

# **MCS D #331 Board of Trustees**

## **Monthly Session Meeting Minutes**

### **July 16, 2018**

The regular monthly Board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair Heins, at 5:55 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

#### **Board Members Present**

The following trustees were present: Chair Bonnie Heins; Trustees Tammy Stevenson, Mary Andersen and Jeff Gibson.

#### **Poll of the Board**

A poll of the trustees was taken by the Board Clerk: Chair Heins – Yes; Trustees Gibson – Yes; Stevenson – Yes; Andersen - Yes. The Board Clerk reported a quorum was present.

Chair Heins welcomed everyone to the Work Session.

#### **Work Session (6:00)**

##### **Board Goals**

The Board reviewed a survey with questions in regards to Board goals for the year. They will continue to discuss Board goals at the August 6<sup>th</sup> meeting.

##### **Fifth Grade Band and Orchestra**

Meagen Andrew felt waiting a year to implement this program would give the teachers time to correlate the program with core standards. Band and orchestra instruments are needed. There was discussion on the rental of District instruments for students.

Kimberley Kidd, assistant principal, about a band pilot this year for the fifth graders. Meagen expressed concern that if both orchestra and band were not implemented at the same time, the strings program would be behind. Dr. Cox recommended a committee be created to set up this program for the 2019-20 school year.

#### **Break (6:45 – 7:00)**

#### **Others Attending**

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals, Kim Kidd; Business Manager, Michelle DeLuna; Technology Assistant, Jeremiah Draves; Patrons, and Staff.

#### **Silent Poll of the Board**

A poll of the trustees was taken by the Board Clerk: Chair Heins - Yes; Trustees Gibson – Yes; Stevenson – Yes; Andersen – Yes. The Board Clerk reported a quorum was present.

#### **Prayer, Pledge of Allegiance and Welcome to Meeting**

Chair Heins welcomed everyone. Chair Heins lead the group in prayer and Trisha Buckley lead the Pledge of Allegiance.

## **Agenda Approved**

A motion to accept the agenda was made by Trustee Andersen, seconded by Trustee Stevenson.  
Motion carried.

## **Patron Comments**

There were no patron comments.

## **Consent Agenda**

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

## **Minutes of Previous Board Meetings Approved**

Minutes of previous board minutes were unanimously approved for:  
June 18, 2018. The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

## **Bills and Payroll Were Approved**

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$1,450,134.66

Payroll: \$2,149,229.23

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

## **Board Reorganization**

### Changes Annual meeting and Elections

Chair Heins explained to the audience the change in the law regarding the Board's annual meeting and elections moving to January.

### Calendar of Regular Monthly Meetings and Places of Notice Posting (Action Item)

A motion was made to adopt the calendar of regular monthly meetings schedule by Trustee Gibson, seconded by Trustee Stevenson. Motion carried.

## **Discussion Items**

### **A. Administrator/Department/Committee Reports**

There were no questions or comments on reports.

### **B. Board Member Training and Update Reports**

Chair Heins discussed some of the topics from the monthly Board and Administrator Newsletter. One of the main topics was administrators going into classrooms for periods of time other than observations and teach the class. Dr. Cox stated he would discuss this idea with administrators. She also shared information from the ISBA Summer Institute meeting members attended.

### **Committee Liaison Assignments**

Trustees decided to continue on the committees they were on last year with the exception of MEF – Vice Chair Stimpson will be on this committee replacing Trustee Gibson and Chair Heins will be on the negotiation committee with Trustee Andersen.

### **C. Summer Lunch Program**

There was some confusion on this report. It will be presented again next month.

#### **D. Policy Discussion**

1. Policy D120.00 Board of Trustees
2. Policy D170.00 Board Meetings

Both of these policies reflect the changes in the law regarding annual meetings and elections.

#### **E. Superintendent's Report**

It was noted in Dr. Cox's report that we were lower in completed immunizations this year compared to last.

