

Three Rivers School District

8550 New Hope Rd ☐ PO Box 160 ☐ Murphy, OR 97533

Organizational Chart

SUPERINTENDENT		DIRECTOR	DIRECTOR	DIRECTOR	DIRECTOR
Office of Superintendent	Fiscal Services	Human Resources / Technology Services	Elementary Education	Secondary Education	Student Services
Adm. Evaluations (Principals and Directors)	Accounts Payable/Receivable	ADA/Affirmative Action Ofcr Bargaining Agreements/Negotiations	K-5 Curriculum Planning	6 - 12 Curriculum Planning	Special Ed Services (5-21)
Adm. Hiring, Discipline, Assignments, Terminations	Auditing	BOLI	CIP	Activity Vans	Autism
Adm. Salary Negotiations and Salary Placement	Budget Monitoring & Forecasting (financial, enrollment, facilities)	Child Abuse Complaints Classification & Salary Placement	Camp Sunrise Supervision	Alternative Education/GED Anaphylactic (Bee Sting) Training	CDRC Services to District
Approval of all Personnel Appt. & Assignments	Building/Grounds Maintenance Facilities	Custodial Services	Charter Schools	Assessment-State & Local	Civil Rights Complaints
Architects and Contractors	Business Office Operations	EEOC/ADA	Complaints (Elementary)	Athletic Facilities	Complaints (Special Ed)
Asbestos LEA	Cash Flow Requirements	ESD-Technical	Curriculum Library	Athletic Transportation	District Student Records
Board of Education-Executive Ofcr	Contract Monitoring for Maintenance and Facilities	Ed Tech Grants	Curriculum-Planning/Framework	Athletics/OSAA Activities	Early Intervention Contract (Birth-5)/Transportation
Bond Issue Project-Oversight	Contract Approval	Employee Assistance	Discipline - Elementary	Attendance Initiative	Expulsion/Hearing Officer
Budget Committee	Project Manager, Architects, etc.	Employee Benefit Program	District Media/Library Program/Procedures	CIM/CAM Process	Food Svc Special Projects
Building and Planning	Coordinate District Elections	Employee Certification	Early Entry	CIP	Grant Manager: IDEA/SOASTC
Community and Employee Relations	Cost Analyses	Employee Transfers	Elementary Principal Eval Input	Complaints (Secondary)	Mental Health Board
Contact for LEA	District Budget Process	Environmental Management	Elementary Principal Mentor and Contact	Course Challenges-Procedures	Multi-Handicapped Programs
District Strategic Planning	District Insurance (Property, Liability, Boiler & Machinery and Vehicle)	State/Federal Employee Law (Title VI & VII)	ESL Program	Discipline - Secondary	Observations – 1st year
District Clerk/Budget Officer	District Telecommunications Svcs	Employee Contracts	Grant Mgr: Federal Grants	Drug & Alcohol Programs	Special Ed Teachers
		Employee Leave	Grant Writing	First Aid Training	Occupational/Physical Therapy
			Home Tutoring	Foreign Exchange	Psychological Evals
				Grant Manager: Perkins	SOASTC

District Governance	Employee Payroll	Employee Training	Homeless Liaison	Grant Writing	SPED State Census
District Management	Financial Planning	FMLA	Immunizations	In-District Transfers	SPED Transportation
District/Board Policy	Insurance Claims: Property,	Food Services	Kindergarten Handbook/Early	Inter-district Transfers	School Nurse Services Contract
Facilities and Maintenance	Liability, Accident	Grievances /Arbitration	Entrance Process	Juvenile Dept. Liaison	Section 504 Consultation
Legal Issues (District)	Investment of Funds	Job Descriptions, Postings,	Observations – 1st year	Libraries	Speech Pathology
Maintenance/Renovation- Russell	ODE-Budget, Finance & School	Applications	Elementary Teachers	Observations – 1st year	Student Discipline Matrix
OSHA (Occupational Safety and	Support	OEA/OSEA Liasion	Pre-School Packets	Secondary Teachers	<i>Student Rights &</i>
Health Act)	Purchasing & Contracting	Personnel Records	Program Procedures	Positive Behavior Support	<i>Responsibilities</i>
Staff & Community Public	State Reporting	Personnel Services	Report Cards	Program Procedures	Handbook
Relations	Student Accident Insurance	Plan of Improvements	School Closure	Report Cards	Student Study Teams
Communications/Complaints	Unemployment Insurance Fund	School Year Calendar	School Improvement Plans	School Improvement Plans	
State Legislature	Vehicle: Maintenance,	Sexual Harrassment Complaints	Sexual Harrassment Complaints	Secondary Principal Eval Input	
Student Learning/Overall	Replacement, Inventory	(Staff)	(Students)	Secondary Principal Mentor	
Educational Program	Warehouse Management	Staffing and Enrollment	Talented & Gifted Program	and Contact	
Support Services		Projections	Textbook & Instructional	Security & Sheriff	
Web Site		Staff Complaints	Resources. Purchasing/	Special Programs:	
		Substitute Employee System	Adoption	• College Dreams	
		Teacher Observations	Transportation:	• School Community Teams	
		Technology Purchasing	• Home to School	Textbook & Instructional	
		Technology Services	• Field Trips	Resources	
		TREA/SOBC liaison	Tuition Vouchers	Purchasing/Adoption	
		TSPC & Licensing	Whole Grade Acceleration	Title IX Complaints	
		Worker's Compensation		Trimester Implementation	
				Tuition Vouchers	
				Type 20 Van License	