

Minutes of Regular Meeting

The Board of Education Mahtomedi Public Schools

A **Regular** Meeting of the Board of Education of Mahtomedi Public Schools was held **Thursday, June 14, 2018**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. PUBLIC COMMENT

None.

2. CALL TO ORDER

Meeting called to order at 7:01 p.m. by Chair Judy Schwartz.

3. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout; Superintendent Mark Larson, ex-officio

4. APPROVAL OF THE AGENDA

Chevalier moved to amend the agenda by removing Item 9.B. Student Cell Phone Use, Donovan seconded, Carried 6-0. Payne moved, Donovan seconded, approval of agenda. Carried 6-0.

5. APPROVAL OF THE CONSENT AGENDA - See #16 for Consent Agenda Items

School Board Chair Judy Schwartz noted the \$6,100.20 in donations and expressed the school district's formal thank you. Payne moved to amend the consent agenda by removing Item 16.J. Approval of the 2018-2019 Student/Parent Handbooks, McGraw seconded. Carried 6-0. McGraw moved, Donovan seconded, approval of the actions recommended on the consent agenda. Carried 6-0.

A. Approval of Donations/Grants Totaling \$6,100.20

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From Wells Fargo-Your Cause Donation to Mahtomedi Middle School Student Needs - \$260.00

2. From Mahtomedi Parent Teacher Organization to O.H. Anderson Elementary Gym Projector - \$1,500.00
3. From Mahtomedi Parent Teacher Organization to Wildwood Elementary Band Concert - \$1,000.00
4. From Box Tops for Education to Wildwood Elementary Student Needs - \$250.20
5. From Renee & James Sass to Mahtomedi High School Track - \$100.00
6. From Gerald & Kelly Hautman to Mahtomedi High School Track - \$100.00
7. From Krawczyk Consulting to Mahtomedi High School Track - \$100.00
8. From Jennifer & Stephen Hansen to Mahtomedi High School Track - \$100.00
9. From Megan Gangl to Mahtomedi High School Track - \$800.00
10. Wells Fargo-Your Cause Donation to Wildwood Elementary Student Needs - \$390.00
11. From Mahtomedi Parent Teacher Organization to O.H. Anderson Elementary Gym Projector - \$1,500.00

6. PRESENTATIONS/RECOGNITION

There were no presentations/recognition this month.

7. REPORT FROM STUDENT REPRESENTATIVE

There was no student representative report this month.

8. APPROVAL OF MINUTES

A. May 10, 2018 - Regular Meeting

McGraw moved, Payne seconded, approval of the minutes from the May 10, 2018, regular school board meeting. Carried 6-0.

B. May 18, 2018 - Special Meeting

McGraw moved, Payne seconded, approval of the minutes from the May 18, 2018, special school board meeting. Carried 6-0.

C. May 24, 2018 - Special Meeting

McGraw moved, Payne seconded,, approval of the minutes from the May 24, 2018, special school board meeting. Carried 6-0.

D. May 24, 2018 - Study Session

McGraw moved, Payne seconded, approval of the minutes from the May 24, 2018, school board study session. Carried 6-0.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

The Calendar Events was reviewed.

10. ACTION ITEMS

A. Approval of the Lead in Water Management Plan

Julie Osterbauer, Supervisor of Building and Grounds, recommended approval of the Mahtomedi Lead in Water Management Plan which is located on the district website under facilities along with the district-wide lead in the water testing results for the Mahtomedi District Education Center, Wildwood Elementary, O.H. Anderson Elementary, Mahtomedi Middle School and Mahtomedi High School, which were last completed in November 2016. The Passaged Transition Program was tested in January 2018. The State requires Pre K-12 schools to test for lead in water for consumption every five years. Donovan moved, Chevalier seconded, approval of the Mahtomedi Lead in Water Management Plan. Carried 6-0.

B. Approval of the Long Term Facilities Maintenance (LTFM) Ten Year Plan

Julie Osterbauer, Supervisor of Buildings and Grounds, requested approval of the LTFM Ten Year Plan. McGraw moved, Stout seconded, approval of the Long Term Facilities Maintenance Ten Year Plan. Carried 6-0

C. Approval of N.E. Metro 916 Long Term Facilities Maintenance (LTFM) Budget

Bill Menozzi, Director of Business Services, recommended approval of the annual Northeast Metropolitan Intermediate School District 916's LTFM Budget Resolution and to authorize the District 916 levy of \$105,895 with Mahtomedi ISD 832's share of \$3,512.92 for the 2018 pay 2019 fiscal year. McGraw moved, Stout seconded, approval of N.E. Metropolitan Intermediate School District 916's Long Term Facility Maintenance Budget Resolution. Carried 6-0.

D. Approval of the 2018-2019 Preliminary Budget

Bill Menozzi, Director of Business Services, reviewed with the school board the budget assumptions for enrollment, staffing, revenues and expenditures and the preliminary 2018-2019 budget with a fund balance of 6%. The funds the school board will be approving and their projected June 30, 2019 fund balance are: General

Fund - \$3,517,434, Food Service Fund - \$133,550, Community Education Fund - \$687,323, Debt Service Fund - \$997,562, Internal Service Fund - \$478,857, OPEB Trust Fund \$1,485,441, OPEB Debt Service Fund - \$85,206. Donovan moved, Chevalier seconded, approval of the 2018-2019 Preliminary Budget. Carried 6-0.

