

**Nova Classical Academy  
Board of Directors Meeting Minutes  
Regular Meeting  
July 29, 2024**

**Directors Present: Nneka Constantino, Becky Lund, Suzanne McInroy, Heather Meeker, Todd Sample, Chris Shepard, Bavi Weston**

**Directors Absent: Colleen Hansen**

**Advisors Present: Brett Wedlund, Tamra Paschall** (via Zoom), **Missy Johnson** (via Zoom), **Jesse Prins, Abby Kelly-Hands** (via Zoom), **Joshkin Sezer** (NPTO Representative)

**Others in Attendance: Nova staff, parents** (Note: While this meeting was held in-person at 1455 Victoria Way, it was also made available on Zoom.)

**I. Call to Order**

The meeting was called to order at 6:00 pm. Suzanne McInroy chaired the meeting.

**II. Business Meeting: Approval of Agenda**

Ms. Lund moved to approve the agenda. Ms. Weston seconded. The motion passed unanimously.

**III. Consent Agenda**

- A. Contracted Services Agreement for FY25 & FY26 for School Psychologist Services with Uptick Education
- B. HR Consent Agenda
- ~~C. 2<sup>nd</sup> reading/potential approval of revised policy NP 307 (Counting All Students)~~
- D. 2<sup>nd</sup> reading/potential approval of revised policy 709 (Student Transportation Safety)
- E. June 2024 minutes
- F. FY25 Contracted Service Agreement with Blue Ribbon Cleaner
- G. Approve 2024-25 Governance Committee Goals

Ms. Lund moved to approve the consent agenda with the removal of the approval of policy NP 307 (Counting All Students). Mr. Sample seconded. The motion passed unanimously.

Ms. Lund, “Resolved, that the Board approves policy NP 307 (Counting All Students) with the further edit that section IV, B start with “When new families complete the enrollment paperwork to register their new student at Nova Classical, they will be asked...” Ms. Constantino seconded. The motion passed.

**IV. Public Comment**

There was no public comment.

**V. Board Training**

Ms. Lund provided [training](#) on the role of the Board, Open Meeting Law, and Robert’s Rules of Order. There was discussion and comments throughout the presentation on best practices and current board practices.

**VI. Reports received by the Board**

**A. Executive Director Report**

Dr. Wedlund highlighted a few items from his report. There was discussion.

**B. Board Chair Report**

Ms. McInroy welcomed our new board members, Ms. Meeker and Mr. Shepard. She also let the Board know that Ms. Constantino will be resigning her board seat after the August meeting as her child will be starting at Nova Classical. She charged the Governance Committee with finding a community member to fill that seat. Ms. McInroy also mentioned that the board goals will be presented in August. Ms. McInroy recognized Mr. Odegard's passing and highlighted some of his involvement at Nova Classical.

**C. Board Committees**

**i. Governance Report**

Ms. Lund gave a heads up regarding the fourteen (or more) policies that will be coming from the Governance Committee to ensure that Nova Classical is in compliance with the latest state statutes. The Board will have a special board meeting from 7:00 – 9:00 on September 9 to have the first reading of these policies.

**ii. Budget and Finance Report**

Mr. Sample gave a brief update on possible committee goals for the next school year; most are being carried over from last year. He will add a goal around the facilities expansion plan and how to fund it. There was discussion.

**iii. ED Review Committee**

There was no report this month.

**iv. Academic Excellence Report**

There was no report this month.

**D. Student Representative Report**

There was no report this month.

**E. NPTO Report**

Mr. Sezer gave an update about start-of-the-school-year activities including spirit wear for sale, being at both back-to-school nights, and the first NPTO meeting on September 3 which will include dinner and childcare. Ms. Gabor will have a debit card to use to help teachers use their NPTO grant money. He also spoke about updates with the Great Gatherings Carnival. There was discussion.

**VII. Business**

**A. Strategic Plan Update**

Dr. Wedlund gave an update on the Strategic Plan. He included the history of the plan, the Board's role, and where we've been and where we're going in the next year. He shared the action plan that the administration is using to achieve the goals of the strategic plan. There was discussion. Dr. Wedlund also highlighted some of the major strategies for this year, most of which will also lead to future strategies. There was further discussion as well as kudos to Dr. Wedlund and his administration team for their action plan and the success clearly showing what is being done and what is coming up. There was further discussion about governance versus administration

and areas where the Board will need to work collaboratively with the administration to achieve strategies.

**B. Schematic Design Proposal**

Mr. Prins presented the Schematic Design Proposal and gave background knowledge regarding the process to arrive at this proposal. There was discussion about being locked into a specific design; no, but it will allow us to have a better discussion about limitations and options.

Ms. Weston, “Resolved, that the Board approves the Schematic Design Proposal with Hay Dobbs. Further resolved that the Board approves payment for geotechnical soil testing.” Ms. Meeker seconded. There was discussion. A roll call vote was held. Ms. Constantino, Ms. Lund, Ms. McInroy, Ms. Meeker, Mr. Sample, Mr. Shepard, and Ms. Weston voted in favor. The motion passed unanimously.

Ms. Lund, “Resolved, that the board meeting be extended until we finish all business items.” Ms. Weston seconded. The motion passed unanimously.

**C. Enrollment Report**

Mrs. Gabor presented the Enrollment Report and gave background information regarding the enrollment process. Nova Classical has one of the longest waitlists in the state. There was discussion.

**D. Update Bank Signers**

Dr. Wedlund gave brief background information.

Ms. Constantino, “Resolved, that the Board approves Suzanne McInroy, Todd Sample, Missy Johnson, and Brett Wedlund as signers on our Old National Bank accounts.” Chris Shepard seconded. The motion passed unanimously.

**E. Appointment of Vacant Teacher Board Seat**

Ms. Lund gave brief background information.

Ms. Lund, “Resolved, that the Board appoints Shannon Hooge to fill the vacant Teacher Board Seat beginning July 30, 2024 and ending on June 30, 2025.” Ms. Constantino seconded. The motion passed unanimously.

**F. Executive Director Negotiation Committee**

Ms. McInroy presented background information.

Ms. Meeker, “Resolved, that the Board approves the Executive Director Committee to negotiate a new contract with Dr. Wedlund.” Ms. Constantino seconded. The motion passed unanimously.

**G. 1<sup>st</sup> Reading/ Emergency Approval of Revised Policy NP 405 (Anti-Nepotism)**

Ms. Lund gave background information.

Ms. Weston, “Resolved, that the Board approves revised policy NP 405 (Anti-Nepotism) using the emergency approval process.” Mr. Shepard seconded. The motion passed unanimously.

H. **1<sup>st</sup> Reading/ Emergency Approval of New Policy NP 705 (Procurement)**

Ms. Lund gave background information.

Ms. Constantino, “Resolved, that the Board approves the new procurement policy and gives it the number NP 705 using the emergency approval process,” Mr. Sample seconded. The motion passed unanimously.

I. **1<sup>st</sup> Reading/ Emergency Approval of Revised Bylaws**

Ms. Lund gave background information. There was discussion.

Ms. Constantino, “Resolved, that the Board approves the revised Bylaws using the emergency approval process,” Ms. Weston seconded. There was discussion. The motion passed unanimously.

VIII. **Next Meeting Date/Agenda Items**

The next regular board meeting will be on Monday, August 19, 2024. It is a week early to avoid meeting on the first day of school.

IX. **Adjournment**

The meeting was adjourned at 9:19 p.m.

Minutes submitted by Becky Lund.