Carol Booth PhD & Associates	50.33333333
Carr Speech Therapy Services, PLLC	46
Collaborative Autism Resources & Education (CARE, LLC)	48.33333333
Cobb Pediatric Therapy Services, LLC d/b/a The Stepping Stones Group	46.33333333
Diagnostic Assessment Services, Inc.	48.66666667
EduPsy, Assessment & Consultation, LLC	39.66666667
Family and Psychological Ctr., PLLC	41.33333333
Laura Caudill	51.33333333
LNC Consulting & Associates, LLC	44.33333333
Paramount Educational Evaluation & Consulting	46.66666667
Presence Learning, Inc	33.33333333
Providential Counseling & Consulting Services, PLLC	45
Radar Supports LLC	29.33333333
Region 13 ESC	42
Soliant	48
Specialized Assessment & Consulting	41.66666667
Speech Rehab Services, LLC	37.33333333
Speech Specialists of San Antonio, P.C.	50.33333333
Team Elevate, LLC	42
Texas School Neuropsychology	49.33333333
Trinity Educational Services	33
TX-STAR Speech-Language Services, Corp.	47

10. INTERLOCAL AGREEMENT

Mr. Winn made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the Interlocal Agreements.

11. **ESC-20 RDSPD DISSOLUTION
RESOLUTION**

Ms. Franklin made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the following by majority vote,

1. the statements in the Preamble of this Resolution are found to be true and correct;
2. acknowledges the Management Board's recommendation to Member Districts regarding the dissolution of the RDSPD in accordance with Section 8.1 of the Shared Services Agreement with the exception of the disposition of personal property;
3. acknowledges the Management Board's recommendation to Member District's regarding the transfer of Member District's ownership and possessory interests in personal property acquired for and used by the RDSPD SSA to the prospective San Antonio ISD RDSPD SSA (to be held in accordance with the terms of its SSA) for the future use and benefit of hearing impaired students from participating member districts including possible current RDSPD Member Districts;
4. Walsh Gallegos Treviño Russo & Kyle is retained to jointly represent all Member Districts and ESC-20 in the dissolution of the RDSPD, except for Member Districts represented by other counsel;
5. the ESC-20 RDSPD SSA Coordinator, through ESC 20's Executive Director, is authorized to take all necessary action to dissolve the RDSPD in coordination with each Member District Superintendent or designee to include required notice to the Texas Education Agency; and
6. sufficient written notice of the date, time, place and subject of the meeting of the Board of Directors was posted pursuant to Chapter 551, Texas Government Code, and the meeting was open to the public as required by law including the consideration and vote taken related to this Resolution.

12. **2019 BOARD ELECTION**

Mr. Winn made a motion that the following resolution be adopted. Ms. Sosa seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors authorizes the Executive Director to conduct a board election and if the election is uncontested, the Executive Director may determine that no election be held and declare the unopposed candidates elected to office. The Center shall notify the Commissioner of Education of the results of an election, whether contested or uncontested.

13. **FOR INFORMATION ONLY**

- Head Start Policy Council Report
- Personnel - Separations (Professional Staff)
- Expenditures In Excess Of \$25,000
- Investment Report
- Accounts Receivable
- Executive Director's Report

14. **EXECUTIVE SESSION**

Adjourned to Executive Session at 3:12 p.m.

Reconvened in Regular Session at 4:30 p.m.

15. **ACTION CONSIDERED IN
EXECUTIVE SESSION**

No action was taken.

16. **ADJOURNMENT**

There being no further business, Mr. Winn made a motion to adjourn the meeting at 4:30 p.m. Mr. Smith seconded the motion and it carrier unanimously.