

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 11/12/19



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 11/4/19

To: Corrina Guardipee-Hall
 Superintendent

From: Nikki Hannon
Title: PCOP Director

Subject: **Montana Youth Homelessness Demonstration Program Core Team Meeting**

Description: Request travel to attend the Montana Youth Homelessness Demonstration Program Core Team meeting in Helena, MT on November 11 & 12, 2019.

Financial Impact: 391.52

Funding Source (Budget/grant, etc.): 115.90.438.2213.582.444

Attachment(s): **Travel Request/Meeting Agenda**

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

MONTANA YHDP

Date: November 11, 2019

Location: Delta Hotels By Marriott Colonial
2301 Colonial Drive, Helena, MT 59601

Planning Session Agenda Day 1

Agenda Item	Desired Outcomes	Facilitator	Time
Welcome and Introductions	Get to know all of the partners in the room and why each person is part of the YHDP Planning process	Bob Buzzas	10:00 – 10:30 am
Overview of the Montana Homeless Response System for Youth	Introductory presentation providing an overview of current housing and shelter options for youth, the local Coordinated Entry System, and known needs/gaps	Volunteer/ Recommendation	10:30 – 10:45 am
Overview of Plan for Two-Day YHDP Meeting	Outline the agenda for the two-day meeting and what we hope to take away from this time to develop Montana's Coordinated Community Plan	Homebase	10:45 – 11:00 am
Visioning an End to Youth Homelessness in Montana & Defining Statement of Need	"Vision" statement; Clearly defined needs; Group decision on needs for prioritization	Homebase	11:00 – 11:30 am
Defining the Roles of Key Community Partners	Clear understanding of roles in implementing coordinated community plan; Commitments by group to reach out to missing partners	Homebase	11:30- 12:00 pm
Lunch 12:00 pm to 1:00 pm			
Introduction to	Presentation on current housing	Volunteer/	1:00 – 1:15 pm

Stable Housing	availability in Montana, including CoC- and non-CoC funded options	Recommendation	
Break Out Session 1: Stable Housing	Small group discussion on housing options for YHDP		1:15- 2:30 pm
Break			2:30- 2:45 pm
Introduction to Education and Employment	Presentation on models for education and employment programs for youth, considering different options for minors and young adult	Education: Volunteer/ Recommendation Employment: Volunteer/ Recommendation	2:45- 3:00 pm
Break Out Session 2: Education & Employment	Small group discussion on education and employment strategies in Montana; Report out on top 3 strategies & specific next steps		3:00- 3:50 pm
Announcements/ Closing Comments	Wrap up any outstanding topics or questions for the day	Homebase	3:50 - 4:00 pm

Heather + Nikki + legal rights

MONTANA YHDP

Date: November 12, 2019

Location: Delta Hotels By Marriott Colonial
2301 Colonial Drive, Helena, MT 59601

Planning Session Agenda Day 2

Agenda Item	Desired Outcomes	Facilitator	Time
Welcome Back and Recap from Day One	Introductions. Restate vision drafted during Day One.	Homebase	9:30- 9:45 am
Introduction to Social and Emotional Well-Being	Presentation by Homebase on social and emotional well-being strategies for youth. Local information on health and mental health needs and models for youth in Montana.	Homebase Health/MH: Volunteer/ Recommendation	9:45 – 10:15 am
Break Out Session 3: Social and Emotional Well-Being	Small group discussion on social and emotional well-being strategies in Montana; Report out on top 3 strategies & specific next steps		10:15 – 11:00 am
Introduction to Permanent Connections	Presentation on Permanent Connections models already in place in Montana or needs identified. <i>Social supports / existing foster care</i>	Volunteer/ Recommendation	11:00 – 11:15 pm
Break Out Session 4: Permanent Connections	Small group discussion on permanent connections ideas; Report out on top strategies & specific next steps		11:15 am – 12:15 pm
Lunch 12:15 – 1:00 pm			
Youth Collaboration	Feedback from YAB members, or plan to ensure that youth feedback is gathered and reflected in ongoing work.		1:00 – 1:30 pm

Other Plan Requirements	Review items that all parts of plan must incorporate (i.e. project development, special populations, coordinated entry)	Homebase	1:30 – 2:15 pm
Wrap Up Conversations and Defining of Roles	Reflection on progress made during planning session; Discussion of process for drafting Coordinated Community Plan; Assign any outstanding partnership roles and responsibilities	Bob Buzzas and Homebase	2:15 – 3:00 pm

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Julia Nikki Hannon
Building PCOP

Employee #11194
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>11/11/19-11/12/19</u>	<u>16</u>	<u>SR</u>
_____	_____	_____

Employee Signature _____ **Date** _____

Approved; Condition upon the specific leave being available for the specific employee. **Not Approved**

Principal/Supervisor _____ **Date** _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Montana Youth Homelessness Demonstration Program Core Team Mtg **(Attach Brochure/Agenda)**

Location Helena, MT

Departure Date 11/11/19

Return Date 11/12/19

Departure Time 7:00 AM.

Return Time 6:00 PM

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 344x.58 =199.52

Per Diem 2 Days @ \$36 =\$72.00

<input type="checkbox"/> Registration PO# _____	= \$ 0
<input checked="" type="checkbox"/> Hotel PO# _____	= \$120.00
<input type="checkbox"/> Other PO# _____	= \$ 0
<input type="checkbox"/> Other PO# _____	= \$ 0

Sub Total \$391.52

Budget 115.90.438.2213.582.444 (100 %) \$271.52
 (%)

Check Total \$271.52

Employee Signature _____ **Date** _____

Principal/Supervisor _____ **Date** _____

Superintendent Signature _____ **Date** _____