#### **Business (Action Items)**

##### **A. Transportation RFP Review Committee Recommendation**

The committee found no substantial savings to move to contract busing. It was the recommendation of the committee to reject both proposals. A motion to reject both proposals for the Transportation RFP was made by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.

##### **B. Approval of Property Purchase Resolution**

This resolution is needed due to the fact the property is outside of the city limits. Dr. Cox recommend to approve the resolution as presented. A motion to approve the property resolution as presented to the Board was made by Trustee Andersen, seconded by Trustee Stevenson. Due to the ruling that this must be passed by half of the Board plus one member, Chair Heins had to vote. She voted Yes, motion carried.

##### **C. ARTEC/ARTEI Memorandum of Understanding Approval (MOU)**

A motion to approve the ARTEC MOU was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

A motion to approve the ARTEI MOU was made by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.

##### **D. Approval of Student Handbooks**

A motion to approve student handbooks with the two clerical changes discussed with Minico administration was made by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.

##### **E. Approval of Minico North Parking Lot Bid**

Pat Swigert, Maintenance Supervisor, stated this bid would include holes being patched, sealer, and a rock based applied which should last ten (10) years. There were two bids. However, one bid was late and did not meet the requirements of the RFP. Their price was also higher.

A motion was made to approve the low bid from Kloepfers Inc. for the north parking lot at Minico High School by Trustee Andersen, seconded by Trustee Stevenson. Motion carried.

##### **F. Approval of ISBA Resolutions**

1. ISBA Resolution – Salary Based Apportionment for Classified Employees  
Dr. Cox stated ISBA was asking for co-sponsors for this resolution. A motion was made to co-sponsor the Salary Based Apportionment for Classified Employees by Trustee Gibson, seconded by Trustee Andersen. Motion carried.
2. ISBA Resolution – Flexibility of Missassignments in Teaching Assignments  
Dr. Cox explained this resolution was presented last year, but was withdrawn. Dr. Cox will speak with the State Board of Education prior to going to assembly. A motion was made to

approve ISBA Resolution – Flexibility of Missassignments in Teaching assignments by Trustee Andersen, seconded by Trustee Stevenson. Motion carried.

**G. Baseball Coaches Stipend Request**

A motion to approve the baseball stipend only if it meets the criteria established by the task force was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried.

Dr. Cox stated that on August 9<sup>th</sup> there will be a task force meeting regarding coaching stipends. Board members are invited to attend from 1:00 – 3:00 p.m. Criteria will be decided in regards to stipends.

**H. New/Amended/Deleted Policies**

**1. Policy D302.00 Open Enrollment (2<sup>nd</sup> Reading)**

A motion to approve policy 302.00 Open Enrollment was made by Trustee Andersen, seconded by Trustee Stevenson. Motion carried.

A question was asked in regards to extra routes. Trustee Stevenson stated routes will be established by attendance zones only. There will not be routes established for open enrollment. If open enrollment students can catch a bus at a regular bus stop that goes to the requested school or if students do not have to leave early to catch a bus home that is acceptable.

**2. Policy D606.00 Administrative Selection Procedures (1st Reading)**

This will be held for a second reading.

**3. Policy D746.50 Advertising in Schools – Revenue Enhancement (2nd Reading)**

A motion to approve policy 746.50 Advertising in Schools – Revenue Enhancement was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried.

**4. Policy D746.50 Advertising in Schools – Revenue Enhancement**

This will be held for a second reading.

**Travel Approvals**

There were no travel approvals this month.

**Personnel Recommendations**

A motion was made to approve personnel as presented by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

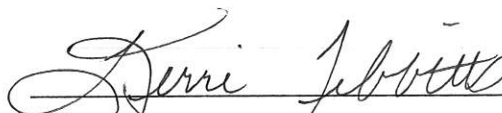
**Meeting Adjourned**

A motion for adjournment was made by Trustee Andersen, seconded by Trustee Stevenson. Motion carried. Adjournment was at 8:01 p.m.



Bonnie Heins, Chair of School Board

Attest: August 20, 2018 kt



Kerri Tibbitts, Board Clerk