

LIVONIA PUBLIC SCHOOLS

Operations Department

Memorandum

TO: Lisa Abbey, Assistant Superintendent of Business Services

FROM: Harry Lau, Administrator of Facilities and Operations

DATE: March 10, 2016

SUBJECT: Recommendation to Award the Central Office West Building Repairs

I am recommending and seeking approval to award the Central Office West Building Repairs to Butcher & Butcher Construction at a cost of \$117,405. This project will be funded through the Sinking Fund. Below is the list of the vendors that participated in the bidding process:

Butcher & Butcher Construction	Rochester Hills, MI	\$117,405.00
Newton Crane Roofing	Pontiac, MI	\$ 38,450.00

Rationale: Butcher & Butcher Construction is able to complete all aspects of the repair, including the roofing, masonry work and replacement of the windows. Newton Crane only bid on the roofing portion of this project. Both vendors are licensed contractors in the State of Michigan.

If you have any questions regarding this matter please contact me. Thank you.

c: Nick Armelagos