



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: July 21, 2025

Agenda Section: Consent

Agenda Item Title: TestHound Renewal Subscription

From/Presenters: Dr. Jennifer Gutierrez, Deputy Superintendent

Description: TestHound is a web-based software used by school districts to manage and streamline state and local testing programs. It helps campus and district testing coordinators organize test administration by automating tasks such as student test assignment, accommodation tracking, testing room setup, proctor assignments, and materials check-in/check-out. TestHound ensures accurate, efficient, and secure testing processes, reducing manual work and supporting compliance with state assessment guidelines.

Historical Data: TestHound software has been utilized by all campus testing coordinators at South San Antonio ISD over the past three school years to support test preparation and administration.

Recommendation: Renew the TestHound subscription for the 2025-2026 school year.

Purchasing Director and Approval Date: _____

Funding Budget Code and Amount: 199 E31 6395 00 824 0 99 0 00 - \$13,372.20

Goal 1: SSAISD will increase academic achievement for all students and thus close the gap between student populations in pursuit of advanced performance and post-secondary educational or career paths.



SALES ORDER

Order Number:	EAI-500934	Order Date:	04/17/2025
---------------	------------	-------------	------------

Customer Ship To Information		Customer Bill To Information	
Customer Name	South San Antonio ISD	Name	South San Antonio ISD
Address	5622 Ray Ellison Blvd, San Antonio, TX, 78242-2214, US	Address	5622 Ray Ellison Blvd, San Antonio, TX, 78242-2214, US
Contact Name	Judith Benavidez	Contact Name	Kathleen Antoon
Email Address	jbenavidez@southsanisd.net	Email Address	kathleen.antoon@southsanisd.net

Order Information		Subscription, Invoicing & Agreement Information	
Order Amount	\$13,372.20	Subscription Start Date	7/1/2025
Currency	UDS (\$)	Subscription End Date	6/30/2026
Payment Terms	Net 30 From Invoice Date	Invoicing	Annual Upfront
Account Executive	Lori Hart	Agreement	Terms of Service v20250224

Products					
Product	Description	Order Term (Months)	Quantity	Unit Price	Extended Price
TH Toolkit Renewal Auto Pilot Subscription	School Year 2025 - 2026	12	7429	\$0.32	\$2,377.28
TestHound Subscription Renewal	School Year 2025 - 2026	12	7429	\$1.16	\$8,617.64
TH Toolkit Renewal-Performance Tracker Subscription	School Year 2025 - 2026	12	7429	\$0.32	\$2,377.28
Total					\$13,372.20
Less Discount					\$0.00
Grand Total					\$13,372.20

Additional Sales Order Terms
By signing below, the parties agree to the terms and conditions of this Sales Order Form and the Agreement references above. In no event shall any terms and conditions listed on any Customer purchase order supersede, amend, delete or otherwise alter this Sales Order Form or the Agreement referenced above. Capitalized terms herein used shall have the respective meanings ascribed to them in the Agreement. The Education Advanced Terms of Service version 20250224 may be accessed at https://www.educationadvanced.com/terms .
Customer shall be invoiced as follows: Customer selects option 1 or 2 on page two of this Sales Order - The date Education Advanced executes this Sales Order; Customer selects option 3 on page two of this Sales Order - The date Education Advanced receives Customer purchase order.
In no event shall any terms and conditions listed on any Customer purchase order supersede, amend, delete or otherwise alter this Sales Order Form or the Agreement referenced above. Capitalized terms herein used shall have the respective meanings ascribed to them in the Agreement.
I have complied with my entities business practices in making this purchase and I have obtained all necessary approvals to release funds for this purchase.

Education Advanced, Inc.

By:

Name:

Title:

Date:

South San Antonio ISD

By:

Name:

Title:

Date:

DocuSigned by:

Kathleen Antoon

93E45C527FD8407...

Kathleen Antoon

Director of Assessment and Accountability

6/26/2025

**EDUCATION ADVANCED
CUSTOMER PURCHASE ORDER**

NOTE TO CUSTOMER: We value your business and want to give you quality service. To ensure that your products and invoices are delivered to the correct locations, we normally process your order after receipt of a purchase order. When your purchase order is not available, we ask you to complete this form to provide us with the information we need to process your order correctly. Thank you.

To Education Advanced:

Please indicate which of the following options applies for this purchase:
(Note: If selecting Option 1, include the purchase order number.)

Option 1: I have provided Education Advanced with my district/school's purchase order under the number provided.
Purchase Order Number: xxx

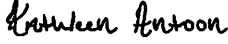
Option 2: I cannot provide a purchase order for the above referenced purchase because my district/school does not issue purchase orders. I have completed all sections of the License Agreement, including the billing and shipping addresses and contact information.

Option 3: I cannot provide a purchase order for the above referenced purchase because I have not received the final purchase order from my district/school's purchasing department. However,

- a. I have obtained all necessary approvals to release funds for this purchase;
- b. I have attached a copy of my purchase requisition to this form; and
- c. I will send the final purchase order to Education Advanced as soon as it is available and appropriate for my district/school's fiscal year by email to billing@educationadvanced.com.

The information I have provided in this form is accurate and I have complied with my district/school's business practices in making this purchase. This form affirms my entity's commitment to pay for the products and services I have ordered within the terms specified in the contract.

I select the following option from above: Option [3]

Name:	<u>kathleen Antoon</u>	Authorized Signature:	<div>DocuSigned by:  93E45C527FD84D7...</div>
Title:	<u>Director of Assessment and Accountability</u>	Date:	<u>6/26/2025</u>

EDUCATION ADVANCED CUSTOMER BILLING INFORMATION

Accounts Payable Contact Name:	Clarita Trevino
Accounts Payable Contact Email Address:	clarita.trevino@southsanisd.net
Accounts Payable Contract Phone Number:	210-977-7000
School Fiscal Year Start Date (MM/YY):	09/2025
Purchase Order can be issued (MM/YY):	10/2025
Is the contracting entity exempt from sales tax?	
Please select Yes or No	Yes