

INDEPENDENT SCHOOL DISTRICT NO. 709  
Duluth Public Schools  
Historic Old Central High School - 215 N. 1st Avenue E.  
Tel. (218) 336-8738 Duluth, Minnesota 55802-2069 Fax (218) 336-8777

**MEMORANDUM**

To: Bill Hanson, CFO/Executive Director of Business Services

From: Tony Kelekovich, <sup>TK</sup>Supervisor of Purchasing

Subject: RFP-296 Professional Auditing Services

Date: February 5, 2013

Requests for Professional Auditing Services were advertised in the Duluth News Tribune on January 15 and January 22, 2013 and sent to six (6) known qualified auditing organizations capable of providing auditing services to the district, effective June 30, 2013. The awarded firm would also have the option of annual renewal by mutual agreement for the subsequent fiscal years through June 30, 2017.

Three (3) responses were received including one (1) complete proposal submitted by Wipfli, LLP, and two (2) written declinations from Deloitte, LLP and Grant Thornton, LLP.

It is recommended that the board accept the five (5) year proposal submitted by Wipfli, LLP in the annual amount of **\$39,500** (all inclusive maximum fee) for the audit year ending June 30, 2013 be accepted. Subsequent years June, 2014 through June, 2017 fees would be as follows:

2014	\$ 40,375
2015	\$ 41,275
2016	\$ 42,200
2017	\$ 43,150

Jody LeBlanc, Finance Manager will attend the February 11, 2013 Business Committee meeting to answer any questions regarding this RFP.

**Fund:** 1-115-012-000-000-130501

**Program:** Finance

**Fund Custodian:** Bill Hanson/Jody LeBlanc

**RFP-296**  
**PROFESSIONAL AUDITING SERVICES**  
**SUMMARY**

DELOITTE, LLP MINNEAPOLIS MN	NO PROPOSAL
GRANT THORNTON, LLP MINNEAPLOIS MN	NO PROPOSAL
KPMG, LLP MINNEAPOLIS MN	NO RESPONSE
MCGLADREY & PULLEN, LLP DULUTH MN	NO RESPONSE
OFFICE OF THE STATE AUDITOR ST PAUL MN	NO RESPONSE
WIPFLI, LLP DULUTH MN	2013     \$ 39,500 2014     \$ 40,375 2015     \$ 41,275 2016     \$ 42,200 2017     \$ 43,150