

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: July 27, 2022



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report           ☐ Old Business           ☐ Superintendent's Report  
**Action:**        ☐ Resignation                      ☒ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State           ☐ Travel In State           ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters           ☐ Other: \_\_\_\_  
This action request pertains to ☐ Elementary (only)    ☒ High School/District Wide

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**Date:**        July 19, 2022

**To:**            Corrina Guardipee-Hall  
                    Superintendent of Schools

**From:**       John Salois  
**Title:**        Director of Human Resources

**Subject: Hiring: Assistant Volleyball Coach 2022-2023 Sports Season**

**Description:** Tony Wagner, Director of Athletics recommends the following hire for the 2022-23 sports season:

➡ Whitney Lucke, Assistant Volleyball Coach (Exp. 0)

**Financial Impact:** \$2,064.00

**Funding Source (Budget/Grant, etc):** 226.60.720.3595.150

**Attachment(s):** Hire Selection Report

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**        ☐ N/A (Info)    ☐ Approved    ☐ Denied        ☐ Tabled to: \_\_\_\_\_

# Browning Public Schools Hiring Selection Report

|  |                                 |   |  |
|--|---------------------------------|---|--|
| Position<br><b>BHS Assistant Volleyball Coach</b>  |                                 | Applicant Recommended<br><b>Whitney Lucke</b> |  |
| Department/Location<br><b>Browning High School</b> |                                 | Supervisor<br><b>Athletic Director</b>        |  |
| Type of Position<br><b>Coach</b>                   | Starting Date<br><b>8/12/22</b> | Term<br><b>8/12/2022-11/13/2022</b>           |  |

**Recruiting**

Date Posted: 6/9/2022

Closing Date: Until Filled

**Comments:** Per BPS Policy #5120, the complete process may be unnecessary in the following circumstance:  
B. Only one applicant is qualified and meets eligibility requirements and further recruitment is impractical. Only one candidate applied.

| No. | Applicants Name<br>(Alphabetical by Last Name) | Date<br>Application<br>Received | Minimum<br>Requirements<br>Met? | Date Interviewed |
|-----|--|---------------------------------|---------------------------------|------------------|
|     | Whitney Lucke                                  |                                 | Yes                             | N/A              |

| Interview Committee | Title | Name | Title |
|---------------------|-------|------|-------|
|                     |       |      |       |
|                     |       |      |       |
|                     |       |      |       |
|                     |       |      |       |

**Recommendation:** Whitney has one year of volleyball coaching experience and played at volleyball at BHS. She will bring a positive atmosphere to the volleyball team.

| Pre-Employment Requirements               | Date Initiated | Completed?<br>(Y)es (N)o | Results Received<br>(Negative = OK) |
|---|----------------|--------------------------|-------------------------------------|
| Drug test                                 | 4/22/19        | Yes                      | OK                                  |
| State & Federal Criminal background check | 5/1/19         | Yes                      | OK                                  |
| Tribal Background check                   | 4/26/19        | Yes                      | OK                                  |

Salary: \$2,064.00

Placement: Exp. 0

Contract Days: Season

Prepared by: \_\_\_\_\_

Date

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_