

## Personnel Action Form Human Resources

Part I. Check all that apply   December	Banner ID #	Last Name Oostingh, Ko		irst		Middle Ini	tial	Telenhone		
Classification:    Administrative/Professional Staff   Beauty   Adjustment   Change in title/assignment-change from TFT to RFT.     Support Staff   Part-Time   Separation (date:   TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TFT to RFT.     TTT to RFT.   Change in title/assignment-change from TTT to RFT.     TTT to RFT.   Change in title/assignment-change from TTT to RFT.     TTT to RFT.   Change in title/assignment-change from TTT to RFT.     TTT to RFT.   Change in title/assignment-change in title/assignment-change in title/assignment-change from TTT to RFT.     To RFT.   Change in title/assignment-change from TTT to RFT.     To RFT.   Change in title/assignment-change in title/assignment-change in title/assignment-change in title/assignment-change in title/assignment-change in title	Address					City		State	Zip	
Administrative/Professional Staff   Sauprot Staff   Salary Adjustment   Salary Adjustm	Part I: Check all that apply									
Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded, it does not auannate employment status for a person.  All Administrative/Professional and Faculty (Contract) and Support Statif (Non-Contract) employees are employed according to WCIC Policies and Procedures.  Support Statif employees are at-vivil employees.  CURRENT Division/Unit:  Life Sciences / Instruction  Job Tatle/Position:  Temporary Instructor of Geology  Budgeted Position? O'Ves O'No  Punded in which FY? Py24  Position No. (NBAPOSN): GEOO1T  Compensation:  \$ 55,050  Annual Sched FAC Grade 7  Hourly Rate: (Part-time only)  \$ 70 per per year  Position No. (NBAPOSN): GEOO1T  Compensation:  \$ 55,050  Compensation:  \$ 10 the respiration of the following number of months/weeks:  \$ 9 months O 10 th months O 12 months O 0 then (specify)  PROPOSED Division/Unit:  Life Sciences / Instruction  Job Tatle/Position:  Instructor of Geology  Budgeted Position? O'Yes O No  Name of Replaced Employee: Alexandra Price  Funded in which FY? Fy24  Position is funded for the following number of months/weeks:  O 2312 F J O65  Job Vacancy No.: (if applicable)  Job Vac	Administrative/Professi Faculty Support Staff Temporary	Extensio	Extension Salary Adjustment			Change in title/assignment-change from				
Support Staff employees are at-will employees.   CURRENT   Division/Unit:   2310 F 049	Part II: Assignment/Account	ng Number of months	/weeks below no	otes how the	position is to	funded; it does no lovees are emplo	ot guarantee emp	loyment status for a	person.	
Temporary Instructor of Geology   Geology   Geology   Funded in which FY? FY24	Support Staff employees are at-will employees.						Job Vacancy No.: (if applicable)			
Budget Number: 1610-14303-6091-100   Position No. (NBAPOSN): GEOO1T	Job Title/Position: Temporary Instructor of Geology									
Compensation:   Start Date:   Grade   FAC   Step   Annual   Step   Grade   T   Start Date:   Per contract   P	Budgeted Position? Yes No						1127			
Compensation:   Start Date:   Grade   FAC   Step   Annual   Step   Grade   T   Start Date:   Per contract   P	Budget Number: 1610-14303-6091-100						Position No. (NBAPOSN): GEO01T			
Position is funded for the following number of months/weeks:   9 months   010 ½ months   12 months   010 ½ months   012 months   010 ½ mont		O Hourly	Hourly Grade 7				\$ n/a per hr x n/a hrs/wk x n/a wks =			