E. Approval of Resolution Authorizing Execution of Legal Documents: TIES Dissolution, Sale of TIES Building and National Joint Powers Alliance (NJPA) Closing

Superintendent Mark Larson reported on the Resolution Authorizing Execution of Legal Documents: TIES Dissolution, Sale of TIES Building and National Joint Powers Alliance (NJPA) Closing. Payne moved, McGraw seconded, approval of the Resolution Authorizing Execution of Legal Documents: TIES Dissolution, Sale of TIES Building and National Joint Powers Alliance (NJPA) Closing. Carried 6-0.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

None.

B. Mahtomedi Area Educational Foundation (MAEF)

School Board Director Kevin Donovan reported approximately \$220,000 was raised at the April 28 Legacy Night Celebration and Fundraiser and so far \$72,505 has been raised for the Fund A Need Project to update the media centers at O.H. Anderson Elementary School and Mahtomedi Middle and High Schools.

School Board Vice Chair/Clerk Julie McGraw thanked the Legacy Night Co-Chairs: Kristi Albers and Abigail Moffitt for all their work to make the event a success. The next MAEF meeting is Monday, June 18.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Director Lucy Payne reminded school board members about the upcoming MSBA Summer Seminar “A High Performance Mindset” on Monday, August 6 and the combined Phase 1 & 2 school board training on August 7.

Payne reported summaries of MSBA board meetings are now being sent to all school board members and there will be two awards given at the Leadership Conference: All State School Board and Rising Star School Board.

D. Northeast Metro 916 Board

School Board Chair Judy Schwartz reported the 916 Talking Points are in the packet and the new Quora Education Center will open in August.

E. School Board Subcommittee Reports

Superintendent Mark Larson reported on tonight's Finance Committee Meeting where the 2018-2019 Preliminary Budget and the Long Term Facilities Maintenance (LTFM) Budget were discussed.

F. Other Items/Reports

None.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the great things happening the last week of school which included: preschool graduations; O.H. Anderson Elementary All School Presentation; Mahtomedi Middle School Talent Show and the staff end of the year skit; Passages Transition Program graduation; Mahtomedi High School Capstone Project presentations, Rube Goldberg presentations, senior sendoff and graduation.

13. CLOSE MEETING

McGraw moved, Donovan seconded, approval to close the meeting. Meeting closed at 7:41 p.m. Carried 6-0.

- A. Discussion of private educational data in closed session, pursuant to Minn. Stat. § 13D.05, Subd. 2(a) (3) and attorney-client privilege pursuant to Minn. Stat. § 13D.05, Subd. 3(b) to receive confidential legal advice from the school board's legal counsel regarding pending litigation involving a student classified as private educational data.

14. OPEN MEETING

Payne moved, McGraw seconded, approval to open the meeting. Meeting opened at 8:25 p.m. Carried 6-0.

15. ADJOURNMENT

Payne moved, McGraw seconded, adjournment. Meeting adjourned at 8:26 p.m. Carried 6-0.

16. CONSENT AGENDA ITEMS (Items Approved Under #5)

- A. Approval of Treasurer's Report

- B. Approval to Pay Bills

- 1. Check Register 02 - Check No. 398833 to 399184 and 80009514 to 80009643

2. Check Register 05 - Check No 50000517 to 50000522
- C. Approval of Wire Transfer Transactions
- D. Personnel
 1. Approval of Contracts and Work Agreements
 - a. Rebecca Anderson Fly - Social Worker - Mahtomedi High School (2018-2019)
 - b. Jolene Boucher - Special Education Teacher - Mahtomedi High School (2018-2019)
 - c. Ann Haschig - Counselor - Mahtomedi Middle School (2018-2019)
 - d. Samantha Panek - Fourth Grade Teacher - O.H. Anderson Elementary (2018-2019)
 - e. Jana Swanson - Marketing Coordinator - Mahtomedi Area Community Education (2018-2020)
 - f. Andria Warner - Third Grade Teacher - O.H. Anderson Elementary (2018-2019)
 2. Approval of Leaves of Absence
 - a. Lorie Kaehler - Elementary Reading Specialist .1 LOA - O.H. Anderson Elementary (2018-2019)
 3. Approval of Resignations/Retirements/Terminations
 - a. Belinda Lewis - Speech Language Pathologist - Mahtomedi High School (6-8-2018)
 - b. Katelin Swisher - Fourth Grade Teacher - O.H. Anderson Elementary (6-8-2018)
- E. Approval of Agreement with N.E. Metro ISD 916 to Provide Special Education and Related Staffing
- F. Approval of the Revised 2018-2019 School District Calendar
- G. Approval of the 2018-2019 Resolution for Membership in the Minnesota State High School League
- H. Approval of the Resolution Establishing Dates for Filing Affidavits of Candidacy - First Day: July 31, 2018 / Last Day: August 14, 2018
- I. Approval of the Revised School Board Meeting Schedule
Cancelled June 28, 2018 School Board Study Session and July 12, 2018 School Board Retreat.

JULIE MCGRAW, CLERK