

Spring Branch Independent School District

Agenda Item Information

Date of Board Meeting: December 15, 2025

Subject: Request for Approval of Revised Minutes for the November 18, 2024 School Board
Regular Meeting

Administrator Responsible:

Name: Jennifer Blaine Ed, D

Position: Superintendent of Schools

Purpose of Agenda Item: Consent

ADDITIONAL INFORMATION AND/OR BACK-UP:

The November 18, 2024 Regular Meeting minutes did not capture the Board's full action, including the revised budget amount approved by the Board, on Item 11C6: RFP for Contract for Professional Development. The discrepancy was identified, and after review of the meeting video, the following complete action was confirmed and now needs to be accurately included in the revised minutes.

11C6 – Trustee Perez inquired about the staff development allocation. Associate Superintendent for Finance, Christine Porter, provided the requested information. Trustee Perez made a motion to amend Item 11C6 to adjust the budget to \$500,000, with a total expenditure over five years of \$2.5 million to be allocated accordingly, with all other aspects of the item remaining the same. Trustee Earnest seconded. The motion passed with a 7–0 vote.

Approval of this correction is requested to ensure the official minutes accurately reflect the Board's action.