PROPOSED Division/Unit: Life Sciences / Instruction  Job Vacancy No.: (if applicable)  2312 F 066  Job Vacancy No.: (if applicable)  Specialized Area:  Geology  Funded in which FY? FY24  Position No. (NBAFOSN): GEO001  Hourly Rate: (Part-time only)  \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year  Start Date: 08/19/24  Position is funded for the following number of months/weeks: Per contract  Per contract  Per contract  Other (specify)  Explanation of Action:  Beonefits should be extended through Summer 2024 months.  Part III: Position/Budget Authorization  Recommended by Supervisor/Department Head  Joac  Approved by Dean  Date  Joac  Approved by Vice President  Leigh Ann Collins Digitally signed by Leigh Ann Colling Date 2024 03 22 13-59-53 0.50 on Date  Position in which FY? FY24  Position No. (NBAFOSN): GEO001  Funded in which FY? FY24  Position No. (NBAFOSN): GEO001  Funded in which FY? FY24  Position No. (NBAFOSN): GEO001  Funded in which FY? FY24  Position No. (NBAFOSN): GEO001  Funded in which FY? FY24  Position No. (NBAFOSN): GEO001  Funded in which FY? FY24  Position No. (NBAFOSN): GEO001  Funded in which FY? FY24  Position No. (NBAFOSN): GEO001  Funded in which FY? FY24  Position No. (NBAFOSN): GEO001  Funded in which FY? FY24  Position No. (NBAFOSN): GEO001  Funded in which FY? FY24  Position No. (NBAFOSN): GEO001  Funded in which FY? FY24  Position No. (NBAFOSN): GEO01  Funded in which FY? FY24	Start Date: 10/16/23									
Life Sciences / Instruction  Job Title/Position: Instructor of Geology  Budgeted Position?		_	_	Other (spe	cify)					
Instructor of Geology	The same of the control of the same of the									
Budget Number: 1610-14303-6091-100  Compensation:										
Compensation:   Annual   Sched   FAC   Grade   7   Step   4   St	Budgeted Position? Yes No Name of Replaced Employee: Alexandra Price									
\$ 55,550    Hourly Other (explain)   Step 4   St	Budget Number: 1610-14303-6091-100						Position No. (NBAPOSN): GEO001			
Start Date: 08/19/24  Position is funded for the following number of months/weeks:  9 months  10 ½ months  12 months  Other (specify)  Explanation of Action: Benefits should be extended through Summer 2024 months.  Part III: Position/Budget Authorization  Recommended by Supervisor/Department Head  Approved by Division Chai  Approved by Division Chai  Approved by Cabinet Level Supervisor  Date  Reviewed by Hyman Resources  Date  Approved by President  Date  Reviewed by Hyman Resources  Date  Approved by President  Date  Date  Approved by President  Date		O Hourly	O Hourly Grade 7				\$ n/a per hr x n/a hrs/wk x n/a wks =			
## Sproved by Division Chair   Date    Approved by Division Chair    Approved by Cabinet Level Supervisor    Approved by Cabinet Level Supervisor    Budget Approved by President    Approved by President    Approved by President    Approved by President    Budget Approved by President	Start Date: 08/19/24	Onici (c.	хрішну	1 Step	At-wil		If temporary,	<u> </u>	on date:	
Benefits should be extended through Summer 2024 months.  Part III: Position/Budget Authorization  Recommended by Supervisor/Department Head  Approved by Division Chai  Approved by Division Chai  Approved by Cabinet Level Supervisor  Date  Budget Approval  Budget Approval  Budget Approval  Date  Approved by President  Approved by Human Resources  Approved by President  Approved by President  Approved by President  Approved by President  Date	Position is funded for the following 9 months 0 10 1/2	wing number of month	s/weeks:	Other (spec	cify)		1.			
Approved by Division Chair  Approved by Date  Approved by Vice President  Approved by Vice President  Leigh Ann Collins  Date  Approved by Human Resources  Budget Approval		ded through Sumi	mer 2024 mo	nths.	•		,			
Approved by Division Chair  Approved by Division Chair  Approved by Cabinet Level Supervisor  Date  Reviewed by Human Resources  Budget Approval  Budget Approv										
Approved by Cabinet Level Supervisor  Date    Date	Peter			Da		•			Date	
Approved by Cabinet Level Supervisor  Date Reviewed by Human Resources  Date  Reviewed by Human Resources  Date  Approved by President  Date  Date  Approved by President  Date  325-244	Approved by Division Chair				, I			Digitally signs	ed by Leigh Ann Colli	
Botharia 03/25/2024 Both a more 325-all		pervisor			ite Rev	viewed by Human	Resources	MN 3/		
Reg. 821 HR Requisition Number   2403 0009   Revised May 29 2014	BAKara	<u>ن</u>	03/2	5/2024		1		was 3	28-24	