



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
FINANCE COMMITTEE MEETING MINUTES  
Thursday, February 15, 2018

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*Minutes of the Finance Committee Meeting of Lincolnwood School District 74,  
Cook County, Illinois, held in the Lincolnwood School District 74 Administration Building (Training Room),  
6950 N. East Prairie Road, Lincolnwood, Illinois, on Thursday, February 15, 2018.*

1. Roll Call

Member Cachila called the Finance Committee meeting to order at 6:30pm.

FINANCE COMMITTEE MEMBERS PRESENT

Nathan Cachila (BOE)  
Kevin Daly (BOE)  
Asma Shakir Farhan (BOE)

FINANCIAL ADVISORY COMMITTEE MEMBERS PRESENT

Mike Bartholomew  
Eric Bilijetina

NOT PRESENT

Steven Pawlow

OTHER BOARD MEMBERS PRESENT

Scott Anderson  
John Vranas

ADMINISTRATORS PRESENT

Dr. Kim Nasshan  
Dr. David Russo  
Bob Ciserella  
Courtney Adams

OTHERS PRESENT

None

2. Audience to Visitors

None

3. Approval of Minutes

Motion was made by Member Daly, seconded by Member Farhan, and passed to approve the minutes of the January 18, 2018 Finance Committee meeting.

4. Fund Balance Report - December 2017

The Administration presented the December 2017 Fund Balance Report with \$28,013,000 in fund balances, expenditures and revenues reported; highlighted by the amount in Capital Projects for Lincoln Hall.

The Administration explained the Food Service Fees line item, in excess of 500%, is due to purchased services for food services (training, etc.). The Administration will consider increasing the budget if the need continues.

The number of kitchen staff work hours has been increased to account for the number of meals the District serves on a daily basis, plus training new staff and re-training veteran kitchen staff.

5. First Amendment and Extension to the Pupil Transportation Services Agreement Between Lincolnwood School District 74 and First Student, Inc.

The Administration presented history of this contract and the related increases proposed to extend the contract. Reasons were given to speculate as to why transportation services might increase the fee. This contract had been reviewed by the District legal team.

Member Daly motioned to approve the Administrative recommendation to amend and extend the agreement with First Student, Inc. for the years 2018-2019 and 2019-2020 with increases of 3.25% and 2.75% respectively and was seconded by Member Bilijetina to take this to the Board.

6. 2018-2019 Student Fees

Annually, the Administration budgets approximately \$200,000 of Student Fees for a variety of purchases including books, materials and technology purchases. Fees were reduced several years ago and have stayed constant at this level.

Member Daly motioned to approve the Administrative recommendation to maintain Student Fees at their current level for the 2018 – 2019 school year and was seconded by Member Farhan to take this to the Board.

7. 2018 Infinite Connections, Inc. Consulting Services Agreement

The Committee reviewed the Administrative recommendation to support the fourth extension of the Infinite Connections, Inc. Agreement. Infinite Connections, Inc. provides E-Rate consultant services to the District. Compensation for these services are \$4,400 for the fiscal year. The contract has been reviewed by the District legal team.

Member Daly motioned to approve the Administrative recommendation to renew the contract agreement with Infinite Connections, Inc. in the amount of \$4,400 and Member Bartholomew seconded to take this to the Board.

8. PowerSchool Maintenance & Support Contract Extension

PowerSchool houses the District's Student Information System, which can be accessed by students, parents, and staff members. The contract has been reviewed by the District legal team and is in the amount of \$6,403.40.

Member Daly motioned to approve the Administrative recommendation to renew the agreement with PowerSchool for Student Information System maintenance and support in the amount of \$6,403.40 and was seconded by Member Farhan to take this to the Board.

9. PowerSchool Registration Contract Extension

This PowerSchool system provides support to the on-line student registration. The contract has been reviewed by the District legal team and is in the amount of \$9,243.22.

Member Daly motioned to approve the Administrative recommendation to renew the agreement with PowerSchool for the 2018-2019 school year in the amount of \$9,243.22 and was seconded by Member Farhan to take this to the Board.

10. E-Rate Category I - AT&T Internet Services

The Administration compared current services against other Niles Township schools, those that replied were entered into a matrix to compare service and pricing. AT&T provides the best service and most economical package.

The District's current contract for Internet service is with Cogent with bandwidth of 250 Mbps. The current contract will expire in July 2018. The new agreement with AT&T would increase bandwidth to 500 Mbps for two years with a decrease in monthly costs.

Member Daly motioned to approve the Administrative recommendation to move the District's Internet service from Cogent to AT&T with estimated costs of \$1,790.94 per month and installation cost of \$750.00 and was seconded by Member Farhan to take this to the Board. The contract has been reviewed by the District legal team.

11. E-Rate Category II - Heartland Business Systems, LLC - 15 Wireless Access Points, Licenses and Cabling  
The Administration provided an explanation of where in the District the new access points will be installed to provide consistent coverage of signal.

Member Daly motioned to approve the Administrative recommendation to purchase and install 15 additional wireless access points, licensing and cabling in the amount of \$20,536.55 from Heartland Business Systems, LLC and was seconded by Member Bilijetina to take this to the Board. The contract has been reviewed by the District legal team.

12. Lincoln Hall Phase III Bid Results  
The Administration provided an explanation of the work for Lincoln Hall Phase III including Prime Trade Contract Awards, Unassigned Costs and Allowances, General Conditions, Bonding, Insurance, Fees and Alternates 3, 5, 6, 8 and 11. The contract has been reviewed by the District legal team.

13. Old Business  
None

14. New Business  
None

15. Adjournment  
Member Daly motioned to adjourn the Finance Committee meeting and was seconded by Member Farhan.

The Finance Committee meeting was adjourned at 7:13 p.m.

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Nathan Cachila, Chairman

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Kevin Daly, Member