

Neah-Kah-Nie School District 56

Stacey?

Code: IGBBA-AR
Adopted: 11/12/01
Revised/Reviewed: 3/10/08; 6/08/15; 10/10/16
Orig. Code: IGBBA, IGBBA-AR

Appeal Procedure for Talented and Gifted Student Identification and Placement**

The Board has established an appeals process for parent(s) to utilize if they are dissatisfied with the identification process and/or placement of their student in the district program for talented and gifted (TAG) students and wish to request reconsideration. The district's desire and intent is to reach satisfactory solutions during the informal process:

Informal Process

1. The parent(s) will contact the district TAG coordinator to request reconsideration;
2. The TAG coordinator will confer or meet with the parent(s) and may include any additional appropriate persons, e.g., principal, counselor, teacher, etc., within five working school days of the request. At this time, information pertinent to the selection or placement will be shared;
3. If an agreement cannot be reached, the parent(s) may initiate the formal process.

Formal Process

1. The parent(s) shall submit a written request for reconsideration of the identification and/or placement of their student to the district TAG coordinator within five working days of the conference above.
2. The TAG coordinator shall acknowledge in writing the receipt of the request within five working days and shall forward a copy of the request and acknowledgment to the principal.
3. The TAG coordinator and principal shall review the student's file and earlier decisions within 10 working days of the original request presented in the previous step. Additional data may be gathered to support or change the earlier decision.

The parent(s) may be provided an opportunity to present additional evidence.

If deemed necessary, a formal hearing will be conducted by the district hearings officer utilizing the appropriate procedures.

4. A decision will be made by the TAG coordinator within 20 working days after receipt of the written request for reconsideration from the parent. The parent(s) shall be notified of the decision in writing and the decision shall be forwarded to the superintendent.
5. The decision may be appealed to the Board through procedures found in IGBBC-AR – Complaints Regarding the Talented and Gifted Program.
6. If the parent(s) are still dissatisfied, the parent may file an appeal to the State Deputy Superintendent of Public Instruction following the procedures outlined in the under Oregon Administrative Rules (OAR) may be used 581-002-0001 – 581-002-0023. The district shall provide a copy of the appropriate OARs upon request.