

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: October 13, 2020



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**    October 6, 2020

**To:**        Corrina Guardipee-Hall  
                  Superintendent of Schools

**From:**    John E Salois  
**Title:**     Director of Human Resources

**Subject: Hiring: BMS Teacher Assistant**

**Description:** William Huebsch, Middle School Principal, is recommending the following for hire:

 Jacy Racine, BMS Teacher Assistant

**Financial Impact:** Exp 0/ Lane 2, \$14.98 (L2/S5 \$16.57 after the successful completion of a 90-day probationary period)

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved    Denied    Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**         N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>BMS Teacher Assistant</b>		Applicant Recommended <b>Jacy Racine</b>	
Department/Location <b>Browning Middle School</b>		Supervisor <b>William Heubsch</b>	
Type of Position <b>Teacher Assistant</b>	Starting Date <b>10/15/2020</b>	Term <b>Academic Year</b>	

**Recruiting.** Date Posted: 6/25/2020 Re-advertised: N/A Closing Date: Until Filled

**Comments:**

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Delora BearChild	7/15/2020	Yes	9/28/2020
	Madelynne Kinoshita	8/25/2020	Yes	No Show
	Mary Beth LazyBoy	9/9/2020	Yes	9/28/2020
	Jacy Racine	8/28/2020	Yes	(9/28/2020)

Interview Committee		Title	Name	Title
William Huebsch	BMS Principal			
Tonia Tatsey	KW/Vina Principal			
Darcy SkunkCap	BNAS Teacher			
Racquel Little Plume	BMS Teacher			

**Recommendation:**

Ms. Racine has prior experience working at BPS and specifically, BMS. She has experience using Infinite Campus entering attendance, is familiar with BMS discipline procedures, and has maintained positive relationships with current staff. She has demonstrated that she is reliable and a hard worker in past position at BMS.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On File	Yes	Negative
State & Federal Criminal background check	On File	Yes	Negative
Tribal Background check	On File	Yes	Negative

Salary: \$14.98/\$15.60 Placement: L2/S5 Contract Days: 187 prorated for late start

Prepared by: John E. Salois Date 10/6/2020 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_