

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT
AGENDA ACTION SHEET**

Date: October 13, 2025

Subject: **DISCUSS AND CONSIDER APPROVAL OF PURCHASE ORDER(S) EXCEEDING \$50,000 FOR SOFTWARE (SKYWARD)**

Administrator Responsible: Eva Cisneros

Position: Chief Financial Officer

A. Purpose of Agenda Item:

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Information Only

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Action Needed

B. Authority for this Action:

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Local Policy _____

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Law or Rule CH (Local)

C. Strategic Objective, Goal, or Need Addressed:

The objective is to gain approval to renew our annual Skyward software.

D. Summary:

According to CH Local "any single, budgeted purchase of goods and services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place."

The annual license fees for Skyward total \$55,903.10. The fees include access to the student and financial database as well as the Skylert module.

E. Alternatives Considered:

F. Comments Received:

G. Administrative Recommendation:

Administration recommends that the board of trustees approve purchase orders exceeding \$50,000 for software as requested.

H. Fiscal Impact and Cost: \$55,903.10

I. Monitoring and Reporting Time-Line: Yearly