

**INDEPENDENT SCHOOL DISTRICT NO. 831**  
**Forest Lake, Minnesota**  
**REGULAR SCHOOL BOARD MEETING**

April 4, 2019

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, April 4, 2019, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Alex Keto, Kate Luthner, Jill Olson, Jeff Peterson, Robert Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio. Member Julie Corcoran was absent.

The meeting agenda was reviewed and no changes were made.

**4. VISITORS:**

Listening Session: Member Luthner reported employees from the transportation department talked about the need for bus drivers and asked about snow days, parents asked about the music department.

**5. STUDENT ACHIEVEMENT:**

FLAHS Principal Jim Caldwell and FLAS Athletic Director Mike Hennen introduced fall and winter state participant athletes.

Community Education Director Corey McKinnon and Adult Program Coordinator Laurie Drolson reported on adult lifelong learning programs.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: Wyoming PTA meeting, conferences, talking with school board members while in Texas, conversation over coffee with community member, TEFFLA board meetings, MSBA Day at the Capitol, committee meetings, guest reader at Lino Lakes Elementary, senior night at boys' basketball, Linwood Media Books & Breakfast, FFA banquet, and the Festival of Cultures is tomorrow night.

**6. REPORTS:**

Workshop/Conference Reports – Member Keto reported he attended MSBA Day at the Capitol.

Communications – Member Luthner reported they are interviewing for student interns, talked about marketing and how to best get information to people.

916 –Member Olson reported they entered into an agreement with Cambia Hill on behalf of the St. Francis School District to be the provider of educational services at the new psychiatric treatment center, reviewed board self-evaluation.

Policy Committee – Member Olson reported they reviewed the Discipline Policy and Veteran's Preference Policy.

Curriculum, Instruction & Equity – Member Theisen reported they had a K-6 literacy work update and family support resources are now on the curriculum website.

Staff Welfare – No report due to Member Corcoran’s absence.

Buildings & Grounds – Member Peterson reported they received a bond project update, discussed athletic field rebuild, water testing for lead completed this year, radon testing still in process, a couple storm sewers had a backup due to the extreme cold, the sports center bubble had issues with snow and ice but have been resolved.

Finance Committee – Member Keto reported they received a legislative update and FY19 and FY20 budget status update.

City of Forest Lake – Member Keto reported a community member suggested the formation of a task force or committee to assist the City Council and FLAS with their working relationship.

Reshaping Opportunities for Success 2015-2020 – Business Director Larry Martini shared a funding analysis showing remaining bond proceeds and remaining expenses.

Superintendent’s Report – Dr. Massey recognized the passing of former FLAHS Guidance Counselor, Mr. Virgil Grove. Massey thanked AD Mike Hennen for his work and the work all coaches do in building character into students, and Community Education Director Corey McKinnon, Laurie Drolson and the entire Community Education staff for their work. The Festival of Cultures is tomorrow night at FLAHS, Bethel Concert is April 26, the spring musical *Chitty Chitty Bang Bang* opens May 3, and MDE Commissioner MDE Ricker is coming April 22 and will tour the high school.

## 7. CONSENT AGENDA ITEMS:

Member Olson pulled agenda item 7.4. Member Peterson moved to approve 7.1-7.3. The motion was 2nd by Member Theisen, all members present voted aye. The motion carried.

Member Olson acknowledged retiree Arlene Bevin for her years of service. Members Olson, Theisen and Peterson recognized retiree Kathy Ungerecht. Member Olson moved to approve agenda item 7.4. The motion was 2nd by Member Peterson. All members present voted aye. The motion carried.

7.1 Approved the Minutes of March 7 and 21, 2019

7.2 Approved the bills as of April 4, 2019

7.3 Approved Classified Personnel:

### Leave of Absence(s):

- Anderson, Daryll – Districtwide Custodian from March 18 through 22, 2019.
- Clauson, Amy – School Bus Driver from March 26 through April 16, 2019.
- Moxness, Jeffrey – School Bus Driver from March 9 through 22, 2019.
- Partyka, Jodell – Cook Helper at Forest View Elementary from March 22 through April 18, 2019.

