

Date: May 2, 2012
To: School Board
From: Dr. Malone
RE: Meeting Notes - May 6, 2013

2A. Superintendent's Report

- i. The employee health insurance committee met to discuss the district's health insurance programs. We are soliciting Requests For Proposals from several insurance companies, which will be due at the end of the month. We discussed some of the implications of recent health reform requirements. The committee consists of employee representatives from Local 284 SEIU and BEA. Laurie Wilkowski from Associated Financial Group (our independent insurance analyst), Joe Prom, Diane Koubsky (payroll coordinator) and I also serve on the committee. The committee will meet in mid-May to review the RFPs. Our insurance contract renews October 1st.
- ii. Changes to MS 122A.40 impose teacher evaluation requirements upon school districts. If the local teachers' union and the school district cannot agree on a model, the district must adopt the state model. This requirement must be implemented by July 1, 2014.

The committee of 23 includes 8 teachers appointed by the BEA, 8 teachers appointed by the school district, the principals, and the curriculum director. I will facilitate the process. I am concerned about the additional administrative and staff time associated with this requirement.

- iii. MS123B.147 imposes requirements for the evaluation of principals upon the school district. The principals and I will examine several models this summer. A state model is also available. This requirement is to be implemented July 1, 2013, one year earlier than the evaluation requirements for teachers. I am concerned about the additional administrative time associated with this requirement.
- iv. The school district was subject to an unannounced OSHA Inspection on April 15th. Documentation will be forthcoming, which will contain citations, potential fines, and

requirements for a corrective action plan. I will provide further information to the school board when it becomes available.

2D. The School District will present Clare Sorensen with a Certificate of Recognition for her excellent service as the Student School Board Representative during the 2012-13 School Year.

3. Consent Agenda

A. I recommend approving the personnel items as presented.

B. MS 123C.01 requires individual school boards to authorize membership in the Minnesota State High School League each year. Approving MSHSL membership affirms 1) that the school district delegates control, supervision and regulation of MSHSL activities to MSHSL, 2) that the school district adopts the constitution, bylaws, rules and regulations of the MSHSL, 3) that the administration and responsibility for supervising MSHSL activities are assigned to the superintendent.

C. The 2012-13 School Calendar scheduled 173 student instructional days with the student academic year ending with a half day of classes on Wednesday, June 5th. Three instructional days were lost to inclement weather on March 18, April 11, and April 19.

I recommend “making up” 1.5 instructional days with the student academic year ending with a full day of classes on Thursday, June 6th.

The morning of Friday, June 7th will be designated as a 0.5 grading day for teachers pursuant to Article VIII, Section 8 of the Master Agreement. Additionally, teachers will participate in a half-day of staff development during the afternoon of June 7th.

D. Policy 706 Acceptance Of Gifts permits the school board to accept donations or gifts under the terms of the policy. **I recommend accepting the gifts as described on the enclosure for the robotics program.**

4. Bids for construction of the auditorium and pool additions were opened on April 30 (bid tab and letter of recommendation enclosed). The bid includes: construction of the additions, refurbish of the connecting link, renovation of old pool for gymnastics use, boiler replacements and piping at the high school, the field house storage addition and entry.

I recommend accepting the bid from W. Gohman Construction accepting Alternate TL-01 and Alternate 1, Rejecting Alternates TL-02, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, TR-01, in the amount of \$12,074,575. The bid is within the project budget.

5. **Joe Prom and I recommend approving the enclosed Revised FY 13 General Fund, Food Service, Community Education, Debt Service Fund Budgets, and Construction Fund Budgets (enclosed).**
6. **Joe Prom and I recommend approving the enclosed Preliminary FY 14 General Fund, Food Service, Community Education, Debt Service Fund Budgets, and Construction Fund Budgets (enclosed).**
7. **I recommend a first reading of the following policies:**
 - A. 202 School Board Officers: Clarifies duties of the clerk and reflects the recent statutory requirement of MS 123B.143 for the superintendent to annually evaluate principals.
 - B. 302 Superintendent: reflects the recent statutory requirement of MS 123B.143 for the superintendent to annually evaluate principals.
 - C. 305 Policy Implementation: clarifies the responsibility of the administration to implement school board policies.
 - D. 470 Political Campaigns And Activities: provides guidelines for students and employees for political campaigns, election activities, and distribution of related materials.
 - E. 505 Distribution Of NonSchool-Sponsored Materials On School Premises By Students And Employees: governs the protection of students' and employees' free speech rights considering the educational objectives and responsibilities of the school district.
8. Pursuant to the School Board's Annual Agenda, adopted in January, the discussion of strategic goals and the development of exit outcomes should begin in May.

The input from stakeholders has been combined and grouped by each of the four questions (enclosed.) The school board should review the stakeholder input comments for accuracy.

Next month the school board will assign the stakeholder input to the School Board Exit Outcomes (enclosed).

9. **I recommend closing the meeting pursuant to MS 13D.03 to consider strategy for labor negotiations.**

Please contact me with any questions or concerns.