

MINUTES
Pendleton School District 16R Board of Directors
WORK SESSION

August 5, 2025
8:00 am | Board Room and Virtual | 107 NE 10th Street, Pendleton, OR 97801

Present: Beth Harrison, Board Chair
Ryan Lehnert
Mason Murphy
Anne Keeler, Vice Chair (virtual)
Patrick Gregg (virtual)
Kevin Dinning, Director of Human Resources
Michelle Jones, Director of Business Services
Matt Yoshioka, Director of Curriculum, Instruction, and Assessment
Julie Smith, Director of Special Programs
Ronda Thornburg, Executive Secretary
Michelle Jensen, PhD, Superintendent (virtual)

Absent: Jill Pace (with prior notice)
Ryan DeGrofft (with prior notice)

The meeting was in person and offered virtually.

1. Opening and Call to Order *Board Chair*

Chair Harrison welcomed everyone and called the work session to order at 8:00 a.m.

1.1. Pledge of Allegiance

The group stood and recited the Pledge of Allegiance.

1.2. Meeting Audio/Video Recorded

Chair Harrison stated that this meeting is being audio and video recorded.

2. IMPACT Teams *Matt Yoshioka*

Mr. Yoshioka provided an update and overview of IMPACT Teams, which is another phrase used to describe Professional Learning Communities (PLSs). PLCs focus on research while IMPACT Teams focus on teacher team efficacy. Pendleton School District has contracted with consultants from a group called The Core Collaborative to guide some of our PLC teams through a process of becoming an "IMPACT Team."

3. Action Items

3.1. Human Resources *Kevin Dinning*

3.1.1. Approve Personnel Report

Mr. Dinning presented a revised personnel report for consideration and action.

NEW HIRE	Classified	Rigoberto Paz	Maintenance I	PSD
	Certified	Tabitha Kopf	Grade 5 (1 year temp)	SHE
		Rebecca Lauer	Social Studies	SMS
		Rebecca Marshall	Special Education	SHE
	Administration	Malynda (Mindy) Barron	Assistant Principal	SHE
Resignation	Classified	Else Gielsich	Night Custodian	PHS

(Effective 8/22/2025)

Director Lehnert motioned that the personnel recommendations for the August 5, 2025, work session be approved as presented. Director Murphy seconded. Motion passed unanimously.

4. Review Agenda – August 11, 2025 Regular Board Meeting *Board Chair*

No additions or deletions.

5. Agenda Items for Future Work Sessions *Board Chair*

Director Lehnert brought up traffic, parking, and safety at the PELC.

Director Murphy brought up the Safety Committee.

There will be additional discussion at the board retreat on August 6, 2025.

6. Suggestions and Comments from Visitors *Board Chair*

No suggestions or comments.

7. Information

7.1. First Student, Inc. Update *Matt Yoshioka*

PSD is in the middle of bus registration. Routes are not changing this year.

There is a reorganization of leadership – Patrick Phillips is the regional manager, Tiffany Jennings is the Pendleton coordinator, and Christina Williams is the dispatcher.

7.2. Opening Year Dates & Activities *Matt Yoshioka*

Mr. Yoshioka presented a living document of the main events and activities within the district. There is a change to the elementary school's open house, as it will now take place after school starts.

Chair Harrison reminded everyone of the All Staff Breakfast at PHS on August 22, 2025.

7.3. Building Administration & Secretary Assignments *Kevin Dinning*

Mr. Dinning presented the building administration and secretary assignments for the 2025-26 school year. Financial agencies require documentation for all personnel with fiscal responsibilities within the district.

Building	Principal	Assistant Principal	Secretaries
Pendleton Early Learning Center 541-966-3300	Angela Lattin		Lori Curtis, Secretary III
McKay Creek Elementary 541-966-3000	Anne Sokoloski		Leslie Gard, Secretary III
Sherwood Heights Elementary 541-966-3050	TJ Presley	Mindy Barron	Amy Kline, Secretary III Rhonda Daggett, Secretary II
Washington Elementary 541-966-3552	Heidi Paullus	Rachael Olson	Nora Rivera, Secretary III Andrea Jackson, Secretary II
Sunridge Middle School 541-966-3412	Angie Horton	Doug Gunter	Nicole Kuza, Secretary III Angie Steidl, Bookkeeper I Nicki Bowen, Counseling Secretary III
Pendleton High School/ PTTC/Hawthorne 541-966-3804	Pat Dutcher	Curt Thompson Mike Somnis, Athletic Director	Shelby McQuinn, Secretary III Marti McGraw, Bookkeeper I Micki Zander, Athletic Secretary Brianna Voorhies, Secretary II Renee Moore, Counseling Secretary III

8. Adjournment *Board Chair*

With no further business brought forward for the good of the order, the meeting adjourned at 8:35 a.m.

DRAFT

Beth Harrison, Board Chair

Michelle Jensen, PhD, Superintendent

Ronda Thornburg, Executive Secretary

Date