Recommendation of Employment:

- Evans, Ryan – Special Education Paraprofessional at the Central Learning Center, 30 hours per week and 37 weeks per year, effective April 8, 2019.
- Johnson, Callie – School Age Childcare Program Aide at Linwood Elementary, 20 hours per week and 40 weeks per year, effective April 1, 2019.
- Keis, Amy – Early Childhood Teaching Assistant II at the Central Learning Center, 25 hours per week and 31 weeks per year, effective April 1, 2019.

Resignations:

- Murray, Susan – School Age Childcare Program Aide at Linwood Elementary, effective April 5, 2019.

Retirements:

- Schleicher, Lori – Special Education Paraprofessional at the STEP Program, effective June 6, 2019.

## 7.4 Approved Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

Lindholm, Morgan: unpaid LOA for approx. dates 9/9/19-11/12/19

B. NON-CURRICULAR ASSIGNMENT(S):

1. Bell, Allix: Asst Girls' Lacrosse (SR)
2. Braton, Corrine: .5 Head/Asst Jr Class/Prom (SR)
3. Brown, Jenna: Head Girls' Lacrosse (SR)
4. Cramer, Donald: Asst Softball (SR)
5. Hall, Sean: Head Softball (SR)
6. Holmquist, Renee: .5 Girls' Golf 9 (SR)
7. Husfeldt, Abby: .6 Asst Synch Swim (SR)
8. Lenz, Dennis: Asst Clay Target (SR)
9. Madison, David: Head Clay Target (SR)
10. Martin, Billee Jo: Asst Clay Target (SR)
11. McCarthy, Nathan: Asst Clay Target (SR)
12. Mihelich, Todd: Asst Clay Target (SR)
13. Moyer, James: Asst Girls' Track (SR)
14. Rodewald, Brittni: .5 Head/Asst Jr Class/Prom (SR)
15. Roedel, Jerry: Asst Clay Target (SR)
16. Spears, Donald: Asst Clay Target (SR)
17. Tetrault, Lucas: .10 Head Spring Musical (SR)
18. Waddle, Calvin: Asst Boys' Lacrosse (SR)

C. EMPLOYMENT:

Ryan, Jody: .17 FTE from 4/1/19-6/7/19

D. RETIREMENT(S)/RESIGNATION(S):

1. Beeson, Erica: resign end of 2018-19 sy
2. Bergerson, Leslie: resign end of 2018-19 sy
3. Bevin, Arlene: retire end of 2018-19 sy (40 years)

4. Tovsen, Caitlin: resign end of 2018-19 sy
5. Ungerecht, Kathryn: retire effective 6/30/19 (15 years)

E. AUTHORIZATION OF POSITION(S):

1. 1.0 FTE Special Education Teacher (Budget Neutral)
2. 1.0 FTE Sp Ed Facilitator (Budget Neutral)

F. AGREEMENT TO EXTEND PROBATIONARY PERIOD

LeMire, Rebecca: Extend Probationary Period At Least Through the 2019-20 School Year

8. Donations: Member Peterson moved, 2<sup>nd</sup> by Member Theisen, to adopt the resolution and accept with appreciation the following donations: \$571.32 from FL Alpine Booster Club, FL, to FLHS Alpine Team for new professional gates; Chromebooks and cart valued at \$7,149.00 from Lino Lakes Elementary PTO to Lino Lakes Elementary Media Center for student use; \$500.00 from Greg & Andrea Sandager, Stillwater, to FL FFA for student leadership activities, \$200.00 from Hugo American Legion Post 620 to FL FFA for student activities; \$322.50 from FL Fast Break Club Girls' Basketball Boosters, to FLHS girls' basketball for payment on a coach bus trip; \$200.00 from FL Drumline Parent Group, to FLHS drumline for payment of staff badges for 2019 MPA season; \$73.99 from FL Wrestling Boosters, to FLHS wrestling for partial payment for coach bus trip; \$483.50 from Full Court Club Boys' Basketball Boosters to FLHS boys' basketball for payment toward coach bus trip; \$300.00 from Hoops Club/FLAAA to EMT program for classroom use; \$259.24 from Drolson Family Foundation, FL, to Community Education Youth Service Club for t-shirts for participants; \$2,759.57 from FL Boys' Track Boosters to FLHS boys' track for payment for a .50 assistant coach; \$2,759.57 from FL Girls' Track Boosters to FLHS girls' track for payment of a .50 assistant coach; \$6,788.54 from Dugout Club, FL, to FLHS baseball for coaches for the 2018-19 season.

