

**Belmond-Klemme Community School District**  
**Minutes of the Meeting of the Board of Directors**  
Held in the Belmond-Klemme High School Library  
411 Tenth Avenue Northeast, Belmond, Iowa 50421

**Thursday, August 18, 2022 – TENTATIVE - UNAPPROVED**

The Board of Directors for the Belmond-Klemme Community School District met for a regular board meeting at the above date and location. Board President Rick McDaniel called the meeting to order at 7:00 P.M.

President McDaniel asked for the roll to be called. Present for the meeting were Rick McDaniel, Michelle Murphy, Sharon Barkema, Jim Swenson, Gary Berkland, Heather Ridgway, and Ryan Meyer. Also, present were Superintendent Dan Frazier, and Business Manager Theresa Greenfield. President McDaniel determined that a quorum was present.

Agenda amended to include additional personnel recommendations and resignations, motion by Swenson, second by Barkema. Motion carried 7/0.

President McDaniel asked for a motion to approve the consent agenda items:

- Minutes of the Regular Board Meeting from July 21, 2022;
- Financial Statements;
- Bills;
- School Board Policies:
  - Review of Board Policies 405.1 through 405.10 Employees
  - Annual Review of Policy 505.8 Parental Involvement (For Title I)
  - Annual Review of Policy 606.5 Insufficient Classroom Space
- Grant Applications Renewals: Federal Program Tiles I, II, III, IV, V & VI;
- Agreement with the Federal Bureau of Nutrition and Health Services;
- Joinder Agreement for Long-term Disability Insurance;
- Joinder Agreement for Group Term Life Insurance;
- Coach and Sponsor assignments for the Winter 2022 Season
  - Appointed Derek Varner as Girls Basketball Varsity Head Coach.
  - Appointed Keyra Kelley as Junior High Girls Basketball Coach.
  - Appointed Paige Watne as Junior High Girls Basketball Coach.
  - Appointed Justin Meyer as Boys Basketball Varsity Head Coach.
  - Appointed Dylan Block as Boys Basketball Varsity Assistant Coach.
  - Appointed Kyle Wilkinson as Boys Basketball Junior High Coach.
  - Appointed James Severson as Boys Basketball Junior High Coach.
- Employment: Personnel Resignations and Recommendations
  - Accepted the Resignations of:
    - Kaylee Nolte, Elementary Para
    - Morgan Soma, High School Para
    - Melysa Watne, Head Baker
    - Joel Bagley, Jr High Track Coach
    - Wendy Meints, Assistant Varsity Girls Basketball Coach, conditional upon finding a suitable replacement
  - Eliminate position of bus barn helper and assistant to Transportation Director
  - Release Scott Meyer from position as assistant to Transportation Director
  - Establish position of permanent substitute bus driver at the rate of \$23.17 per hour for 15 hours per week, plus health insurance package of other regular drivers. Position includes assigned duty of driving activity routes at union pay rates.
  - Assign Scott Meyer as permanent substitute bus driver at rate of \$23.17 per hour for 15 hours per week, plus health benefit package of other regular drivers.

- Assign Renee Jones as para-educator in Jacobson Elementary working with special education with terms of employment at Step 2 with two years of prior experience in accordance with the master contract (wage of \$15.30 per hour) for 7.25 hours per day
- Assign Reyna Tapia-Vara as para-educator in the Jacobson Elementary working with special education with terms of employment at entry level in accordance with the master contract (beginning wage \$15.13 per hour) at 7.25 hours per day.

Moved by Berkland; seconded by Murphy.

## Reports

Food Service Director Kim Belstene reported that summer food service was less busy this summer with the return to indoor meals after two years of grab-and-go meals. Free meal service has ended, so families are encouraged to apply for free and reduced meals. Eligible families also have other school fees waived or reduced. Dr. Frazier noted that eligibility increases the amount of federal funding Belmond-Klemme receives for other programs. Frazier noted that Belstene serves as District 4 Chair on the Board of the School Nutrition Association of Iowa.

