

BUILDING, MAINTENANCE, RECREATION & INSURANCE COMMITTEE MEETING

May 4, 2021 12:00 noon

Howard Male Conference Room

COMMISSIONERS PRESENT: John Kozlowski, chair
Don Gillmet
Robert Adrian, Guest
Kevin Osbourne
Marty Thomson

OTHERS PRESENT: Steve Smigelski, Airport Manager
Sheriff Steve Kieliszewski
Undersheriff Erik Smith
Deputy Michelle Reid, Animal Control Officer (per phone)
Wes Wilder, Maintenance Superintendent
Bonnie Friedrichs, County Clerk
Tammy Sumerix-Bates, Executive Manager
Kim Elkie, Administrative Assistant
Pennie Wahoski, 4-H Horse Development Club
Tina Slosser
Tim Slosser

INFORMATION ITEM: Clerk Bonnie Friedrichs presented Alpena County Resolution #18-15 (adopted August 28, 2018) and requested bottle filling stations be installed in the County Buildings with the drinking fountains closed due to COVID. The County recently purchased 2,000 bottles of water at \$191.04. Cost for the stations range from \$1,000 to \$1,500 each. Chairman Kozlowski asked Wes Wilder to look into the option and report back to the Committee.

INFORMATION ITEM: Discussion was held regarding the Alpena County 4-H Horse Development Club's proposed project at the Fairgrounds. On legal review of the project, the County was informed that MSU (a legal entity) would have to be a party to the contract rather than HDC and that MSU should prepare and approve a contract then submit it to the County. A Zoom meeting will be scheduled by Commissioner Osbourne for discussion between this Committee, MSU (Adam Koivisto and Sienna Samp) and the Horse Development Club.

INFORMATION ITEM: Bill Pfeifer updated the Committee on the proposed site for the public defender's office. Six applications have been received to date for the position but the deadline has been extended to May 17 in conjunction with state MIDC office to hopefully receive more applications. The next step will be to choose the chief public defender, who will then fill their staff. The office is expected to most likely stay in its current location, at least temporarily until the new chief public defender has input on office location. Due to the many factors involved in choosing office space, potential sites were discussed. MIDC may be able to provide some funds for remodeling a new site, if this is needed. While not a significant funding

source, they do have some funds available on a yearly basis for remodeling offices. Bill expects Alpena County's MIDC budget to be approved in July or August, so a plan needs to be developed within the next month or so. Chairman Kozlowski and Wes will assess the Annex downstairs area and try to form a plan.

INFORMATION ITEM: Animal Control Officer Michelle Reid joined by phone and provided an update on the most recent large-scale animal neglect situation which yielded 40 cats and two dogs. During an MDARD inspection the Merchants Building was approved as an overflow by the State inspector; however, the Merchants Building is being used by the County for meetings due to COVID and is also offered for rent to the public. Steve Smigelski, Airport Manager, and Undersheriff Erik Smith will look into the old SRE building at the Airport to see if it would meet the requirements for an overflow shelter. The building is heated and has a concrete floor. There are other large-scale animal neglect situations to address in the County and Michelle expects the high shelter population to continue for some time.

INFORMATION ITEM: Sheriff Steve Kieliszewski provided an update on the new jail. He anticipates having the new administrative offices functional by May 10. Live Scan has been moved, is up and running for fingerprinting. Ink impressions also being performed. The road division has moved. The Sheriff is moving between the old and new sites until corrections transfers to the new facility. Inmates won't move for a few months yet because new Corrections Officers are being hired and trained. Temporary occupancy has been granted and the final occupancy permit will be issued in the future. Undersheriff Smith has gone room by room and has a list to provide to the Commissioners Office to forward to the insurance company, which will be an ongoing process for awhile. Commissioner Gilmet pointed out that the contractor's maintenance responsibilities are spelled out in the contract.

INFORMATION ITEM: Steve Smigelski, Airport Manager, explained the Enerco contract for the boiler system in the new terminal. They will test the chemicals inside the closed system 2-3 times each year to be sure no organisms are growing in there, in order to maintain the boiler system in a healthy manner. The contract cost is \$550.00 per year plus \$100.00 per hour for other services as necessary. State of Michigan does the actual boiler inspections. This contract covers the chemical testing only. Wes Wilder, Maintenance Superintendent, stated this cost is in line with what is paid for this service at other County facilities. The contract was approved by the Airport Committee.

INFORMATION ITEM: We are waiting for Alpena Rink Management to sign their lease.

INFORMATION ITEM: Tammy Sumerix-Bates informed the Committee that a building appraisal is budgeted for this year. She expects the appraiser to arrive later this month. A copy of the appraisal will be provided to this Committee.

INFORMATION ITEM: Discussion was held regarding details of the contract for the new Fairgrounds Caretaker. It was suggested to approach this contract in a similar manner as the County Parks Managers. Commissioner Kozlowski will work with Tammy and Wes

to finalize the Fairgrounds Caretaker job description and contract for the Special Full Board meeting to be held May 12, 2021.

INFORMATION ITEM: Wes Wilder, Maintenance Superintendent, provided an update from the recent County Recycling Day. A full trailer of tires left today but there are more to be picked up. The refrigerators and freezers will be gone next week.

Motion by Commissioner Osbourne to adjourn, support by Commissioner Gilmet. Adjourned at 1:48 p.m.



John Kozlowski, Chairman



Kim Elkie, Administrative Assistant