The following were donated to FL ECFE in memory of Carol Ann Lubovich: \$50.00 Shirley R. Vucenich, Florida; \$100.00 from Kenneth Tolzmann, FL; \$50.00 from Elaine Murray, Lakeland, MN; \$400.00 and supplies valued at \$100.00 from Tom Lubovich, FL; \$30.00 from Jovanka Koury, Inver Grove Heights; \$50.00 from Jeffrey & Alexia Grulkowski, FL; \$50.00 from Forest Lake Rotary; \$200.00 from Douglas Enzler, Arlington, VA, \$50.00 from Robert & Linda Barton, FL; \$25.00 from Karen Alm, FL; \$40.00 from Daniel & May Brandt, Hibbing, \$50.00 from Timothy Klinkhammer and Linda Madsen, FL; \$50.00 from Ryan & Karen Wuotila, Scandia. All members present voted aye and the motion carried.

OLD BUSINESS:

Member Theisen moved to approve the positions and fee adjustments identified in the 2019-2020 levy program budget proposal. The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote all members present voted aye. The motion carried. (Copy of Program Budget in official minutes book.)

At 9:10 pm President Rapheal called for a five minute recess. The meeting resumed at 9:15 pm.

Member Keto moved to approve renaming Southwest Junior High School to Forest Lake Area Schools Education Center. The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote all members present voted aye. The motion carried.

Member Theisen moved to approve the stated General Fund Budget Adjustments. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members present voted aye. The motion carried.

Member Peterson moved to adopt Resolution Relating to the Termination and Non-Renewal of Probationary Teachers. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye. The motion carried. (Copy of Resolution and list of names in official minutes book.)

Member Keto moved to Ratify the 2017-2019 Principals' Agreement. The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote all members present voted aye. The motion carried.

Member Peterson moved to Ratify 2018-2020 Food Service Bargaining Unit SEIU Local 284 Agreement. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye.

Member Theisen moved to approve School Board Member Reimbursement Guidelines – Policy 103A. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members present voted aye. The motion carried.

Member Theisen moved to approve Field Trips and Student Travel Policy 606. The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote all members present voted aye. The motion carried.

Member Peterson moved to approve Equal Employment Opportunity Policy 412. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members present voted aye. The motion carried.

Member Peterson moved to approve Equal Education Opportunity Policy 535. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye. The motion carried.

Member Theisen moved to approve Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds Policy 544. The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote all members present voted aye. The motion carried.

Member Keto moved to approve New Course Proposal: AP Computer Science Principles A/B. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye. The motion carried.

Member Theisen moved to approve New Course Proposal: Ranger Connect. The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote all members present voted aye. The motion carried.

#### NEW BUSINESS:

Member Theisen moved, 2<sup>nd</sup> by Member Keto to approve Permission to Bid 2019-2020 Milk. All members present voted aye. The motion carried.

First Reading: Discipline Policy 515. This item will be placed on the next regular agenda for board action.

First Reading: Veteran's Preference Policy 441. This item will be placed on the next regular agenda for board action.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Olson moved, 2<sup>nd</sup> by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 9:44 pm.

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Rob Rapheal                      President

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Jill Olson                                      Clerk

Approved date: \_\_\_\_\_