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Dr. Andrew Barrett
Superintendent of Schools



Community Unit
School District 304

TO: BOARD OF EDUCATION
FROM: DR. ANDY BARRETT, SUPERINTENDENT
DATE: JANUARY 27, 2025
RE: FOIA REQUESTS & BOARD CORRESPONDENCE

The following FOIA requests were received:

Name: Shawn Clark
Phone: 630.768.8161
Address: 616 Richards Street, Geneva, IL 60134

Email Address: sclark324@yahoo.com

Requested the following records: “...copies of all communications from the start of the school year between Gavin Clark’s (GMSN - 8 white) teachers and administrators (Carli & Neukirch), as well as all communications between administrators, teachers, and 504 case manager, Alexis Matijevic, regarding Gavin.”

This FOIA request was received January 6, 2025, and responded to on January 9, 2025. It took five District employees a total of 40 minutes (\$55.78) to respond to this FOIA request.

The Board received the following correspondence regarding:

Cold Weather	Dr. Andy Barrett responded
Donations	Dr. Andy Barrett responded