Transportation Director Alex Rothman reported all vehicles are serviced, inspected, and ready for school. Drivers have completed their required trainings. Rothman explained the new federal guidelines for becoming a bus driver and that the long process could deter people from becoming drivers and make it harder to fill positions in the future.

Technology Coordinator Trish Morris reported that devices are ready for students and staff. There have been long delays in technology orders and some items have not arrived. The transition to a new technology service company is ongoing.

Superintendent Frazier reported on the TLC retreat in Stillwater, MN. The retreat was productive and teacher leaders have set a goal to make Belmond-Klemme a great place to work. The school board will need to have a redistricting plan completed, as five board directors are elected by district. Radon testing will be conducted in each building after school begins.

Principal Jensen commended the janitorial staff on their excellent work. New teachers have reported and high school staff completed youth mental health training. Fall sports have started. Registration went well and included on-site registration times.

Principal Young reiterated the great work done by the custodians. New carpet is installed and buildings look great. ISASP proficiency scores by grade level were reviewed. PBIS is gearing up with new incentives to encourage positive behaviors.

## Action Items

Wrestling Program: Dies for lack of a motion.

## General Fund Transfer to Student Activity Fund

Director Berkland introduced and caused to be read the Resolution hereinafter set out and moved its adoption; seconded by Director Barkema after due consideration hereof by the Board, The President put the question upon the adoption of said resolution and, the roll having been called, the following Directors voted:

AYES: McDaniel, Murphy, Barkema, Swenson, Berkland, Ridgway, and Meyer.

NAYS: None

Whereupon the President declared said Resolution duly adopted as follows:

### BOARD RESOLUTION TO TRANSFER FUNDS FROM GENERAL FUND TO STUDENT ACTIVITY FUND

WHEREAS, Iowa Code provides school districts greater flexibility to transfer funds to the student activity fund;

WHEREAS, the superintendent has determined that due to COVID-19 restrictions during the 2020-2021 school year, some cocurricular and extracurricular activities' funding may be insufficient to meet the financial needs of those activities;

WHEREAS, the superintendent, has recommended that funds of \$6,684.33 in the general fund be transferred to the student activity fund to fund cocurricular or extracurricular activities that fail to meet their financial needs as a result of COVID-19 restrictions in the school budget year beginning July 1, 2021.

NOW, THEREFORE, be it resolved by the Board that fund of \$6,684.33 in the general fund be transferred to the student activity fund to fund cocurricular or extracurricular activities that fail to meet their financial needs as a result of COVID-19 restrictions in the school budget year beginning July 1, 2021.

This resolution passed and approved this 18<sup>th</sup> day of August, 2022.

Rick McDaniel, President of the Board of Directors

ATTEST: Theresa Greenfield, Business Manager.

#### School Board Retreat Planning and Preparation

Superintendent Frazier asked for feedback and comments to take back to the facilitator for the upcoming board retreat. Berkland would like to make sure board development, including the job of the board and how the board responds, is included.

#### Board Meeting Schedule Change

The IASB convention overlaps the previously scheduled November 17 board meeting. Motion by Barkema to move the meeting to Tuesday, November 15, 2022. Second by Swenson. Motion carried 7/0.

#### Board Comments and Future Agenda Planning

Berkland asks that students come in to speak about the activities that drive them. Ridgway asks that baseball be discussed at a future meeting. Swenson inquired as to the difficulty in attracting coaches. Frazier explained the teacher shortage has made it less important for teachers to also coach in order to get a teaching position.

#### Adjourn

With no further business to discuss, President McDaniel asked for a motion to adjourn. Motion by Berkland, second by Swenson. Motion carried 7/0. Board adjourned the meeting at 8:04.

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Rick McDaniel, Board President

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Date

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Theresa Greenfield, Business Manager

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Date